

Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

www.bactonandedingthorpe.co.uk

Minutes of the Ordinary Parish Council Meeting

Held on Monday 9th July 2018 – 7.00pm @ Bacton Village Hall

Present: Susan Holden (Chair), Richard Barr (Vice Chair), Pauline Paterson, Tricia Myles, Richard Kimble, David Gale, Ian Witham and John East
Apologies: Sandra Emerson
Others: NNDC - Barry Smith, Ed Maxfield - NCC,
Nicky Debbage - NNDC and Stephen Fuller - Bure Valley Properties
1 member of public

1. **To receive any requests for recording the Meeting via filming or audio.**
The Clerk informed that the meeting was being recorded on behalf of the Council.
2. **To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**
Ian Witham declared a prejudicial interest in PROW and open spaces in regard to NCC Watch House Lane. Richard Kimble declared a personal interest in items relating to Flooding as a Voluntary Flood Warden.
3. **To consider apologies for absence**
Sandra Emerson - accepted by the Council
4. **To approve outstanding Minutes
Bacton & Edingthorpe Annual Parish Council Meeting
- Monday 14th May 2018**
There was discussion on this matter in connection with the Minutes. The Chair informed how professional Minutes were written and offered training to any Councillor who took issue with them. Agenda
5. **Co-option of new Member**
The applicant was not in attendance - the Clerk would remind them of the next meeting in September. EP
6. **To receive update from Nicky Debbage - NNDC Community Led Housing**
The Council were appraised about the meeting held at Trimmingham Village Hall on 5th July to which 3 Councillors attended. It appeared that there was general support for a small community housing development within Bacton & Edingthorpe. A consultation event will be held after the summer holidays and this will be published in the Village News, householder fliers circulated, posters and be put onto the website. A survey form would also be offered to each attendee to complete. Site pre-planning advice had been sought for land near to the school and also to the rear of Eden Close (as yet no response had been received). It is hoped with the consultation process this may “flush” other landowners out. All ideas are welcomed. There had been some land at Edingthorpe Green offered and this is being examined. The standard of construction of these properties is excellent and a community housing exception scheme is for local people with local connections to Bacton and nearby villages.

7. Finance

7.1 To consider donation to Heart 2 Heart - defibrillator funding

The Chair reported that the defibrillator training was attended by 20 parishioners and that it was appreciated by the community. Heart2Heart is a charity who manages the Bacton defibrillator on behalf of the village and has just arranged the installation of another unit at Bacton School which was funded by Shell. It was resolved that £100 be donated to this valuable cause. EP

7.2 To approve monthly payments

AMOUNT	DATE	PAYEE	CHQ
25.68	09.07.18	Indigo Waste	2053
84.50	09.07.18	MK Garden Maintenance	2054
510.00	09.07.18	Kevin Richardson	2055
55.00	09.07.18	Pauline Patterson	2056
59.35	09.07.18	Anglian Water (Allotments £43.20 - Pavilion £16.15)	2057
66.72	09.07.18	Elaine Pugh - Parish expenses	2058
232.05	09.07.18	Dave Archer (maintenance)	2059
100.00	09.07.18	Heart2Heart	2060

Resolved to pay enbloc

Funds received

AMOUNT	DATE	FROM
859.04	14.05.18	NCC – bottle bank
437.00	22.05.18	Allotment payments
363.82	10.05.18	HMRC – VAT
200.00	25.05.18	Interconnector - Multisports - 2018

8. Resolution to adjourn the meeting for public participation (15 mins), Norfolk Police, District and County Councillor Reports

It was resolved to open the meeting to the public.

Ed Maxfield, NCC - full report is attached at Appendix 1. Issues with road markings after completion of highways work had been raised with comments on the length of time it took to reinstate them. Examples were given regarding the lines in the road along Keswick Road. Slow signs on the main Road of the B1150 near to Edingthorpe Garage. The standard of grass cutting by NCC and the grass opposite Mill Common Road past St Peter's Court was extremely long and was pushing people into the road. NCC were in the process of a Market Town Transport Strategy and it has been requested that in conjunction with this that they also consider the impact on neighbouring villages with speed and volume of traffic. There maybe 2,000 new homes being built in North Walsham this is of major concern with traffic movements.

