

BACTON & EDINGTHORPE
ANNUAL PARISH MEETING
MINUTES
MONDAY 14TH MAY 2018
Held @ Bacton Village Hall – 7.00pm

SUSAN HOLDEN - CHAIRED THE MEETING
In attendance 18 members of the Parish

1. Chair's Review/Report for the year 2017-2018

We have had a busy and interesting year with many changes on the horizon for the villages. We now have a new development of housing. It is a pleasure to see residents moving into this additional housing that has been completed at the rear of the Duke. As you will hear shortly NNDC has identified that Bacton needs affordable/exception housing for people with local connections. The Parish Council has worked with NNDC to identify plots of land which may be suitable. There has also been approaches made from landowners of the area between the village hall and Sugar and Spice. This would mean that the Parish Council would be gifted open space/land under a section 106 agreement. One idea for this area is that it could be used longer term as a car park within the centre of the village however, this is for future discussion and it will all take time to come to fruition.

Moving next to the Duke public house. We have been actively encouraging everyone to participate in the feedback for the potential use of the Duke which we are passing onto the developer. From feedback we ascertain that the main opinion is that the Duke should be retained as a public house enhanced by the availability of quality food. It has been strongly voiced by villagers that it would be well supported.

Vattenfall's decision to go DC was extremely encouraging and there will no longer be any cable relay stations within our area. We realise that this project may mean some disruption but it is preferable to that which might have occurred.

The playing field and pavilion continue to be used on a regular basis by Bacton Football Club and we thank them for their hard work in keeping the area and pavilion clean and tidy. The Council continues to maintain the playing fields including grass cutting and mole control.

Multisports will commence for a 10 week period starting on Tuesday 15th May 2018. This will be managed by the Council with help from our volunteers. The cost of this is funded between the Gas Terminal Companies and the Parish Council. The £1 entrance fee pays towards the drinks and upgrade of any equipment.

We continue to report Highways and footpath problems to the County Council and we thank them for their help in resolving matters. The pond at Edingthorpe has been cleared and we thank the landowner and farmer concerned for their valued efforts. The area now looks re-vitalised and very pleasant and we continue to maintain the land surrounding the pond.

We would like to thank the flood wardens for their continued excellent work however, we hope that their assistance will not be required very often. We fully support their important and vital work. £300 has been made available on an annual basis for the flood wardens to purchase items to enhance their service and improve the safety of the community.

The work on the flood relief scheme at Beach Road has now been completed and it is hoped that this will lead to another successful application for an additional site when the fund is open again.

The Council's website continues to flourish and is a valued asset to our community as a means of finding information. The children's Christmas party was a huge success and will be held again in December 2018. Arrangements are already underway.

Our small groups and clubs continue to grow. Small grants are given/donated by the PC locally for community initiatives to ensure that these groups remain in the community. Please contact the Clerk in the first instance if you have any ideas.

The Gardening club's project to bring colour to the parish has been successful and we thank them for their achievements and hard work.

We continue to support Little Pirates utilising the funding and continued use of the village hall. This ensures that there is a playgroup for the community. Please continue to put your glass into the glass/bottle recycling bins as they bring vital income to your community which is distributed to various clubs where it is needed. In 2017 these funds raised £821.84p. A reclaim has been submitted to NCC and we would like to thank Bacton Superstore, the Poachers Pocket and Castaways for housing the recycling units.

We would like to extend our thanks to all our volunteers who assist the Council in any capacity. You may not always get the praise that you deserve but you are invaluable to us.

Lastly I would personally like to thank the pro-active councillors who participate in Council matters and put their efforts into community events. I would also like to say a big thank you to our Clerk for the wonderful job that she does for us, you are special.

2. To approve Annual Parish Minutes 8th May 2017

These were approved.

3. Receive annual reports from local organisations

Reports were received from The Book, Theatre and History Clubs which are attached at Appendix 1 - these were read out by the Clerk.

