

Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

www.bactonandedingthorpepc.co.uk

Minutes of the Ordinary Parish Council Meeting

Held Monday 8th July 2019 @ Bacton Village Hall

Present: Susan Holden (Chair), Pauline Paterson, Tricia Myles,
Richard Barr and Ian Witham
Apologies: Ralph Bell and Richard Kimble
Others: 2 members of the public and Clive Stockton - NNDC

1. **To receive any requests for recording the Meeting via filming or audio.**
The Clerk was recording this on behalf of the Council.
2. **To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**
Ian Witham - prejudicial - as a member of the Open Spaces Society.
3. **To appoint Vice Chair**
It was resolved that Tricia Myles be appointed as Vice Chair.
4. **To consider apologies for absence**
Apologies were received by Richard Kimble and Ralph Bell due to personal reasons and these were accepted by the Council.
5. **To approve outstanding Minutes**
Bacton & Edingthorpe Annual Parish Council Meeting
- Monday 13th May 2019
It was resolved that these be approved and signed.
6. **Resolution to adjourn the meeting for public participation (15 mins), Norfolk Police, District and County Councillor Reports**
Resolved that the meeting be opened to the public.

The Clerk read out Ed Maxfield's report - Appendix 1.

Clive Stockton, NNDC - updated on the Sandscaping scheme and informed that the timescale may speed up as work progresses. There is a 25k fund ring fenced for Bacton, Paston and Walcott to apply for community initiatives together with volunteering set aside from the Sandscaping Scheme. Discussion took place with regard to Agenda item 13.17 relating to the drain outlet at Rudhams Gap. Members outlined that they are already improving another drainage outlet via the NCC 50/50 scheme. Concern was raised regarding large pieces of metal protruding from the sand and this would be investigated and reported to NNDC for attention. Planning applications 0826 and 0789 were discussed with an opportunity to attend a planning visit with the officer.

A member of the public raised concern with regards to the security at the Duke and highlighted a recent event. The Clerk would liaise with the owner on this matter.

EP

Resolved that the meeting be closed to the public.

7. Finance

7.1 To approve monthly payments

AMOUNT		PAYEE	CHQ
35.32	08.07.19	NNDC -VAT invoice	112
90.75	08.07.19	CT Baker	113
360.00	08.07.19	Kevin Richardson	114
75.00	08.07.19	Bacton on Sea Village Hall	115
336.26	08.07.19	Elaine Pugh (expenses)**	116
0.00	08.07.19	VOID	117
46.80	08.07.19	Indigo Waste	119

** £294.95 purchase of play item for Little Pirates

FUNDS RECEIVED

Allotment funds banked £1,016.45

Resolved to pay enbloc.

7.2 To agree funding for new wood and re-carving of the Edingthorpe Village Sign (guide price £1,500)

Members discussed this at length and it was resolved that financial standing orders be suspended in order that the contractor could be appointed as this is an extremely specialist skill with limited suppliers. There needed to be a correction on the sign so that it truly reflected Edingthorpe Church and it was resolved that Finn Woodcraft be appointed for this assignment at a cost of £1,500.

The Clerk would liaise and arrange for the sign to be removed in due course. EP

8. To consider the provision of additional play equipment for Bacton Playing Field and application to the Sandscaping Fund for this project - £2,000 earmarked from Parish Precept

The Clerk supplied members with details of various play equipment and costs. The two key units which needed to be replaced and upgraded due to age and repairs were the multiplay and the swings. Members discussed various options and it was resolved that the Clerk applies to the Sandscaping Fund to support the purchase of items A&C from the documents supplied. The total cost of this would be £20,916.60p including the units, matting, installation and VAT. The Clerk would complete the forms and work out the finances and forward the application to NNDC. EP

9. To consider and review correspondence list

Resident regarding yellow lines along Priory Road - this would be monitored
- the Clerk would respond to the resident EP