The Council raised its concern with the parking outside of Bacton School and asked if yellow lines or some type of control system could be put in place as parents are parking randomly and causing issues with the flow of traffic. It was feared that a major accident could occur here. We fought to keep our Lollipop lady on the basis of the brow of the hill. The school had tried to encourage the parents to park more considerately.

Fly tipping - this may be reviewed with the full council in a couple of weeks. NCC are still taking a hit on this and the original decision may be reviewed.

Barry Smith, NNDC - spoke about Market Town Initiatives and apprenticeships and that 8 had been recruited for NNDC. Developments were taking place with regard to the use of assets and the new Cromer Medical Centre was highlighted and assistance was being given

to promote the area. North Norfolk was delivering affordable housing and 90 had now been created across 5 sites. The community housing fund was being utilised. The building of new homes had been exceeded with 1,190 being created the highest record for over 20 years. Revenues are at their highest rates. 6 blue flags have been received for beaches which is encouraging and a further 3 green flags have been awarded.

There was discussion with regard to the new garden bin letters sent out by Kier and concerns were raised on the wording and Barry would report back on this.

Stephen Fuller - Bure Valley Developments - Thanked the Parish Council for forwarding the comments raised in connection with the possible uses of the Duke Public House. A total of 53 comments had been received in which 95% stated that they wanted a pub and the response rate totalled 4.43% of the parish. The Duke has now been placed onto the open market for 6 months to source a tenant. There had been lots of interest but the property is in poor condition and the new tenant would have to provide clear evidence of funding and be in a position to commit to the project long term. The license had now been transferred. Pre-application advice had been sought from NNDC with regard to planning for 9 units.

A member of the public informed that a footpath was heavily overgrown and they were redirected to the relevant parish whose land this was within.

Resolved to close the meeting.

- 9. To consider and agree request from Football Club to remove and dispose of the old wooden football porta cabin and transfer the blue metal container to that or nearby location**

Members discussed the options at length and all considered that the unit had fallen into disrepair, no longer fit for purpose and deemed to be a liability. It was resolved that the Football Club be given permission to remove the unit from site and dispose of the asset. The Clerk would undertake a risk assessment and the area needed to be closed off whilst this work was completed. It was further resolved that the blue metal container could be transferred to that location from its current position. EP

Insurance needed to be provided to the Clerk for this work to progress.

- 10. To review and consider planning if received**

18/0857	The Ship, Flat 3, Coast Road	First floor ext; erection of two detached outbuildings	PC comment made
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- 11. To consider the application to the NCC Parish Partnership Scheme for the Keswick Road drainage project and allocate Parish Council contribution to the scheme**

The Clerk circulated the documentation from NNDC and Highways on this matter and discussed the improvements which could be made to the drainage system. It was felt that the pipe suggested needed to be wider to accommodate the return of the water and this would be drawn to the authority's attention. It was resolved that the Parish Council would allocate £1,000 for this and apply to the 50/50 scheme in partnership with NNDC. An approach to Ed Maxfield would be made to find out if he would confirm an allocation of £1,000 from his discretionary budget. The overall project would cost in the region of 10k. EP

12. To consider and review correspondence list

- NCC - Watch House Lane status of Lane - evidence gathering Ian Witham advised the Council that this was his application and had a prejudicial interest. The Council agreed to seek advice from Mr Witham on this matter. The Council asked the Clerk to write to NCC and request if they had evidence forms from the 5 householders along this road. This information would be detailed in the Village News and the form supplied if requested. EP
- NCC - Gooch Close - 20mph zone
- Came & Co - Fence confirmation of acceptance of risk assessment
- Hansells - formal approach to acquire the pond at Manor Lodge, Church Road - Clerk circulated photos and would find out if there was any funding to assist with the restoration of the pond EP
- Duke Public House - response from owner
- NCC - Parish Partnership Scheme - noted
- NNDC - Protecting our green spaces
- NNDC - Local Plan North Norfolk - 2016-2036
- Bacton Football Club - Terry Greenwood Memorial Trophy
- Norman Lamb - 2018 Village Tour
- Heart 2 Heart - chain of events
- Clerks and Councils Direct
- NNDC - Gambling Policy Review
- NCC - Better Broadband - new communication cabinet @ Edingthorpe - exact location was discussed. The Clerk was asked to write to find if this could be changed. EP
- NNDC - Proposed consultation on Community led housing
- NNDC - Sandscaping - next meeting dates
- NNDC - Coastal Forum Field Trip
- Shell update
- Ian Witham - various requests for information