Bacton Football Club outlined that the club is growing and they are ensuring that they are being proactive in the community and going from strength to strength. Little Pilgrims has commenced with 35 children attending the first session and the feedback was good. June the 30th is presentation evening and the teams are hoping for more trophies. A thank you was extended to the Council for their continued support.

4. To receive information from NNDC regarding a Housing Exception Scheme

Nicky Debbage, Housing Enabling Team - NNDC gave an update and briefed residents present on the possibility of a housing exception scheme in Bacton & Edingthorpe. The concept was that approximately 8-12 houses would be built which were purely for people who had direct connections with the Parish. They are NOT for people in direct housing need. Sites were being investigated but as yet had not been clearly identified as there are many hurdles to jump through to meet planning requirements. Information was handed out which would be placed on to the website for residents who could not attend to access. There was a short question and answer session. The next steps would be wider consultation.

5. Floor open to Parishioners

There were no comments from the Parishioners.

There being no further business the meeting was concluded at 7.30pm.

May 2019

Susan Holden - Chair

APPENDIX 1 - REPORTS RECEIVED

Book Group Report for PC 2018 - This year we have welcomed two new members to the group but have also seen one member moving from the area and two no longer interested giving us a total of 11 members.

We meet monthly in the Village Hall and in the last 12 months have read 18 books all of which have created interesting discussion even if they haven't been liked by everyone. We make a joint decision on future reading and North Walsham Library staff continue to help us realise our choice. We now pay the Library service the reasonable price of £3.60 for each group of books. The Hall costs £12 so as yet we have not increased our charge of £2.00 per person a meeting.

We are always pleased to welcome new members and offer them a free first meeting in case this group isn't for them.

This was the second year we decorated a tree for St Andrew's Church and were pleased to do so.

Theatre Group Report for Parish Council May 2018 - The Bacton Theatre Visits Group continues in the same format as previously reported on. We meet in the Annexe on the 2nd Monday of each month to decide on which performances might interest us and to discuss past productions.

This year we have welcomed five new participants but one of our longest serving has moved from the area. We now have a group of fourteen regular participants and a few occasional ones. Individuals choose to attend performances so that sometimes there are only two people who go.

Since May last year we have organised 33 visits. This involved a combination of 14 plays, 9 musicals and 4 dance productions at various theatres and also 6 live screenings at Cromer Cinema of either plays or operas. The live transmissions at Cromer Cinema have continued to be popular with the group as they give us the opportunity to see top class productions from London, Stratford and New York at the incredibly reasonable price of £12.50.

We already have 7 productions booked for the summer to look forward to. Norfolk offers a wealth of theatrical experience, there is always something for someone.

Once again we were pleased to decorate a tree for St Andrew's Church Christmas Tree Festival.

This group is open to anyone and we have members from Bacton, Walcott, Wilton and Edingthorpe and, even one from Acle. We continue to organise car lifts but for Norwich matinees those that can, travel by bus.

Bacton & District History Group: 2017-18 - April 12th Planning Bacton School History Walk & Priory Day.

May 12th School History Walk.

June 24th Priory Day. Stephen Heywood, Historic Buildings Officer, Norfolk County Council, giving the talk.

August 20th Annual display of archive material in Bacton Village Hall.

October 11th Talk by Nigel Digby – “ Myths and Legends of the Railways Around Bacton.”

December 13th Christmas Social. Films – Prince Philip Opens Gas Site; Shell Gas Site Promo film; Norfolk Dumplings with Keith Floyd.

February 14th Discussion of Norfolk St. Valentine celebrations. Planning for year ahead.

The Year Ahead. Project on farming in the area. Graham De Feyter to give a talk on his farming life.

Collation of memory archive relating to photos and postcards.

Photos Then and Now round the village, for display.

100 year anniversary of end of WW1 display in St. Andrews church.

Document railway carriage dwellings. Research oldest dwellings.

Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

www.bactonandedingthorpe.co.uk

Minutes of the Annual Parish Council Meeting

Held on Monday 14th May 2018 @ Bacton Village following the Annual Parish Meeting

Present: Susan Holden (Chair), Richard Barr (Vice Chair), Pauline Paterson, Sandra Emerson, Tricia Myles, Richard Kimble, David Gale. Ian Witham and John East

Apologies: None

Others: 10 members of public, Nicky Debbage - NNDC
Stephen Fuller - Bure Valley Properties

1. Election of Officers

1.1 Nomination and Election of chairperson and declaration of acceptance of office (signing of form)

Resolved that Susan Holden remain as Chair.

1.2 Nomination and Election of Vice Chairperson

Resolved that Richard Barr remain as Vice Chair.

2. To receive any requests for recording the Meeting via filming or audio.

The meeting was being recorded for the Council.

3. To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations

Ian Witham - Rights of Way as Open Spaces Representative.

4. To consider apologies for absence

There were none to consider.

5. To approve outstanding Minutes

Bacton & Edingthorpe Ordinary Parish Council Meeting

- Monday 12th March 2018 - Resolved that these be approved.

6. Finance

6.1 Approval - Bacton & Edingthorpe Parish Council Accounts 17/18

The documents had been circulated and it was resolved that these be approved.

6.2 Approval of AGAR - Audit and Governance Form 2017-2018

The AGAR had been circulated and the Council agreed and resolved to approve it.

6.3 To re-confirm appointment Ros Calvert as Internal Auditor for the financial year 2018 - 2019

Resolved that Ros Calvert be reappointed.

6.4 To consider the renewal of membership of NALC or NPTS

The Clerk outlined the benefits of both organisations and the preferential support which NPTS offer together with the saving which could be made. It was resolved that the Councils membership transfer to NPTS.

6.5 To approve monthly payments

AMOUNT	DATE	PAYEE	CHQ
1120.04	14.05.18	Came & Co - Insurance	2043
60.00	14.05.18	Hall Farm Forage	2044
50.40	14.05.18	Indigo Waste	2045
10.29	14.05.18	Mr Richard Kimble (reimburse)	2046
72.00	14.05.18	Bacton on Sea Village Hall	2047
39.91	14.05.18	EON	2048
64.00	14.05.18	Ros Calvert (internal audit)	2049
65.00	14.05.18	Mick Kinder (caretaking)	2050
199.27	14.05.18	Elaine Pugh - Parish expenses	2051
160.00	14.05.18	NPTS	2052

Resolved to pay enbloc

AMOUNT	DATE	FROM
8,001.00	23.04.18	NNDC - 1st tranche precept

7. Resolution to adjourn the meeting for public participation (15 mins), Norfolk Police, District and County Councillor Reports The meeting was opened to the public.

The Clerk read out Ed Maxfield's monthly report attached at Appendix 1.

Concern was raised with the blue portacabin and a request was put forward for this to be reviewed and possibly removed from site; the club were prepared to help with this. The Council agreed to review this matter and it would be an Agenda item. Agenda

8. To appointment Councillors responsibilities for:

- Footpaths & public rights of way - Ian Witham
- Planning - Pauline Paterson/Sandra Emerson and Ian Witham (Edingthorpe)
- Gas Liaison Officer - Tricia Myles
- Playing Field Monitor(s) - Richard Kimble and Clerk
- Health and safety team - Richard Kimble and Clerk
- Flood Warden - Richard Kimble
- Allotments - Pauline Paterson and Clerk

9. To review and consider planning if received

18/0533	2 Eden Hall Cottage	Conversion of garage to living accommodation with alterations to side elevation and four additional roof lights to the rear	Comments made
18/0546	The Old Rocket House	Erection of front porch	No objections
18/0429	Land to rear of Coast Rd	Erection of two storey detached dwelling with integral garage	No objections