NCC - Parish Partnership Scheme for 2020/2021

NCC - Rainbows End - FP14

PFK Littlejohn - receipt of Audit Information

NNDC - re UEA - research project Bacton to Walcott Sandscaping Scheme

NNDC - Coastal Forum - Summer Field Trip 15th July 2019

NCC - confirmation of 2019-2020 - Parish Partnership Scheme

NNDC - Edingthorpe dog bin - needs bi-weekly emptying - Clerk agreed throughout the summer months

Councillor report re the Local Development Plan - submitted

Councillor report re The Cottage, The Green - submitted

Councillor report re Rose Cottage, Rectory Road - submitted

10. To review and consider planning if received

30.05.19	19/0826	The Cottage, The Green	Demolition and replacement of two semi-detached dwellings	Objected to by the Parish Council – a site visit by the planning officer is to be arranged
17.05.19	19/0789	Rose Cottage, Rectory Rd	Detached single car part to front of dwelling	Objected to by the Parish Council – this is being reviewed by NNDC

11. To re-evaluate condolence cards

Members gave their various viewpoints on this. All considered that this was difficult to manage and it was more complex and involved than initially thought. The Council did not wish to cause offense to anyone and it was resolved that this scheme would cease with immediate effect.

12. To review the continued opening of the WC facility at Playing Field

A complaint had been received to the Environmental Team at NNDC regarding the state of the unit and it was proving difficult to keep this in good condition. Recently the standard of the WC had declined despite regular cleaning by the caretaker and it had become a health and safety issue. Members of the Council had found several cans of solvent in the cubicle and this was of concern. It was resolved that the external WC facility be closed permanently and only opened when necessary.

EP

13. To report on Matters Arising (updates and for information only)

13.1 Landscaping Scheme

This was moving forward quickly and a larger piece of equipment had been sourced which would hopefully mean the project would complete quicker than the original timescale. The Clerk would find out when the compactor would arrive.

EP

13.2 Allotment invoices - sent out and majority of funds banked

There was one outstanding invoice and 1 - 2 vacant plots. Information to be placed into the Village News.

EP

13.3 Dog bins - additional new installation at Bacton Church - NNDC to install. Edingthorpe has been up-scaled to bi-weekly due to usage. Replacement dog bin attached to seawall - being actioned - cost circa £100

13.4 Multisports - 3 had been cancelled due to bad weather and to

compensate 2 have been added at the end. Additional beverages to be purchased to accommodate for the numbers.

PP

The rota for the extended dates needed to be reviewed.

EP

13.5 The Duke

At the present time the structure is still on the market and there has been minimal interest.

13.6 Rainbows End - Footpath - NCC response received from the

Footpaths Team stating that the parking space does not encroach on the footpath.

13.7 Overhanging foliage opposite allotments past St Peter's Court

NCC Enq no - 900146105 and Reinstatement of white road lines after re-surfacing NCC Enq no - 900146106. This work had been completed.

13.8 NNDC - Community Housing - this is progressing and land is still being sought.

- 13.9 GTC benches**
The Council agreed to the suggested model proposed by the Gas Terminal Companies as the one selected by the Council was no longer produced. Clerk to inform. EP
- 13.10 Good Neighbour Scheme** - presentation attended by 2 members
Additional meeting to be held on 1st August - Trimmingham Village Hall at 10.30am
- 13.11 Bacton Football Club** - removal of portacabin - this was being assessed by the Council.
- 13.12 NNDC - Local development plan** - response given from PC to request that the Parish is removed from the category "small growth village"
- 13.13 Donation to Little Pirates** - the Clerk had purchased the play item on behalf of the Council and this had been delivered.
- 13.14 NCC 50/50 Scheme** - completion form forwarded to NCC for the work to be carried out for the Keswick Road drainage scheme
- 13.15 Carving of Bacton Village Sign** - the sign was due to be delivered to the contractor and this would take approximately 6-9 months
- 13.16 Overgrown foliage at rear of Pavilion** - caretaker instructed and due to be completed imminently.
- 13.17 Additional works along Coast Road where Bacton meets Walcott**
- a drain outlet needs to go directly out to the sea. The Clerk would liaise with NNDC on this.
- 13.18 Councillor Training - Saturday 14th September at Thorpe Market**
Richard Barr and Ian Witham suggested that they would like to attend - the Clerk to liaise.
- 13.19 Edingthorpe Land - parking**
At the present time this is being monitored and therefore, no further action.
- 13.20 Footpaths and public rights of way**
RB9 - Boundary Lane was overgrown all the way long however the Northern part is extremely narrow. EP

