

BACTON AND EDINGTHORPE PARISH COUNCIL

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MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD MONDAY 10TH NOVEMBER 2025 - BACTON VILLAGE HALL COMMENCING @ 7PM

Present: Coral Salih (Vice Chair), Stephen Humphreys-White, Gill Cullingford, Richard Kimble, Christine Smith and Ian Witham

Others: 2 members of the public

Coral Salih Chaired the meeting in the absence of Susan Holden.

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Susan Holden (Chair), Lynn Day and Jan Rush - personal - accepted by the Council.
- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations.**
There were no interests declared or dispensations requested.
- 3. To approve Ordinary Parish Council Minutes 8th September 2025**
These had been circulated and it was resolved that they be signed by the Chair.
- 4. To receive presentation from the Bacton Wellbeing Group regarding the adoption of the new allotment area as a community wellbeing location**
A short overview of what the group wished to do at the new allotment was given. The aim of the initiative was to provide a parish inclusion project within a community allotment setting. This would give emotional support whilst exercising and meeting others. In turn would lead to help with residents' isolation and give them a purpose and a reason to mix with others; giving community cohesion. This would enhance the development of the Pavilion as a café and the additional play equipment which is being installed to make the location a focus and a central meeting point.

A short question and answer session took place. The Council encouraged the group to forward a project list of what items they required to start the group. This needed to include estimated costs - the Council would endeavour to source funding to assist the group.

- 5. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (15 minutes allowance)**
Members of the public are invited to give their views on Parish affairs at the discretion of the Chair, for no more than 15 minutes.
There were no comments from the public

6. To consider Financial Matters

6.1 To receive bank reconciliation and note receipts and review reserves

The bank reconciliation was discussed and receipts and reserves highlighted.

6.2 To review expenditure to date

Expenditure to date was reviewed and the Clerk informed that after the balances for the play equipment and allotment projects had been paid that a prompt VAT reclaim would need to be made. This would ensure there were sufficient funds going forward.

6.3 To agree payment schedule and approve payments

Payments authorised external to meeting and paid	
Unity Service Charge - August/Sept/Oct/Nov	24.00
Flood Wardens - mobile phone	11.48
Salary – October	713.00
Defibrillator Warehouse – Pavilion	338.40
DHF Products Ltd (sign Edingthorpe)	159.72
Howes Design (reserved matters land)	1,279.00
SAD - defibrillator pads (reimbursed to resident)	70.68
Nick Hindle Stonemasons Ltd	330.00
Nick Hindle Stonemasons Ltd	989.00
Payments to be authorised at meeting	
The Play Inspection Company	113.94
EON Electricity	17.64
Royal British Legion (S137)	100.00
Countrystyle – September	156.00
HMRC - Tax – October	5.40
Mr Overton (Vermin at allotments))	197.00
Mr Overton (Moles)	90.00
Wave Water – allotments	49.71
Wave Water - Playing Field	21.91
Secret Gardens (Highbanks grass cutting))	60.00
Bacton Village Hall (Little Pirates)	360.50
Bacton Village Hall (Parish Council meetings)	45.00
Elaine Pugh	36.76
Kevin Richardson	670.00
Secret Gardens	114.00
HMRC - Tax – November	7.40
Salary – November	713.00

Resolved to pay enbloc.

7. To agree donation to Royal British Legion (S137) (24-25 £100)

Resolved that £100 be donated to the RBL. Clerk to arrange.

EP

8. To consider budget for 2026-2027

The proposed budget for 2026-2027 was circulated and discussed.

Discussion on prospective income from the S106 agreement for monies held by NNDC for the land at the Coast Road had not been included as it may not be received in 26/27. This would depend on progress of the reserved matters application. Future income from the Pavilion had not been included as this was not a definite income flow until the unit was up and running.

9. To consider, agree and set Precept for 2026-2027

Members discussed the Precept at length and the Clerk presented various options which would have an impact on residents. However, it was considered that with the projects coming on stream and the upgrade and enhancements to the Parish that the Council needed to raise the Precept from £20,000 to £23,000. This would mean an average D Band householder charge would increase approximately by £5.51 per annum.