- 10. To consider and review correspondence list**
 NNDC Sandscaping - request to appoint contact - 1st meeting 8th May 6pm
 Shell monthly update
 NCC - draft Norfolk Access Improvement Plan
 Norfolk Age UK - request for donation Agenda
 Norfolk police - monthly report
 NCC - road closure - 7th - 11th May - Hall Road
 Annual Play Inspection booked
 Various residents - on Duke, housing and CPRE
 NNDC - Arts funding
 Resident regarding co-option Agenda
 NNDC - 18/0240 Manor Barn - withdrawn
 Norfolk Day - Mundesley Parish Council
 Resident regarding clearance to the rear of the Pavilion - EP
 NCC - speed limit 20mph Gooch Close

The meeting was opened at this point to allow Stephen Fuller, Bure Valley Developments to speak on matters concerning the Duke Public House

Stephen Fuller spoke about the issues with the building and that they were seeking a tenant who would do food as well as drink and are in discussions with prospective leaseholders. At least 5 people had approached them however as yet only one was a possible contender. They are willing to listen and negotiate. Risk assessments and professional advice is being sought. No decisions had been made. However at the end of June it was hoped that they would be in a firmer position to give more firmed up plans. They had received the comments from the community which had been passed on and thanked the Council for this. The building is in bad repair and the kitchen would need to have approximately 100k spent on it to bring it up to a professional specification and meet the necessary standards. It may be that the building is split between part housing and pub/food facility. All avenues are being investigated. It is hoped to find the right tenant and this opportunity could be advertised on the open market if necessary.

Resolved to close the meeting.

- 11. To review and adopt the Policies on the GDPR and appoint the Clerk as the Councils' Data Processing Officer. Clerk's appointment to be amended in the contract of employment.**
 The documentation had been circulated to members for their consideration and was duly adopted. Further training needed to be sourced. EP
- 12. To report on Matters Arising (updates and for information only)**
- 12.1 Website update** - Richard Barr - over the year there had been 166,674 hits approximately 128 per day. The auditor had made comments on the website which were being addressed however, these may take time to resolve as the provider has updated their software.
- 12.2 Sandscaping Scheme** - Local Liaison contact to be appointed
 Richard Kimble and Trisha Myles offered to be the point of contact for this project and keep up to date with progress. No one wished to attend the Lincolnshire event.
- 12.3 Allotment invoices** - sent out and cheques being received

- 12.4 Multisports due to commence 15th May** - waiting for funding to be confirmed from the Gas Terminal companies - rota to be set up for Councillors to assist. Discussion took place on this matter and it was highlighted that it is only certain councillors who appear to put themselves out for this project every year which was disappointing. It was hoped that more councillors would become involved. The rota was drawn up and the Clerk would circulate this. EP
- 12.5 Bottle bank and VAT** - claims in place
- 12.6 The Duke** - responses from the public were being received and passed on to the developer for their consideration and this would continue.
- 12.7 NCC Parish Partnership Drainage Scheme** - Keswick Road
- NNDC would be prepared to financially support this initiative when the scheme was next available. The Clerk would ask Ed Maxfield if he could accommodate part of his 6k Highways budget this. EP
- 12.8 Community Defibrillator Training** - booked for Thursday 14th June @ 6.30pm - Village Hall - 9 attendees
- 12.9 Rubbish bin at the top of Rudhams Gap**
This had now been reinstated.
- 12.10 Condolence/Congratulation cards for residents**
These were circulated for members to consider and amendments would be made before any further action.
- 12.11 Playing field Perimeter fence - risk assessment completed**
the risk is minimal and therefore should be monitored. It is not practicable to spend approximately 13k on new fencing. The perimeter does not impede access and neither acts as a deterrent to keep livestock contained. The Clerk would speak to the insurance company on this matter. EP
- 12.12 Flood relief scheme at Beach Road** - completed and comments from the public so far were positive.
- 12.13 Footpaths and public rights of way** - Ian Witham
Footpath 5 was still the same. Issues were raised with the main coastal walk at Rudham's Gap where the footpath is subsiding and there is a large hole at least a foot deep. The Clerk would report this to the Trails team at NCC and Environmental team, NNDC. EP

13. To Receive Reports from Councillors and items for the next meeting

Clerk informed that Jane Bailey was retiring - members asked if the Clerk would send a letter of appreciation as she had been instrumental in helping and advising the Council and residents over a number of years. EP

Despite requests in the village news people are still opening the Flood Gates. This will be monitored and the person(s) responsible may be prosecuted. NNDC has placed new dog signage along the beach entrances and these are vastly improved and outlines where you are.

