

# **PARISH COUNCIL MEETING COVID 19 - CONTROL MEASURES**

**Attendees to register name and address**

**Attendees to have their temperature taken**

**Attendees to sit 2 metres where possible  
apart if not min 1 metre plus**

**Attendees will have hands sanitised**

**All tables and chairs will be cleaned with  
specialist virus control liquid**

**BACTON & EDINGTHORPE PARISH COUNCIL**  
**Ordinary Parish Council Meeting**  
**Monday 13<sup>TH</sup> July 2020**  
**Held @ Bacton Village MAIN Hall**

YOU ARE SUMMONED TO THE ABOVE MEETING  
APOLOGIES PLEASE INFORM THE CLERK  
THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: \_\_\_\_\_ 6<sup>th</sup> July 2020  
Elaine Pugh Clerk to Council,  
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF  
Telephone: 01692 402998 email: elainepugh15@hotmail.com

**THIS MEETING WILL FOLLOW COVID 19 SECURE GUIDELINES**

## **AGENDA**

1. To receive any requests for recording the Meeting via filming or audio.
2. To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations
3. To consider apologies for absence
4. To approve outstanding Minutes  
Bacton & Edingthorpe Ordinary Parish Council Meeting  
- Monday 9th March 2020
5. Resolution to adjourn the meeting for public participation (15 mins),  
Norfolk Police, District and County Councillor Reports
6. To approve the purchase of two new items of play equipment  
from Norfolk Games and Frames at a total cost of circa £20,000.  
Woodland Wizard special and 4 position double bay swing.  
Funded in conjunction with Bacton Village Hall and the Parish Council.
  - 6.1 To agree positioning of the two new items and removal of old  
Units and sale of older multi-play units
7. Finance
  - 7.1 Approval - Bacton & Edingthorpe Parish Council Accounts 19/20
  - 7.2 Approval of AGAR - Audit and Governance Form 2019-2020
  - 7.3 To re-confirm appointment Roz Calvert as Internal Auditor  
for the financial year 2020-2021
  - 7.4 To agree the Council's risk assessment
  - 7.5 To review and agree Council's asset list
  - 7.6 To approve monthly payments supplied to Council members

8. To consider and review correspondence list - scheduled at meeting

9. To review and consider planning if received

DATE	APPLICATION NUMBER	LOCATION	DESCRIPTION	STATUS
03.06.20	20/0744	Red House Chalet & Caravan Park	Continuation of all year occupancy of caravans & chalets	No objections
21.05.20	20/0775	The Wild, The Green	Demolition of pair of semi-detached dwellings and replacement pair of semi-detached dwellings	Objected
14.05.20	20/0748	The Wild, The Green	Demolition of pair of semi-detached dwellings	Objected

10. To report on Matters Arising (updates and for information only)

10.1 The Duke

10.2 NCC 50/50 Scheme - completion form forwarded to NCC for the work to be carried out for the Keswick Road drainage scheme - under discussion with NCC/NNDC

10.3 Carving of Bacton & Edingthorpe Village Signs - progress is being made and can be viewed online at Facebook page FinnWoodcraft.

10.4 Multisports - cancelled due to COVID. Funds have been transferred as agreed with BGT to the Christmas Party.

10.5 Play Equipment Funding - Further funding applications have been sourced and the Village Hall has secured £10,000 from National Grid towards this new project.

10.6 Land at Edingthorpe - draft questionnaire and wayleave payment in progress.

10.7 Pavilion - grill box exchange - Nigel Lee

10.8 Good Neighbour Scheme - coffee morning/leaflet drop

10.9 Allotment Gate repair

10.10 Allotment rents - invoiced and payments have been banked

10.11 Additional works along Coast Road where Bacton meets Walcott - a drain outlet needs to be directly out to the sea. Ed Maxfield.

10.12 Re-opening of play area - risk assessment have taken place along with installation of notices.

10.13 Footpaths and public rights of way

11. To consider the provision of an outside gym area at the Playing Field

12. To review Council policies - Standing and Financial Orders

13. To Receive Reports from Councillors and items for the next meeting

14. To confirm the date of the next meeting -

**Bacton & Edingthorpe Ordinary Parish Meeting followed by  
Monday 14<sup>th</sup> September 2020 OR VIA ZOOM**

**Bacton Village Hall at 7.00pm**

# Bacton & Edingthorpe Parish Council

Elaine Pugh - Clerk to Council - 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, nr28 9df

## SCHEDULE OF PAYMENTS

**April-July 2020**

**Please note that these are subject to alteration prior to the meeting due to the late arrival of invoices from suppliers**

### EXPENDITURE DUE FOR PAYMENT

AMOUNT		PAYEE	CHQ
44.79	13.07.20	EON - Pavilion	
540.00	13.07.20	Evergreen Gardening (May/June)	
54.00	13.07.20	Indigo Waste	
42.00	13.07.20	Mr M Kinder	
	13.07.20	Elaine Pugh (expenses)	
28.00	13.07.20	Cheney - caretaking	
39.98	13.07.20	Hall Farm Forage (allots)	
65.00	13.07.20	Ros Calvert (audit)	
46.04	13.07.20	Mr R Kimble (signage etc)	
	13.07.20	NGF (deposit play equipment)	
495.50	08.06.20	Elaine Pugh (June)	
495.50	08.07.20	Elaine Pugh (July)	

### FUNDS RECEIVED

AMOUNT	DATE	FROM
8,250.00	24.04.20	NNDC - 1st tranche precept
1,460.24	22.05.20	NCC - bottlebank
151.50	23.04.20	Allotment payments (April see statement)
217.25	19.06.20	Allotment payments (June paid into bank)
4.32	08.06.20	Barclays interest
438.72	16.04.20	HMRC - VAT
15.00	11.05.20	Allotments
3,000.00	11.05.20	NNDC - Landscaping grant - play area

Awaiting funds from Perenco £500 and £4,000 from grant funding on behalf of Victory Housing

## Schedule of Correspondence-

**April-July 2020**

NNDC - signage for beaches - circulated

Norfolk Police update

Equinor - no longer looking at Bacton - circulated

Councillor memorandum regarding The Wild, Edingthorpe

NNDC - Coastal Forum - Zoom meeting 7<sup>th</sup> July 2020

Bacton Village Hall - copy letter from National Grid confirming the £10,000 award

NCC - Parish Partnership Fund 2021-2022

Ed Maxfield's report - circulated

NNDC - Certificate of lawfulness

The Duke