The Clerk would inform NNDC.

EP

10. Clerk report and report on Matters Arising (updates and for information only)
GENERAL

10.1 Village maintenance programme including village planters transfer

Maintenance work was being carried out as required and the planters would be transferred in due course when appropriate.

10.2 Allotments - there were still a number available.

10.3 K6 Door for BT Red Telephone Box - on hold

10.4 New signage for Highbanks, Edingthorpe - installed

10.5 2026 meeting dates - these had been circulated and would be placed onto the noticeboards and website.

EP

THE PAVILION/PLAY AREA

10.6 Refurbishment is in progress

10.7 Play Inspection Report - this had been circulated and the majority of items highlighted were low risk. The Clerk would assess and find out costings for remedial works. It was noted that the perimeter fence would need to be renewed in due course.

EP

MILL LANE

10.8 In assessment - January 2026 Agenda

FLAGSHIP HOUSING - 106 funds and applications to NNDC

10.9 Play equipment upgrade - due to commence 11th November

10.10 Bowls Club/allotment upgrade - work commenced

10.11 Open Space application for funding of £114,016 from S106 funds

Reserved matters application waiting to be made and transfer of land from Flagship - formal application has been made to NNDC

HIGHWAYS

10.12 VAS sign on entering the village not functioning - reported 4445-7884

Clerk to find out what the status of the unit was.

EP

11. To consider the replacement/Purchase of the defibrillator located at the Superstore

Members discussed this at length and it was agreed that a replacement battery and parts be purchased for the unit at a cost of approximately £300 plus VAT and delivery. Clerk to arrange.

EP

12. To review and consider Planning if received and agree response

25/1858	1 Heathers Field, Pollard Street	Change of use of single storey building from office to form 2 bed dwelling	21.11.25
RV/25/2209	Edingthorpe Hall, Church Lane	Demolition of Annexe and replacement with 2 storey annexe, int and ext alts incl fenestration changes and single storey link ext without complying with condition 2 (approved plans) of listed building consent LA/19/2159 to allow for changes to layout of house and works to house and omission of new annexe	11.11.25
25/1767	Hill Farm Stables, Stable Lane	Construction of timber balcony and staircase (retrospective)	Refused

13. To consider and review correspondence

Memorial 10 th November	Circulated
NNDC - re Tax base figures for 26-27	Circulated
Play Inspection report	Noted
Flagship - Land Transfer at Coast Road	Signed
NNDC re setting of Precept	Noted
Ed Maxfield's monthly report	Circulated
NNDC - Publication of the Inspectors report	Circulated
NNDC Affordable Housing crisis	Circulated
NNDC - LGR presentations	Circulated
Play Inspection Company	Circulated
Steff Aquarone - re street lighting - update	Discussed

14. To Receive Reports from Councillors and items for the next Agenda

The Flagship Housing was discussed and it was being built to the specification on the approved planning application.

Concern was raised with regard to the building works at The Wilds - Edingthorpe Green which had was a Grade II listed structure. At the present time there seemed to be no regard as to the status of the building or the building permission given. The Clerk would write to the Enforcement and Conservation Team at NNDC. EP

Bacton Woods was discussed concerning the use by cyclists and walkers. The Clerk would write to NNDC and the Forestry Commission with suggestions that additional official notices needed be placed around the area. These should inform everyone of the rules and regulations of use of the area. EP

The sand at the pay & display car park along Coast Road had "disappeared" making it difficult to access the beach. It was suggested that a notice be placed at the location to direct users to the slip way as this might be easier for users of the beach to utilise. The Clerk and Councillor would source a sign. RK/EP

15. To confirm date of the next Meeting

Bacton & Edingthorpe Ordinary Parish Council Meeting - Monday 12th January 2026 - Bacton Village Hall @ 7.00pm

There being no further business the meeting concluded at 2045.

SUSAN HOLDEN - CHAIR

12th January 2026