

# **Bacton and Edingthorpe Parish Council**

**Elaine Pugh - Clerk to Council – 01692 402998**

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

[www.bactonandedingthorpepc.co.uk](http://www.bactonandedingthorpepc.co.uk)

Minutes of the Ordinary Parish Council Meeting

Held Monday 12<sup>th</sup> July 2021 @ Bacton Village Hall @ 7pm

**Present:** Susan Holden (Chair), Tricia Myles, Nigel Lee, Richard Barr, Jan Rush, and Ian Witham

**Others:** Ed Maxfield - NCC, Clive Stockton - NNDC - 3 members of the public

**THE MEETING WAS HELD IN A COVID19 SECURE ENVIRONMENT WITH TRACK AND TRACE IN PLACE.**

1. **To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**  
Ian Witham as member of Open Spaces.
2. **To consider apologies for absence**  
Pauline Paterson, Ralph Bell and Richard Kimble - personal - accepted by the Council
3. **Minutes**
  - 3.1 To approve Bacton & Edingthorpe Annual Parish Council Meeting - 10<sup>th</sup> May 2021  
Resolved that these be approved.
  - 3.2 To acknowledge receipt of Bacton & Edingthorpe Annual Parish Meeting - 10<sup>th</sup> May 2021  
These were acknowledged.
4. **To appoint Vice Chair**  
Resolved to re-appoint Tricia Myles as Vice Chair.
5. **Resolution to adjourn the meeting for public participation (15 mins), Norfolk Police, District and County Councillor Reports**

**Resolved to open the meeting to the public.**

**Clive Stockton - NNDC** was asked to chase up the formal finger pointers to the Coast Road car park.

Concern was raised with regards to Wilds cottage which was falling into disrepair. The Barn which is being developed into a bungalow is in Paston not Edingthorpe. The Clerk informed that this has already been reported to NNDC but nothing had been received back. Clive Stockton would look into this and find out what pressure could be put on the owner of Wilds cottage to endeavour to stop it deteriorating further. Deadlines by the planning department were discussed again and the Clerk re-iterated that the Council needs to go with the date on the planning form however, there is sometimes flexibility.

**Ed Maxfield - NCC** the County Council has commenced work again after the elections. A response was made in relation to the 1,800 new homes to be located North West of North Walsham. Planning need to consider the knock

on effect onto the coastal roads. The Western link is to be completed for the distributor route and it is expected that it should not have any or little impact on the roads in North Norfolk but would have benefits of bringing people to the North Norfolk Coast. The local highways allowance has been increased to 10k per annum. Discussions took place regarding the electric charging points and the problems accessing the electrical supply.

A possible “trod” from the play area car park to the school was being assessed along with other options to try and alleviate the parking outside of the school. Unfortunately, one solution leads to another problem. Funding has been announced for work to stop pot holes occurring. A number of complaints had been received regarding overgrown footpaths.

**Members of the public spoke about:**

The Edingthorpe Village sign - it was clarified that this was work in progress and the Council was just confirming the costings on this. There maybe other work which needs to be undertaken on the base and it would be assessed. The Clerk confirmed that the sign had been taken down due to health and safety issues regarding its stability on the post especially with a bench very close to it.

The issue of provision of outside gym equipment was brought to the Council’s attention. The Council explained that it had endeavoured to get a project worked up on this however, there had been insufficient take up despite several editorials in the village news. There was also the issue of where the equipment would be located as the small play area was not sufficient and any other area would encroach onto the football pitch.

**Resolved to close the meeting to the public.**

**6. Finance**

**6.1 To approve monthly payments supplied to Council members - note overpayment by HMRC £5,674.78.**

|                                  |        |
|----------------------------------|--------|
| Wave - water playing field       | 66.09  |
| Countrystyle – recycling         | 7.20   |
| June - Elaine Pugh               | 495.50 |
| July - Elaine Pugh               | 495.50 |
| CT Baker (materials)             | 60.86  |
| Kevin Richardson - grass cutting | 290.00 |
| Mick Kinder – caretaker          | 175.00 |
| Cheney – handyman                | 127.50 |
| Elaine Pugh – expenses           | 41.78  |
| EON – electricity – pavilion     | 38.74  |
| Finn Woodcraft                   | 528.00 |

**Resolved to pay enbloc.**

|   |                 |
|---|-----------------|
| Funds received                                    |                 |
| Allotments  | 215.54          |
| HMRC - VAT reclaim – Error of overpayment by HMRC | 5,674.78        |
| Interest March/June                               | 0.40            |
| Allotment   | 10.50           |
| <b>TOTAL FUNDS</b>                                | <b>5,901.22</b> |

7. **To appointment Councillors responsibilities for:**
- Multisports - Pauline Paterson, Tricia Myles, Jan Rush and Clerk
  - Planning - All members - (minimum of 3 for objections)
  - Gas Liaison Officer - Tricia Myles
  - Playing Field Monitor(s) - Richard Kimble, Clerk
  - Health and safety team - Richard Kimble, Nigel Lee and Clerk
  - Allotments - Pauline Paterson and Clerk
  - Footpaths - Ian Witham

