

# **Bacton and Edingthorpe Parish Council**

**Elaine Pugh - Clerk to Council – 01692 402998**

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

[www.bactonandedingthorpe.co.uk](http://www.bactonandedingthorpe.co.uk)

## Minutes of the Ordinary Parish Council Meeting

Held on Monday 12th March 2018 @ Bacton Village commencing 7pm

**Present:** Susan Holden (Chair), Richard Barr (Vice Chair), Pauline Paterson, Sandra Emerson, Tricia Myles, Richard Kimble, David Gale and John East

**Apologies:** Ian Witham

**Others:** 4 members of public, Ed Maxfield - NCC, Nicky Debbage - NNDC  
Stephen Fuller - Bure Valley Properties

1. **To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**  
There were none declared.
2. **To receive any requests for recording the Meeting via filming or audio.**  
The Clerk informed that the meeting was being recorded and that it would be erased after the minutes were signed off.
3. **To consider apologies for absence**  
Ian Witham - accepted by the Council.
4. **To approve outstanding Minutes**  
**Bacton & Edingthorpe Ordinary Parish Council Meeting**  
- Monday 15th January 2018 - resolved that these be signed.
5. **Resolution to adjourn the meeting for public participation (15 mins), Norfolk Police, District and County Councillor Reports**  
**Resolved to open the meeting to the public.**  
**Ed Maxfield, NCC** - operation "snow" was discussed with feedback being sought from residents on how they felt NCC handled the situation. Members thought that sufficient thanks had not been extended to the farmers; especially those who had not been reimbursed. There are plans to start charging at the waste recycling centres for DIY waste from April and concern was raised with regard to the possibility of this leading to fly tipping. If fly tipping is an issue this needs to be reported to NNDC and also inform him on this for monitoring purposes. It was suggested that a leaflet drop be prudent in this instance. There was a question and answer session on this which informed that this was a decision passed by the County Council. This information would be added to the Village News monthly editorial. EP

Discussion took place with regards to the farmers helping with the clearance of the snow and that they should have been given more praise for their work. The Clerk was asked to write to NCC objecting to the charge for the disposal of DIY waste. EP

The Annual Biodiversity Awards were imminent and last year Bacton Primary School was a winner of this award. Any applications are welcome.

**Stephen Fuller, Bure Valley Developments** - informed that he represented the owners/freeholders of the Duke of Edinburgh public house and was attending to gauge the opinion of the Council and residents for its future. The company had purchased the property for the long term and would like to find out what the community wants from the building. Discussion took place with regards to previous landlords and since 2008 there had been 3 different tenants. It was outlined that in the past the Duke had two sittings on a Sunday for its carvery and had been a successful business. In 2008 the pub had been repossessed and purchased by Commercial First Bank. The new owners purchased this on

March 31<sup>st</sup>. Councillors stressed their support for a pub within Bacton parish. An original application had been put forward to NNDC to convert the barns at the back to 3 x 1 bedroomed holiday lets. Other options will be considered of converting the upstairs and part of downstairs into accommodation and leaving a unit for a business. Finding the right tenant is vital for this. Discussion took place regarding the success of the Poachers and how hard the landlords work with other businesses being highlighted. It was emphasised that without any ancillary businesses a pub would not succeed. Parking was also an issue as there are 18 car parking spaces at the location when it was considered that 26 would be more appropriate; the car park isn't big enough for the pub. A member of the public informed on the success of Sugar and Spice. People will walk to the local pub especially in the summer months although it was felt that the previous attached campsite had no real impact to the pub. Residents present urged that people support the Duke as a public house - it used to be highly successful especially with the Sunday carvery. The Council requested Stephen Fuller to present his ideas and hold a consultation at the village hall. The building had deteriorated and it needs major investment. Members of the public emphasised that there was plenty of room in the village to support a pub and the key to the success was down to the initiative of the tenants. It maybe that the pub could be down sized with flexible accommodation for diversification and the Council indicated that they would most probably support this model.

The Clerk would ask for the opinion of the community via the Village News and forward these onto Stephen Fuller. The company will then use this information to assess the way forward for its development. EP

Clerk to write to follow through and fix a date for the open consultation. EP

#### **6. To receive update/information from Nicky Debbage - NNDC**

There is a need for affordable housing to counter-act the impact on holiday homes of which Bacton has approximately 20% based on current official figures. There is strong need for 10-12 affordable housing and exception schemes which are for local people with connections to the area not for high housing need. Option to progress for it to be community led. Land has been assessed and options were put forward for which parcels of land may be acceptable. The Council reviewed the identified areas and additional landowners had come forward with one proposal at Edingthorpe Green. Discussion took place with regard to the 100 year erosion zone. Locations were discussed and the Council gave their feedback on the various proposed sites and their suitability. A further area was suggested and that was to the extension of Eden Close; this would be investigated.

