

Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

www.bactonandedingthorpe.co.uk

Minutes of the Ordinary Parish Council Meeting

Held on Monday 15th January 2018 @ Bacton Village commencing 7pm

Present: Susan Holden (Chair), Richard Barr (Vice Chair), Pauline Paterson, Sandra Emerson, Ian Witham, Tricia Myles, David Gale and John East
Apologies: Richard Kimble
Others: Barry Smith - NNDC, PC Liam Fitton and 1 member of public

1. **To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**
Ian Witham - prejudicial interest - re Public Rights of Way and footpaths as Open Spaces Representative.
2. **To receive any requests for recording the Meeting via filming or audio.**
The Clerk informed that the meeting was being recorded.
A Councillor asked if it were possible to have a copy of the video recording and the Clerk would investigate this and report back to the Council. EP
3. **To consider apologies for absence**
Richard Kimble had sent his apologies and this was accepted by the Council.
4. **To approve outstanding Minutes**
Bacton & Edingthorpe Ordinary Parish Council Meeting
- Monday 13th November 2017
Resolved that these be approved.
5. **Resolution to adjourn the meeting for public participation (15 mins), Norfolk Police, District and County Councillor Reports**
Resolved to open the meeting to the public.

Barry Smith, NNDC - outlined that he did not have a specific report but informed that Wyndham Northam's health was improving. If there were any questions for him - please contact him directly.

PC - Liam Fitton, updated the council on the various offences in the village which included traffic, domestic and various other issues. If anyone sees anything suspicious please contact 101. North Norfolk Police ran a drink aware campaign over the Christmas/New Year period. 947 tests were carried out 81 of which were positive. There were 172 drugs tests carried out and 56 failed. They urge that people heed the campaign "none for the road".

Fraudulent telephone calls are on the increase - Government agencies will not send out unsolicited telephone calls or requests for bank details. The advice is to put the telephone down and contact Action Fraud.

MOD Police have new vehicles to carry out their duties and there is a staged role out of them.

There was concern again with vehicles parking along Keswick Road and allegedly a toddler nearly got knocked down. It was emphasised that if there is an obstruction they can get the vehicle removed if it is a threat to life.

A member of the public requested a copy of the recording from the meeting the Clerk would investigate this and find out if it were feasible to do so and if it complied with Data Protection and the ICO and report back.

Resolved to close the meeting to the public.

6. To review and consider planning if received

| | | | |
|---------|--|--|---------------------------------------|
| 17/1875 | 32 Sea View Est, Coast Rd | Erection of single storey ext to side and rear | No objections from the Parish Council |
| 17/1899 | Honeytop Farm, The Street, Edingthorpe | Erection of lean-to extension to existing farm building for storage purposes | No objections - comment made |

7. To consider and review correspondence list

- NNDC - Flytipping
- NNDC - Norfolk Safety Advisory Group
- Defibrillator update - issues now resolved - Clerk to try and arrange CPR training with the new contact who was also trying to attain another unit for the school EP
- NNDC - re community housing fund update
- Bill Kerr - resignation - NNDC informed - Clerk to place vacancy notices onto boards and write to thank EP
- Clerks & Councils Direct
- NNDC - suggested plans for Keswick Road Drainage was outlined Agenda
- NNDC Sandscaping - Clerk to check facts EP
- NNDC - re grounds maintenance outside toilet facility in Coast Rd - the Members indicated that they did not want to adopt this EP
- Shell - no new developments for January and February

8. To report on Matters Arising (updates and for information only)

- 8.1 Website update - Richard Barr**
The average hits per day was 72 and since the last meeting totalled 4,501. More information is always needed. Details on the defibrillator would be placed onto the site.
- 8.2 Footpaths and public rights of way - Ian Witham**
RB9 had been cleared to a good standard. Photographs were provided to outline issues with RB No2 and the same quality of work needed to be applied to this as RB9 which should also be the full width when it is cleared. Garden rubbish was also being dumped along the route. The sign post had disappeared at the western end from Abbey Street.
The Clerk would report these issues. EP
The Chair reminded that all reports on footpaths should be put in writing to the Clerk prior to the meeting as previously agreed.

