

Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

www.bactonandedingthorpepc.co.uk

Minutes of the Ordinary Parish Council Meeting

Held Monday 14th November 2022 @ Bacton Village Hall @ 7pm

Present: Susan Holden (Chair), Tricia Myles (Vice Chair), Ralph Bell
Richard Kimble, Ian Witham, Coral Salih and Jan Rush

Others: Two members of the public
Ed Maxfield - NCC and Lucy Shires - NNDC

1. **To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**
Ian Witham as member of Open Spaces - prejudicial.
2. **To consider apologies for absence**
Richard Barr and Nigel Lee had sent their apologies due to personal reasons and these were accepted by the Council.
3. **To approve Bacton & Edingthorpe**
 - **Ordinary Parish Council Minutes - 3rd October 2022**
These had been circulated and it was resolved that they be signed.
4. **Resolution to adjourn the meeting for public participation (15 mins) and receive District and County Councillor Reports**
Resolved to open the meeting.

Ed Maxfield, NCC - highlighted his monthly report and outlined the availability of additional funds for bus service improvements. The County Council welcomed people to “have their say”.

The missing “Slow” sign on the road was briefly discussed and the Clerk was resolving this directly with Highways. EP

Lucy Shires, NNDC - spoke about the SNAP meetings and the three priorities were - anti-social behaviour, speeding and low level drug dealing within the small villages. The latest edition of Outlook should have now been received through resident’s letter boxes. There was a Cost of Living summit held at NNDC and this was well attended.

A Councillor spoke about the planning issues relating to a property in Clay Lane, Wilds Cottage and Hill Farm Barn Edingthorpe. These would be reviewed and discussed with the planning department - the feedback would be reported back to the Clerk. Lucy Shires is able to issue foodbank vouchers.

Resolved to close the meeting.

5. Finance

5.1 To approve monthly payments

Wildtouch	250.00
Hall Farm Forage	49.99
Finn Woodcraft – Edingthorpe Village Sign	1,202.00
Johnson Electrical	190.44
PFK Littlejohn - audit costs	240.00
HMRC	20.80
Royal British Legion (S137)	100.00
Glasdon - bench and bin – Edingthorpe	1,140.79
Countrystyle Recycling	42.00
Countrystyle Recycling	153.00
Elaine Pugh (salary difference)	84.80
Elaine Pugh (expenses)	48.00
Gary Cheney (caretaking)	172.50
Richard Kimble	46.50
HMRC - Nov tax	11.40
Kevin Richardson	245.00

Resolved to pay enbloc.

5.2 To consider donation to RBL (S137 21-22 £100)

It was resolved that £100 be donated.

EP

5.3 To agree expenditure and appoint contractor for the

plinth works and oak post to support Edingthorpe village sign

Financial standing orders were suspended to allow the Council to action this work quickly as the sign was ready for collection.

Various contractors had been asked to quote however, the prices had not materialised; this was hindering the progress of the project.

The Clerk had obtained a quotation at a cost of £920 including the oak post. The contractor had confirmed that the works would be completed by January 2023 if not before. It was resolved to appoint

R Green to complete the works.

EP

5.4 To agree expenditure and appoint contractor for works to playing field car park

Financial standing orders were suspended to allow the Council to expedite the urgent works for safety reasons. One quotation had been obtained and it was resolved that R Green be appointed to complete the project at the playing field car park at a cost of £500.

EP

6. To review budget and expenditure and set Precept Request 2023-2024

The Clerk had circulated the proposed budget for 2023-2024. Members discussed this at length and it was resolved that as the Council had sufficient funds going forward the Precept remains at £17,200.

