

**BACTON & EDINGTHORPE  
ANNUAL PARISH MEETING  
AGENDA  
MONDAY 10<sup>TH</sup> MAY 2021  
Held @ Bacton Village Hall – 7.00pm**

YOU ARE INVITED TO ATTEND THE ABOVE MEETING

*followed by Bacton & Edingthorpe Annual Parish Council Meeting*

THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: \_\_\_\_\_ **2<sup>nd</sup> May 2021**  
Susan Holden – Chair to Council  
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF  
Telephone: 01692 402998 email: elainepugh15@hotmail.com

1. Chair's Review/Report for the year 2020-2021
2. To approve Annual Parish Minutes 13th May 2019  
(no 2020 meeting due to the COVID pandemic)
3. Receive annual reports from local organisations
4. Floor open to Parishioners

# BACTON & EDINGTHORPE PARISH COUNCIL

## Annual Parish Council Meeting

MONDAY 10<sup>TH</sup> May 2021

Held @ Bacton Village Hall

*Following The Bacton and Edingthorpe Annual Parish Meeting*

YOU ARE SUMMONED TO THE ABOVE MEETING  
APOLOGIES PLEASE INFORM THE CLERK  
THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: \_\_\_\_\_ 2<sup>nd</sup> May 2021  
Elaine Pugh Clerk to Council,  
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF  
Telephone: 01692 402998 email: elainepugh15@hotmail.com

## AGENDA

1. Election of Officers
  - 1.1 Nomination and Election of chairperson and declaration of acceptance of office (signing of form)
  - 1.2 Nomination and Election of Vice Chairperson
2. To receive any requests for recording the Meeting via filming or audio.
3. To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations
4. To consider apologies for absence
5. To approve outstanding Minutes  
Bacton & Edingthorpe Ordinary Parish Council Meeting  
- Monday 8th March 2021
6. Resolution to adjourn the meeting for public participation (15 mins),  
Norfolk Police, District and County Councillor Reports
7. Finance
  - 7.1 Approval - Bacton & Edingthorpe Parish Council Accounts 20/21
  - 7.2 Approval of AGAR - and agree exemption 2020-2021
  - 7.3 To source new Internal Auditor for 2021-2022
  - 7.4 To agree the Council's risk assessment
  - 7.5 To review and agree Council's asset list
  - 7.6 To approve monthly payments supplied to Council members
8. To appointment Councillors responsibilities for:
  - Multisports
  - Planning
  - Gas Liaison Officer
  - Playing Field Monitor(s)
  - Health and safety team
  - Allotments
  - Footpaths

9. To consider and review correspondence list
10. Clerk report and report on Matters Arising (updates and for information only)
  - GENERAL**
  - 9.1 **Carving of Bacton & Edingthorpe Village Signs** - Completed waiting installation. The Edingthorpe sign would commence in October and a final price forwarded to the Council.
  - 9.2 **Play Equipment repairs** - minor repairs have now been completed. Damaged fence posts - repaired. The springy whale is ordered.
  - 9.3 **Land at Edingthorpe** - the questionnaire had been circulated and responses were being collated and will be reported to the Council
  - 9.5 **Good Neighbour Scheme** - coffee morning/leaflet drop this was on hold for the foreseeable future however, members were keen to progress this.
  - 9.6 **Allotments**  
Invoices had been sent out together - payments being received and feedback re the gate. There were two small allotments available. These have now been let.
  - 9.7 **Signage directing vehicles to the new car park** - NNDC had confirmed that these signs would be installed in due course.
  - 9.8 **Children's Event for summer 2021**- replacing Multisports
  - 9.9 **Foodbank initiative**

**HIGHWAYS**

- 9.10 **NCC 50/50 Drainage Scheme** - PLA 376 Ben Hanlon - Keswick Road drainage scheme - being dealt with by NCC/NNDC - survey being undertaken and land ownership being clarified.
- 9.11 **Additional drainage works along Coast Road where Bacton meets Walcott** - a drain outlet needs to be directly out to the sea. Ed Maxfield was in discussions with Highways on this.
- 9.12 **White entrance gate - 50/50 scheme application completed and forwarded to NCC** - application successful. Paperwork to be signed by Council together with funding.
- 9.13 **Application to Highways for yellow lines along the Coast Road - cost circa (6k)** - funding agreed paperwork to be signed by Council together with funding.
- 9.14 **Double yellow lines outside Bacton School** - Highways site meeting to be arranged.
- 9.15 **Footpaths and public rights of way**  
No report had been forthcoming.
- 9.16 **Bottle bank and VAT** - claims in progress

**10. To review and consider planning if received**

21/0926	Mayfield Cottage, Coast Rd	LDC for proposed erection of a single-storey rear and side ext, rear dormer ext and part demolition of existing building	No comment
21/0970	The Old Rocket House, Walcott Rd	Replacement single storey rear ext	No comment
21/0854	Annexe at The Jays, North Walsham Road	Change of use of detached annexe to holiday accommodation	No comment

**11. To Receive Reports from Councillors and items for the next meeting**

**12. To confirm the date of the next meeting -**

**Bacton & Edingthorpe Parish Council Meeting on  
Monday 12th July 2021 - Bacton Village Hall at 7.00pm**

# Bacton & Edingthorpe Parish Council

## SCHEDULE OF PAYMENTS & CORRESPONDENCE **MAY 2021**

Please note that these are subject to alteration prior to the meeting due to the late arrival of invoices or correspondence

<b>BACTON PARISH COUNCIL</b>		
<b>Bank reconciliation</b>		
<b>DATE</b>	<b>31.03.21</b>	
<b>Balance per bank statements</b>	£	£
Current Account - Barclays	11,078.17	
Business Saver – Barclays	16,078.95	
		<b>27,157.12</b>
<b>Funds received</b>		
Precept	8,500.00	
	<b>TOTAL FUNDS</b>	<b>35,657.12</b>
<b>Less any unrepresented cheques</b>		
JH Withers & Son	62.40	
MK Garden Services (caretaking)	140.00	
<b>TOTAL EXPENDITURE</b>	<b>202.40</b>	
<b>Cheques to be raised at meeting</b>		
NCC - Village Gates 50/50	3,500.00	
NCC - yellow lines along Coast Rd	2,000.00	
CT Baker	23.06	
Countrystyle (glass recycling)	39.60	
Fenland Leisure - springy rocker	722.40	
Richard Kimble (reimbursement)	35.94	
Finn Woodcraft (village sign)	1,482.00	
Came & Co – insurance		to be confirmed
Elaine Pugh – expenses		to be confirmed
Elaine Pugh - April D/d	485.00	
Elaine Pugh - May D/d	485.00	
<b>TOTAL EXPENDITURE</b>	<b>8,773.00</b>	
<b>Reconciled balance</b>		<b>26,681.72</b>
Signed		
Signed		
Date:	10.05.21	

## Schedule of Correspondence

Resident re Sandy Lane	
Norfolk CAB - thank you for donation of £50	
ED Maxfield's April report	
NPTC - thank you for resubscription	
NCC - re proposed waiting restrictions on B1159 Coast Road (yellow lines)	Responded
NNCT - thank you for donation of £100	
NCC - re 1 million trees	
NCC - re success of funding towards Village Gates	Cheque to be raised
Resident regarding speeding North Walsham Road	With Ed Maxfield