13. To consider and adopt the GDPR Privacy Policy Document

- The Clerk had circulated the document to members and this was approved. To be placed onto the website. EP

14. To report on Matters Arising (updates and for information only)

- 14.1 Website update** - Richard Barr
10,413 hits had been made over the last 2 months approximately 186 per day. All information is welcomed.
- 14.2 Allotment invoices** - sent out and cheques being received/banked
1 allotment was being chased and 1 further cheque had been received.
- 14.3 Multisports** - being managed by Councillors on the rota
Due to illness a further date had been planned after 17th July.
A request was made for further assistance.
- 14.4 The Duke** - 42 comments forwarded to the developer and a response had been received from Bure Valley Properties.
- 14.5 Community Defibrillator Training** - completed 20 attendees
- 14.6 Condolence/Congratulation cards for residents**
This was still being worked on.
- 14.7 Playing field Perimeter fence - risk assessment completed**
This will also be included with the play inspection report in September - the current risk assessment is acceptable
- 14.8 Footpaths and public rights of way** - Ian Witham
There was nothing new to report.

As it was 9pm it was resolved that the meeting be extended by a further 15 minutes.

15. **To Receive Reports from Councillors and items for the next meeting**
 The steps down to the beach at Watch House Lane the bottom half had broken off and needed attention. The Clerk would report this to NNDC. EP
 There was rubbish all over the cliff at Castaways. The Clerk would report this to NNDC. EP
- Issues with the caravans along the sea front - the Clerk informed that this had been reported to Enforcement at NNDC and would be chased again. EP
- The illegal extension to the end unit on the seafront at Walcott was brought up and this had been reported to NNDC which is not an enforcement issue but a property one. The Clerk would chase again and forward the relevant paperwork. EP
- Comments were raised about the money spent on the planters and that they do not appear to be as effective as promised. The Clerk would take this up with the Gardening Club. EP
- Land at Edingthorpe adjacent to Highbanks - this needed to be reviewed as this could be perceived as car parking land not recreational. It was suggested that the permission for parking be withdrawn and that the agreement be permitted for access. Agenda
- The lower promenade had been smashed up and would be repaired when the sand returns. Sandscaping information available on the NNDC website with an informative diagram on how it will be in 5-20 years. Information on the next meeting to be circulated. EP
- The Clerk would make an approach to the landowner near to the school with a view to renting it for the purpose of car parking at the school. EP
- The Clerk had assessed the bench by the school and this was now deemed a health and safety risk which the Council agreed should be removed. EP
- There had been a water leak at the allotments which had been repaired.
16. **To confirm the date of the next meeting -**
Bacton & Edingthorpe Parish Council Meeting on
Monday 10th September 2018 - Bacton Village Hall at 7.00pm
- As the meeting had exceeded the 15 minutes allotted it was resolved to defer items 17 and 18 to the next Agenda.
17. **Resolution to exclude public and press under Section 1(2) of the public bodies (Admission to Meetings) Act 1960 13**
18. **To amend and review Clerk's contract of employment to include the role of the Council's Data Protection Officer and salary review**

There being no further business the meeting concluded at 9.17pm

Norman Lamb's annual village tour

I know Norman has cut down on the number of stops he is making on his annual tour of street corner advice surgeries following his health problems earlier in the year so I thought I would highlight the dates and times he is visiting villages in Mundesley division to make sure everyone knows how they can find him (I'm hoping to join him on those stops in case anyone has any County Council issues they want to raise with me):