A Community Land Trust would also be an option if the residents wanted to progress this option. Sites numbered 1A & 1B, 2, Eden Close, Edingthorpe Green would be discussed further with the planning department at NNDC to assess their suitability.

A community meeting would need to be held to consult on affordable housing and this would be arranged.

The land designated at BACT03 was also in the mix with a possible approach from Victory to develop the site opposite the pub (adjacent to the village hall) and these would be for people in the highest need for affordable housing NOT as an exception scheme.

Next steps - planning views to be taken on the sites - public consultation/event to be held at the village hall one evening and a Saturday morning - the Council indicated that they were supportive on this. Clerk would work with Nicky Debbage to arrange. EP

**Resolved to close the meeting to the public.**

## 7. To review and consider planning if received

18/0240	Manor Barn, Church Rd, Bacton	Demolition of nissen hut and erection of five two storey dwellings with associated parking garages and access driveway (outline planning permission)	Council objected to under delegated authority
18/0434	Larke Rise	Erection of single storey and 2 storey rear ext	No objections

## 8. To adopt Standing Orders

Standing Orders had been supplied at the January meeting and these were circulated again to Councillors. The Clerk read out the changes to be made which had been highlighted in red. These were discussed and adopted by the Council.

A query was made with regard to apologies and automatic dis-qualification after 6 months of non-attendance and receipt of no apologies.

Discussion took place on the recording of the meetings and the Clerk outlined that this was within Standing Orders.

## 9. To consider and review correspondence list

NNDC - Landscaping invitation re Liaison person  
 Councillor communication - re 18/0240, January Minutes, Footpaths - circulated and dealt with  
 Brown & Co - Land adjacent to Beach Road - BACT03 - circulated - members discussed this and in principle agreed to accept the open space and perhaps this could be car parking space for the village in the longer term  
 Eastlaw - GDPR offer of services  
 NNDC - re Coastal Footpath - suggestion of handrails along the route - needs scraping at the top of the coastal path as it is full holes and is uneven EP  
 NNDC - Landscaping funding  
 Vattenfall - confirmation of DC technology  
 Confirmation of defibrillator training  
 NCC County Councillor report for January / Feb 2018  
 NCC - Restricted Byway 2 - this was discussed and photographs were shown of the work undertaken which members considered was acceptable and accessible  
 NNDC - Development Committee Murphy's Site Office 17/0630 - 15<sup>th</sup> February 2018  
 Southrepps - invitation to attend Defibrillator training - Saturday 24<sup>th</sup> March 10-12  
 Hilary Cox - re Marine Conservation Zone update  
 Norfolk Police update  
 Resident regarding community project - Clerk responded  
 Victory Housing re - Gooch Close - no formal scheme opening  
 Clerks and Councils Direct  
 NNDC - Centenary Commemorations End of WWI November 2018  
 NNDC - World War Two Gun Turret  
 Shell - bi-monthly update  
 Ros Calvert - Internal Audit  
 NNDC - Coastal Meeting - Thursday 29<sup>th</sup> March 2018  
 Bure Valley Properties re Duke of Edinburgh Public House  
 Mr L Fitton - re transfer of duties

## 10. To report on Matters Arising (updates and for information only)

**10.1 Copy of recordings for meetings** - Data Protection applies Standing Orders to be amended accordingly. The Clerk was working on a suitable policy. EP

**10.2 Website update** - Richard Barr  
 5,700 hits over the last 2 months - approximately 93 per day.  
 Minutes are being updated and any further information is welcomed.