8.3 NCC Parish Partnership Scheme

NNDC had provided information which was circulated for a small drainage scheme at Keswick Road which would cost approximately £10,000. It was hoped that their suggestions could be developed towards the next NCC 50/50 Parish Partnership Scheme.

The Clerk would liaise with both NNDC and NCC to find out if this would be feasible. Concerns were raised that this drainage system did need investigating.

EP

8.4 Eden Hall bench - plaque installed and project completed.

8.5 Alterations to Standing Orders to reflect bi-monthly meetings

These were circulated to members for their consideration and would be adopted at the next meeting.

Agenda

8.6 Nicky Debbage, NNDC Community Housing Fund -

Attendance at the March meeting had been arranged and it was suggested that the community be further involved with this.

Information would be placed into the Village News and onto the website when more details were available.

Agenda

9. Finance

9.1 To approve monthly payments

| AMOUNT | DATE | PAYEE | CHQ |
|--------|----------|---|------|
| 180.00 | 15.01.18 | Moore Madness | 2026 |
| 320.00 | 15.01.18 | DRW Catering | 2027 |
| 50.00 | 15.01.18 | Royal British Legion | 2028 |
| 25.21 | 15.01.18 | Richard Kimble (Flood Wardens) | 2029 |
| 126.61 | 15.01.18 | Anglian Water Bus (Pav £84.99 & Allot £41.62) | 2030 |
| 39.00 | 15.01.18 | David Archer (maintenance) | 2031 |
| 50.00 | 15.01.18 | Bacton Village Hall | 2032 |
| 229.00 | 15.01.18 | Mick Kinder | 2033 |
| 54.00 | 15.01.18 | Indigo Waste | 2034 |
| 50.25 | 15.01.18 | Elaine Pugh - office expenses | 2035 |

Resolved to pay enbloc

A Councillor requested sight of the invoices prior to the meeting and the Clerk informed that this would be arranged. The Clerk reminded the Council that 2 Councillors already inspected the invoices when signing the cheques and that the Accounts are checked by an internal and external auditor. Any member of the Council or Parish is able to view the Council's accounts. The Clerk is the appointed RFO for the Council.

10. To Receive Reports from Councillors and items for the March meeting

A member outlined that they had received a letter from the Confederation of small businesses and that they are working with Norman Lamb on the level Broadband in the area. If anyone has any issues please inform.

Co-option - there were 3 vacancies on the Council including Bill Kerr's resignation. This would be placed onto the Agenda.

Agenda

The Bench along footpath reported as broken/vandalised - Clerk to investigate and report back to Council.

EP

A suggestion was put forward that a supply of condolence cards be held and sent out to residents to acknowledge life events. Agenda

Yellow planning notices were no longer put onto the notice boards. The Clerk would check to find out why none had been received. EP

The piece of land at Edingthorpe needed attention and maybe the pampas grass removed. A review of the parking agreement with consideration given to converting it to an access only license. Agenda

Health and Safety on the new coastal footpath was raised as a concern and by the apron; it was suggested that hand rails should be placed along it to prevent people from slipping especially in the dark. The Clerk would forward this to NNDC. EP

Drainage at Keswick Road. Agenda

The 30mph sign had been knocked over along the Coast Road near to the Former "Ship pub". The backing boards for the vinyl notices had also been reported and were on the list for repair. The Clerk has instructed the caretaker and the will report the sign to Highways. EP

The Clerk informed that she had attended Data Protection training and outlined briefly how that would affect the Council. Instructions had been given to the handyman for the repair of the fence which had fallen down at the land adjacent to 4 Highbanks and also for the repair of the back boards at the entrance to the playing field.

It was suggested that a member from the "Gooch" family be present at the opening of the new development. The Clerk would contact Victory Housing. EP

11. To confirm the date of the next meeting -
Bacton & Edingthorpe Parish Council Meeting to be confirmed
Monday 12th March 2018 - Bacton Village Hall at 7.00pm

There being no further business the meeting was concluded at 8.25pm

SUSAN HOLDEN (Chair)

12th March 2018