

**BACTON & EDINGTHORPE
ANNUAL PARISH MEETING
AGENDA
MONDAY 11TH MAY 2026
Held @ Bacton Village Hall - 7.00pm**

YOU ARE INVITED TO ATTEND THE ABOVE MEETING

followed by Bacton & Edingthorpe Annual Parish Council Meeting

THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: _____ 4th May 2026
Susan Holden - Chair to Council
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF
Telephone: 01692 402998 email: Clerk@bactonandedingthorpeparishcouncil@gov.uk

1. Chair's Review/Report for the year 2025-2026
2. To approve Annual Parish Minutes 12th May 2025
3. To receive presentation from National Gas (BGT)
(15 minutes max)
4. Receive annual reports from local organisations
5. Floor open to Parishioners

BACTON & EDINGTHORPE PARISH COUNCIL
Annual Parish Council Meeting
MONDAY 11th May 2026
Held @ Bacton Village Hall

Following The Bacton and Edingthorpe Annual Parish Meeting

YOU ARE SUMMONED TO THE ABOVE MEETING
 APOLOGIES PLEASE INFORM THE CLERK
 THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: _____ 4th May 2026
 Elaine Pugh Clerk to Council, Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF
 Telephone: 01692 402998
 website: BactonandEdingthorpepc.info email: Clerk@Bactonandedingthorpeparishcouncil.gov.uk

AGENDA

1. To Elect a Chair for 2026-2027 and receive declaration of acceptance of office
2. To appoint a Vice-Chair for 2026-2027 and receive declaration of acceptance of office
3. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting
4. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations.
5. To approve Ordinary Parish Council Minutes 9th March 2026
6. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (15 minutes allowance)
Members of the public are invited to give their views on Parish affairs at the discretion of the Chair, for no more than 15 minutes.

7. **To review and consider Planning if received and agree response**

| | | | |
|---------|---|---|----------|
| 26/0641 | Flat 1 By The Sea | Change of use to form one self contained residential unit | 22.05.26 |
| 25/0475 | Castaways, Paston Rd | Variation of occupancy | Refused |
| 26/0694 | Greystones, Priory Rd | Erection - 2 wooden garages | 15.05.26 |
| 26/0178 | Hill Farm Stables, Stable Lane, Edingthorpe | LDF for existing works to roof of barn | Lawful |

8. To consider draw down of funds from the **FLAGSHIP Housing 106 funds - £114,016 for:**
 - 8.1 Pavilion planning application/design - change of use £897.50
 - 8.2 Reserved matters planning application - land at Coast Road - £1,879
 - 8.3 New bin at play area £800
 - 8.4 New fencing to playing field to replace wooden fencing which is beyond lifespan (to match green metal fencing - £10k)

9. To consider Financial Matters
 - 9.1 To receive bank reconciliation and note receipts and review reserves
 - 9.2 To agree payment schedule and approve payments

10. Clerk report and report on Matters Arising (updates and for information only)

GENERAL

 - 10.1 Village maintenance programme including transfer of village planters - Work in progress
 - 10.2 Allotments - payments being received 2026-2027 - reminders to be sent
 - 10.3 K6 Door for BT Red Telephone Box
 - 10.4 Stickers for grey bins re dog deposits - printed
 - 10.5 Openreach poles - objection raised with BT

THE PAVILION

 - 10.6 Refurbishment in progress
 - 10.7 Play repairs completed
 - 10.8 VAS sign on entering village due to be replaced by Highways

LAND AT Highbanks

 - 10.9 Volunteer recruitment

11. To consider and review correspondence (listed separately)

12. Annual Governance and Accountability Return 2025-2026 (AGAR)
 - 12.1 To receive and agree the Accounts for 2025-2026 (circulated)
 - 12.2 To receive and consider internal auditor's report for 2025-2026 (circulated)
 - 12.3 To consider and complete Section 1&2 of the Annual Return for 2025-2026 (no exemption)
 - 12.4 To consider and review yearly risk assessment
 - 12.5 To consider and review asset list
 - 12.6 To consider the re-appointment of internal auditor for 2026-2027

13. To appointment Councillors responsibilities for:
 - Gas Liaison Officer
 - Playing Field Monitor(s)
 - Health and safety team
 - Allotments
 - Management of land at Edingthorpe
 - Footpaths

14. To Receive Reports from Councillors and items for the next Agenda

15. To confirm date of the next Meeting

Bacton Ordinary Parish Council Meeting -
Monday 13th July 2026 - Bacton Village Hall @ 7.30pm

BACTON & EDINGTHORPE PARISH COUNCIL
SCHEDULE OF PAYMENTS & CORRESPONDENCE MAY 2026
PLEASE NOTE THAT THESE ARE SUBJECT TO ALTERATION PRIOR TO THE MEETING DUE TO THE LATE ARRIVAL OF INVOICES OR CORRESPONDENCE

SCHEDULE OF CORRESPONDENCE

| | |
|---------------------------------------|-----------------|
| National Gas - project | Circulated |
| NNDC - 106 Officer re drawdown | Informed/Agenda |
| NCC - re urban grass cutting contract | Noted |
| | |
| | |

PAYMENTS TO BE AUTHORISED - APRIL-MAY 25

| | |
|--------------------------------|----------|
| KW Pest Control - moles | 90.00 |
| Bacton Village Hall | 465.00 |
| Parish Online | 108.00 |
| Insurance (to be confirmed) | 1,088.92 |
| Clerk (expenses) | 79.72 |
| Richard Kimble - reimbursement | 28.90 |
| NPTS | 276.00 |
| Secret Gardens | 1,110.00 |
| Ros Calvert | £tba |
| Kevin Richardson | £tba |

PAYMENTS AUTHORISED EXTERNAL TO THE MEETING

| | |
|--|-------|
| Resident - electricity - defibrillator reimbursement | 30.00 |
| HMRC - NI contribution | 36.90 |
| JH Withers - hedge cutting | 60.00 |
| EON NEXT - 2 payments | 66.80 |
| Wave Water - Cubitt Memorial Field | 54.33 |
| Wave Water - Allotments | 46.12 |