**10.3 Footpaths and public rights of way** - Ian Witham  
 RB2 informed to NCC directly and online and RB9 - 126546/7 refers.  
 Subsequent report forwarded re RB2 and RB5 900239226

- 10.4 **NCC Parish Partnership Drainage Scheme** - proposals from Council / NNDC and NCC for Keswick Road (small works within the scope of the fund - ready for 2018/2019). Discussion took place on this with the Clerk informing that NNDC may be prepared to contribute approximately 50% of the cost with the Parish Council contributing a similar amount to the Beach Road project (1k). An informative discussion took place with regard to how this drainage currently worked via the pump house.
- 10.5 **Community Defibrillator Training** - booked for Thursday 14<sup>th</sup> June @ 6.30pm - Village Hall
- 10.6 **Gooch's Close** - NNDC there is no formal scheme opening
- 10.7 **Sandscaping Scheme** - Local Liaison contact to be appointed. Funding pot to be completed.
- 10.8 **NNDC grounds maintenance outside Coast Road toilet facility** - informed that the Parish Council do not wish to take on this responsibility
- 10.9 **Co-option of new members** - information put into the Village News
- 10.10 **Bench along the footpath** - this had now been repaired.
- 10.11 **Yellow planning notices** - no longer issued by NNDC - all information is now on line.
- 10.12 **Review of land at Edingthorpe license** - it was requested that the Clerk write a letter to remind the residents of the conditions of use. Several fence panels had fallen down and the handyman had been asked to repair these. EP
- 10.13 **Coastal footpath - hand rails** - NNDC thanked the Council for their suggestion however, this was not possible.
- 10.14 **30mph sign at Coast Road** - reported to Highways 126558

- 11. **To consider the issuing of condolence cards for residents**  
Discussion took place on this and it was resolved that David Gale and Richard Kimble would work on this with a budget of £50 being allocated for the year. Receipts would need to be supplied for this.

12. **Finance**

- 12.1 **To re-appoint Ros Calvert as internal auditor for 2017/18 and agree to comply with the Certificate of Exemption under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015 (expenditure and income under £25,000)**  
The Clerk read out the terms and conditions for this Exemption Scheme and the internal auditor's schedule of checks and hourly rate. It was resolved that Ros Calvert be re-appointed.

12.2 **To approve monthly payments**

AMOUNT	DATE	PAYEE	CHQ
35.00	22.02.18	ICO	d/d
45.60	12.03.18	JW Withers & Son	2036
54.00	12.03.18	Mick Kinder - maintenance	2037
98.24	12.03.18	EON - Pavilion	2038
35.00	12.03.18	Norfolk Parish Training & Support	2039
214.50	12.03.18	Elaine Pugh - office expenses	2040
55.75	12.03.18	Anglian Water Bus (Pav £14.40 & Allot £41.35)	2041

It was asked if a receipt had been received from the fish and chip shop for the items they had supplied for the children's Christmas party. The Clerk outlined that this had been chased a number of times however, had as yet not been received.

A query was raised with regard to the Clerk's bi-monthly mileage - the Clerk clearly explained this to the Council and that a charge of 6 miles was made from North Walsham to Bacton ie a 12 mile round trip. Frequently mileage was not charged for Parish Council work if it was amalgamated with other journeys.

The discussion on this matter was boisterous and challenging with the Chair holding 2 members to account for their poor behaviour which was unacceptable.

A member of the public commented that the Parish Council's role is for the greater good of Bacton and to support the village, Councillors should leave their personal issues to one side. The Chair thanked the member of the public and apologised on behalf of the Council.

The Transfer of funds was agreed to the current account.

#### **FUNDS RECEIVED**

Bank interest	£3.16
---------------	-------

#### **Resolved to approve.**

#### **13. To Receive Reports from Councillors and items for the May meeting**

The Clerk informed that she had instructed the caretaker to repair the fence panels at the land at Edingthorpe, clean the village sign and the Pavilion outside toilet. There had been a water leak at the ex Bowls Clubhouse which had been caused by the cold weather this had been repaired by the Football Club who had been thanked.

Liaising for Multisports funding - awaiting confirmed decision.

Rubbish bin at the top of Rudhams Gap - still not replaced - when people come off beach - they just leave it on the floor or by the dog bin.

The Clerk would remind the Cleansing Team again.

EP

The beach find - Norfolk Historical Group wanted to get it removed and put on show. NNDC got involved along with the Police - as this belongs to the Realm and cannot be touched without the relevant authority.

Perimeter fence is in poor repair along the playing field - the Clerk would take another look and assess the risk.

EP

Flood relief at Beach Road is nearly completed under the 50/50 Parish Partnership Scheme. Flood gates are closed by NNDC when they perceive there is a risk. Unfortunately some people decide to open the flood gates without the knowledge of NNDC which is a risk to the public, flooding or damage to property.

#### **14. To confirm the date of the next meeting -**

**Bacton & Edingthorpe Parish Council Meeting**

**Monday 14th May 2018 - Bacton Village Hall at 7.00pm**

**Preceded by the Bacton and Edingthorpe Annual Parish Meeting**

**There being no further business the meeting was closed at 9.15pm**