EP

7. To review and consider planning

22/2498	Bromholme Cottage, Watch House Lane	Single storey front ext and ext alterations to dwelling; reduction of section of wall to the east side of dwelling (part retrospective)	No comments
22/1394	Hill Farm Barn, Edingthorpe	Alts to attached garage to allow use as part of dwelling; erection of detached car port	Withdrawn

8. **Land at Highbanks, Edingthorpe**
- 8.1 **Signage** - this had been ordered and when received would be installed by the caretaker. EP
- 8.2 **Purchase of new bench and bin** - these had been ordered and when delivered these would be installed. EP
9. **Clerk report and report on Matters Arising** (updates and for information only)
- GENERAL**
- 9.1 **Village maintenance programme to be reviewed** - the list was reviewed by the Council and progress was being made.
- 9.2 **Allotments** - waiting for final payment for reconciliation - reminders had been sent out to those who as yet had not paid. A waiting list was now in operation and there was possibly one vacant allotment.
- 9.3 **Village Pond** - no further information had been forthcoming.
- 9.4 **Bacton Playing Field - historic wall** - completed
- 9.5 **Edingthorpe village sign** - completed - collection to be arranged and - unveiling to be agreed. Village news - no response had been forthcoming. A number of residents had verbally stated that they would like it commemorated to King Charles III in preparation for his Coronation with the activity taking place on Monday 8th May 2023.
- 9.6 **Edingthorpe plinth and post for village sign** - Agenda 5.3
- 9.7 **Red Telephone box** - work ceased due to poor weather a large tarpaulin/plastic covering would be sourced to secure the item until 2023. EP
- 9.8 **List of meeting dates for 2023**
These were circulated and noted by the Council and would be placed on to the website and notice boards.
- 9.9 **Defibrillator at playing field** - the Clerk had arranged for the electrician to install the unit correctly and the certification had been received.
- HIGHWAYS**
- 9.10 **Application to the NCC Community Road Safety Scheme for**
- **Trod from Bacton School down to the playing field.**
 - **“THINK” signage to be installed along the North Walsham Road**
- The application has been put forward to NCC.**
Highways had given their initial feedback on these initiatives and the proposed cost of the TROD was around £30k. This project did not meet their criteria for the scheme and exceeded the County Councillor budget for the area. The “THINK” signage would be installed and the Clerk would liaise with Highways on this. Members were very concerned with dangerous parking outside the School and there were one or two parents who frequently caused issues. The Clerk asked for evidence of this so that this matter could be addressed by the Head of the School directly. EP
- 9.11 **Signage directing vehicles to the new car park**- £125 without a post and with a post £250. Members agreed that one post and sign should be installed opposite the car park at a cost of £250. The Clerk would organise this with Highways. EP
- 9.12 **Bacton to North Walsham Road at Edingthorpe- “Slow” sign** - reinstatement. The Clerk was liaising with Highways. EP
- 9.13 **Footpaths and public rights of way**
There were no reports.

10. To consider installation of CCTV at playing field to prevent crime and disorder

Members discussed this at length and this would be investigated by the Council.

ALL

11. To consider and review correspondence list

Quotation for car park at playing field	Agenda
Quotation for Village Sign	Agenda
Bacton minibus service - DialaRide	Village News
Bacton Bowls Club - resident	Circulated
Luke Johnson - Electrical certificate for Defib	Noted
NNDC - Precept request	Agenda
NCC - parking pointers cost	Agenda
NNDC - Engagement Forum	Circulated
Norfolk Police - community snapshot	Noted
NCC - road closure	Circulated
Stalham Town Council - re Infrastructure Levy	Noted
Councillor - photo of SLOW sign in road, request for copy letter to resident and confirmation of picnic table for Edingthorpe	Dealt with

12. To Receive Reports from Councillors and items for the next meeting

A dog warden's dog had been attacked by another dog during interaction with the public. The question was asked is the dog warden's dog insured during these voluntary activities. The Clerk would investigate.

EP

13. To confirm the date of the next meeting -

**Bacton & Edingthorpe Parish Council Meeting on
Monday 16th January 2023 - Bacton Village Hall at 7.00pm**

There being no further business the meeting concluded at 8.45pm

SUSAN HOLDEN - CHAIR

16th January 2023