10:50 Wednesday 29th August, Bacton, Bacton Superstore, 11:40 Wednesday 29th August, Mundesley, NNDC car park Beach Road, 13:30 Wednesday 29th August, Overstrand, Junction of Harbord Rd & High St, 14:20 Wednesday 29th August, Northrepps, Phone box near Foundry Arms, 16:00 Wednesday 29th August Trunch, Corner Stores

Small schools - For any of you who are governors of small schools can I put in a plug for the annual Small Schools Review. The survey will be going out to schools in the autumn and the answers it generates will help to shape the County Council's approach to supporting small schools in Norfolk. The timings for completion of the survey are designed to encourage the involvement of governing bodies in preparing the answers to the questions.

Reinstatement of road markings - My colleague Tim Adams has highlighted a concern that road markings are not being repainted quickly enough after surface-dressing work is done. The contract states that it should be done within two weeks of completion of the work. I'm keen to learn of any examples in your village where this might have been a problem so I can report it on to County Hall and hopefully make sure the problem doesn't occur in the future.

Grass cutting - I have also had complaints about the standard and frequency of grass cutting by the county. I know some parishes have taken on grass cutting themselves and the reports I hear are that it has generally led to a better service. I'd be interested to hear your views on the current service and whether it needs to be improved.

Neighbourhood Watch (NHW) - I was recently asked to press the Police and Crime Commissioner to stand behind an apparent commitment to support NHW activities in the County. The reply I received from the police indicates that there is a review of the NHW going on. They state that they have a five-point plan to develop the existing NHW programme, with a view to a re-launch in April 2019.

1. Workshops with local co-ordinators and NHW members (September – November)
2. Write up outcomes of workshops (November-December)
3. Identify people's priorities and potential outcomes (December-January)
4. Agree outcomes and create an action plan (January)
5. Develop Communications Plan and apply for funding for new financial (February-March)

These actions will be led by the Norfolk NHW committee with support from National NHW and Norfolk Constabulary. With a clear direction and action plan, Norfolk NHW aim to be one of the leading networks in the country contributing to building intelligence and directing support and intervention to benefit the local communities in both urban and rural areas.

There's no indication of how they will 'identify people's priorities' but I'd suggest writing direct to the PCC's office if you would like your views to be heard.

Mobile library cuts - Sadly, 40% cuts in the mobile library budget look set to go ahead. This is despite surveys showing that nearly 60% of mobile library users do not access static library services and the Council simultaneously spending £2.4m on a strategy to reduce loneliness in the county.

Market Town transport strategy - The County Council is part way through developing transport strategies for a number of market towns. I am especially concerned to make sure that the needs of villages along the coast are taken into account when it comes to developing these strategies. Here is what I have said on the issue:

I am very keen that the reviews don't miss out the impact of market town growth on nearby villages. Traffic and transport problems don't stop magically at town borders.

In North Walsham's case, the planned growth of the town, the building of the NDR and the continuing growth in popularity of the coast east of Cromer (which will be further boosted by the Deep History project and by the dumping of thousands of tonnes of sand at Walcott and Bacton) are all good things but they are all increasing pressures on narrow roads north of the town. Bacton Parish (the communities of Edingthorpe and Pollard Street) is a particular focus for this - and the lack of parking provision in the village will likely store up another problem. Trimingham and Gimingham is another area where there are growing concerns about the speed and volume of traffic.

I'm no expert in this field but it seems to me that there are four things that need to be looked at for the villages north of North Walsham as part of a transport strategy for the town:

- where speed limits need to be lowered and enforcement improved
- where support for bus routes needs to be increased. I am sure the extension of the Coasthopper will be a real boost to Mundesley, Trimingham and Overstrand but what about the villages further east?
- whether anything can be done with road designation/signing to reduce traffic flows on minor roads. There's a tech issue here too. Why doesn't the Council talk to Google about adaptations it could make to its route planning app that might encourage people to stick to preferred routes?
- what can be done to improve facilities and safety for cyclists

Ed Maxfield

County Councillor for Mundesley Division