Issues were raised with Gooch's garage parking along the footpath - The Clerk would take a look and speak with the drivers as necessary. EP

Concern was raised that there were additional caravans/structures being placed along the Walcott seafront just along from the Poachers. It was also highlighted that there were problems with one resident extending their car area by 10ft to accommodate their vehicles. The Clerk would review this. EP

Dog fouling was an issue around the Edingthorpe Church area and it was suggested that a dog bin be placed there. The Clerk would ask Environmental Health to do a patrol around this area. EP

Bench outside the school needed attention and the Clerk was in the process of having the work quoted to repair the item. The Floodgate at Rudham's Gap was locked longer than necessary. EP

Motorbike riders were abusing Mill Common Road and the Clerk would inform the Police of this to see if they could assess and the situation. EP

14. To confirm the date of the next meeting -
**Bacton & Edingthorpe Parish Council Meeting on
Monday 9th July 2018 - Bacton Village Hall at 7.00pm**

There being no further business the meeting concluded at 9.15pm.
9th July 2018

Chair to Parish Council

The Snow!

Norfolk County Council’s handling of the large snow-fall at the end of February attracted a lot of comment in the media. I am really keen to hear the views of the Parish Council about how they feel the Highways team handled it. Do please let me know if you have any views on what worked well and what didn’t.

DIY Waste Charges

From 1st April, the County Council introduced charges for the disposal of DIY waste at waste and recycling centres. You can read more about the charges at the Council’s website: <https://www.norfolk.gov.uk/rubbish-recycling-and-planning/rubbish-and-recycling/diy-waste>

I did not support the new charges but now we are stuck with them it is important to keep an eye on the effects. There is a real worry that it will lead to more fly-tipping. I’d be really grateful if the Parish Council could keep an eye out for increased fly-tipping and to let me know if it occurs.

Biodiversity Awards 2018

The deadline for nominations for the 2018 Community Biodiversity Awards is fast approaching (30th April). It was a real pleasure to attend last year’s celebration where Bacton Primary School won an award. The competition is open to Parish Councils, community groups and individuals who are making a real difference to their local environment. Details and applications forms can be found online here: <http://www.norfolkbiodiversity.org/communityprojects/biodiversityawards.aspx>

Family Learning Courses

Norfolk Community Learning Services (NCLS) is running free family learning courses to give parents the tools to support their children with learning while improving their own English and maths skills at the same time. The pilot scheme was run in the Great Yarmouth area but they are looking for opportunities to expand the scheme into other parts of the county. They want to hear from community groups who would be interested in working with NCLS to set up this service in their area. The person to contact is Denise Saadvandi. Her phone number is 01603 306585 and her email address is denise.saadvandi@norfolk.gov.uk

Coasthopper

You might have seen that Sanders Coaches have taken over running the Coasthopper bus service. They have also said they will link the service with their existing route from Cromer to North Walsham which is great news for the local area. The Coasthopper is a really popular service for tourists and residents who want to explore the North Norfolk coast and make use of local businesses. I’ve contacted Sanders to ask for more details about their plans and will report back when I have them.

Highways budget

An early plea for suggestions on how I can use my £6,000 allocation for local highways projects. Last year it went towards creating a new footpath for Paston playing field, installing dropped kerbs in the centre of Northrepps and starting work on a flood relief scheme in Overstrand. This year’s allocation is likely to be the last time it is available so I am really keen to ensure that Parishes get the most from it. Please let me know if there are any small highways projects in your community that you think would benefit from a contribution from this fund.

Ed Maxfield, County Councillor for Mundesley Division

Tel. 07449 706215 www.edmaxfield.org.uk Twitter: @MaxfieldEd Facebook: ed.maxfield.94