8. **To consider and review correspondence list**

|   |                                     |
|---|-------------------------------------|
| Resident regarding Eden Close - requesting "no through road" sign     | Ed Maxfield                         |
| NNDC - Coastal Forum 6 <sup>th</sup> July                             | Circulated                          |
| NCC - temporary road closure  | Circulated                          |
| NCC - Keswick Road drainage   | With Highways                       |
| NCC - Bacton School/Trod path cost £15-20k                            | Circulated                          |
| Finn Woodcraft re - quotation for Edingthorpe Sign                    | Agenda item                         |
| NNDC - Tree preservation order - Land at Edingthorpe Hall TPO/21/0002 | Circulated                          |
| Resident re boundary wall ownership at Bacton Playing Field           | Remedial works to be sourced        |
| NNDC - re improving communications re affordable housing              | Jan Rush - Clerk to confirm to NNDC |

9. **Clerk report and report on Matters Arising (updates and for information only)**

**GENERAL**

- 9.1 **Carving of Bacton & Edingthorpe Village Signs** - To review the formal quotation for Edingthorpe Village sign. The final quotation had been finalised and it was agreed that a cheque be written for £528 for the purchase of the wood which included 20% VAT.
- 9.2 **Play Equipment repairs** - The springy whale has been installed.
- 9.3 **Land at Edingthorpe** - responses from questionnaire had been circulated to members and this would form part of the next Agenda. Agenda
- 9.4 **Good Neighbour Scheme** - coffee morning/leaflet drop this was on hold for the foreseeable future however, members were keen to progress this. The Clerk was asked to remove this for the time being from the Agenda.
- 9.5 **Allotments** - all let and there was a small waiting list.
- 9.6 **Signage directing vehicles to the new car park**- Clerk had chased Highways and NNDC for these to be installed - this had been passed onto both Clive Stockton and Ed Maxfield to chase.
- 9.7 **Children's Event for 2021- Multisports Day - Saturday July 17<sup>th</sup>** - The Clerk confirmed that the take-up was good and that there were approximately 40 children on the list. A rota would be drawn up for Councillors to share the workload. EP
- 9.8 **Foodbank initiative** - this was being worked on and the Clerk would assist as required.
- 9.9 **Bottle bank and VAT** - payments had been claimed although the VAT had been incorrectly overpaid by £5,674.78 but also paid correctly at £2,580.59. The Clerk would raise a repayment cheque to HMRC. EP
- 9.10 **Rainbows End signage** - spoken to and letter sent with suggested amendments.

**HIGHWAYS**

- 9.11 **NCC 50/50 Drainage Scheme** - PLA 376 Ben Hanlon - Keswick Road drainage scheme - being dealt with by NCC/NNDC - survey being undertaken and land ownership being clarified. Chased again.
- 9.12 **Additional drainage works along Coast Road where Bacton meets Walcott** - a drain outlet needs to be directly out to the sea. Ed Maxfield was in discussions with Highways on this.

- 9.13 White entrance gate - 50/50 scheme application completed and forwarded to NCC - waiting for works to commence.
- 9.14 Application to Highways for yellow lines along the Coast Road - cost circa (6k) - waiting for works to commence.
- 9.15 NCC Parish Partnership Scheme - Double yellow lines outside Bacton School / Trod from playing field or alternative option to instal crossing refuge - Highways site meeting to be arranged. Ed Maxfield investigating.
- 9.16 Clay Lane - photograph to be supplied
- 9.17 Footpaths and public rights of way - no update.

10. To review and consider planning if received

|         |                                    |   |             |
|---------|------------------------------------|---|-------------|
| 21/1449 | Croft Farm, School Rd, Edingthorpe | Single storey side ext to dwelling  | Objected to |
| 21/1121 | Land rear of Wrights, Coast Rd     | Two storey detached dwelling & garage   | No comment  |
| 21/1248 | Home Farm, Church Rd               | 3 bay detached garage and single storey detached building for use as annexe accommodation | No comment  |
| 21/1644 | Manor Farm House, Church Rd        | Conv of barn and ext alts to form one bedroom holiday let                                 | No comment  |
| 21/1656 | Manor Farm House, Church Rd        | Int & Ext works associated with conv of barn to holiday let                               | No comment  |
| 21/1672 | Bacton Gas Terminal                | Installation of emergency vent stack  | No comment  |
| 21/1750 | Beachside, Walcott Rd, Bacton      | 2 storey rear ext and alts to garage to enable conv to habitable space                    | No comment  |

11. To Receive Reports from Councillors and items for the next meeting

The disused Bowls Club was discussed and all agreed that something needed to be done about the area. A suggestion was that it was offered to Bacton School as an area alternatively a community allotment. Agenda

A tree had fallen on land 200 yards from the main outlet to the rear of a property. The Clerk would investigate. EP

Wilds Cottage - representation of concern to NNDC that it was falling into disrepair and it is a listed building.

The Barn in Edingthorpe which should be in Paston. EP

Gas Terminal solar panels - how would that effect the wildlife - the Council would have the opportunity to comment when the planning application arrived.

Old Hall Road verges needed cutting back. EP

Queens Platinum Jubilee June 2022 - a community event. Agenda  
Thursday 2<sup>nd</sup> to 5<sup>th</sup> June 2022

12. To confirm the date of the next meeting -

**Bacton & Edingthorpe Parish Council Meeting on Monday 13th September 2021 - Bacton Village Hall at 7.00pm**

There being no further business the meeting was concluded at 8.30pm