

BACTON & EDINGTHORPE PARISH COUNCIL
RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NR28 9DF

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General Data Protection Regulation (GDPR) - PRIVACY STATEMENT

When you contact us - The information you provide (personal information such as name, address, email address, phone number, organisation) will be processed and stored to enable us to contact you and respond to your correspondence, provide information and/or access our facilities and services. Your personal information will be not shared or provided to any other third party.

The Councils Right to Process Information

General Data Protection Regulations Article 6 (1) (a) (b) and (e)

Processing is with consent of the data subject or

Processing is necessary for compliance with a legal obligation or Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller.

Information Security Bacton & Edingthorpe Parish Council has a duty to ensure the security of personal data. We make sure that your information is protected from unauthorised access, loss, manipulation, falsification, destruction or unauthorised disclosure. This is done through appropriate technical measures and appropriate policies. Copies of these policies are available on our website, copies may also be requested.

We will only keep your data for the purpose it was collected for and only for as long as is necessary. After which it will be deleted. (You may request the deletion of your data held by Bacton & Edingthorpe Parish Council at any time).

Children We will not process any data relating to a child (under 13) without the express parental/ guardian consent of the child concerned.

Access to Information You have the right to request access to the information we hold on you. You can do this by contacting our Data Information Officer: The Clerk to the Parish Council.

Information Correction If you believe that the information we have about you is incorrect, you may contact us so that we can update it and keep your data accurate. Please contact: The Clerk to the Parish Council to request this.

Information Deletion If you wish Bacton & Edingthorpe Parish Council to delete the information about you please contact: The Clerk to the Parish Council to request this.

Right to Object If you believe that your data is not being processed for the purpose it has been collected for, you may object: Please contact The Clerk to the Parish Council to object.

Rights Related to Automated Decision Making and Profiling Bacton & Edingthorpe Parish Council does not use any form of automated decision making or the profiling of individual personal data.