- 14. To Receive Reports from Councillors and items for the next meeting**
- Co-option of new members Agenda
 - Bottlebank income and expenditure to be highlighted in the Village News. EP
 - A member of the public wished to hold a funday/fundraiser on the Playing Field - the Clerk would liaise. EP
 - Double yellow lines had been painted along the Coast Road down to the school - what was the justification for this? It affects our small businesses as people aren't able to stop and shop if there is no parking. The Clerk would liaise with NCC on this. EP
 - There appeared to be an increase of dog foulings around Newlands and the Coastal Path. The Clerk would liaise with the dog warden to find out what can be done. EP
 - The land at Edingthorpe needed to be reviewed with regard to the wooden gate posts and the pampas grass. Agenda

15. To confirm the date of the next meeting -
**Bacton & Edingthorpe Parish Council Meeting on
Monday 9th September 2019 - Bacton Village Hall at 7.00pm**

There being no further business the meeting was concluded at 8.25pm.

SUSAN HOLDEN - CHAIR

9th September 2019

Ed Maxfield – NCC – Appendix 1

Parish Paths Seminar

I attended a seminar organised by the Norfolk Local Access Forum at the end of May which was also attended by a number of Parish Councillors and Clerks. I can't really summarise a whole afternoon of discussion here but I think the main things I took away from it is that the County Council is keen to update the formal record of Public Rights of Way (so please contact them with details of any paths that you think are not correctly recorded); and that they are keen to encourage Parishes to work together to increase use of footpaths in the county. The best contact is probably nlaf@norfolk.gov.uk. I also want to mention the Conservation Volunteers who do some great work in North Norfolk. Their website is www.tcv.org.uk/norfolk to find out more.

Local Highways Budget

We've been reminded of the guidance on what the Local Member Highways Budget can be used for. This is the allocation of £6,000 for small highways projects in each County Council division which I've been able to put to good use for various things over the last couple of years. The guidance says:

What can the money be spent on?

The funding can be spent on a wide variety of highway related aspects. Typical uses could include:

- Advisory signs i.e. "Unsuitable for HGV's and advisory speed limits i.e. 20mph signs outside schools would be possible.
- Small footway extensions and modifications
- More significant work to public rights of way
- Minor drainage work
- New non-regulatory signs and replacement of existing signs and road markings. Possibly some new road markings such as "SLOW".
- Feasibility work or investigations that cannot be resourced by existing front-line budgets.
- Minor traffic management projects including Traffic Regulation Order related works. However, it should be noted that these works can cost between £3,000 and £5,000 each and may be difficult to deliver within a 12-month timescale.
- Day rates for gangs to carry out additional maintenance to areas of the highways that a local Member would like improved i.e. public footpaths or verges.
- Other highway improvements – improved visibility splays, junction improvements, kerbing, work in conservation areas.
- Capital grants to parish councils for highway maintenance related equipment such as grass cutting or footway gritting equipment.

What is excluded from the fund?

Illuminated signs, street lighting or reflective bollards are not included in this initiative. This aligns with NCC energy saving objective of 50% by 2020, based on 2007 baseline.

In addition, the budget of £6,000 is not to be exceeded. Any schemes which are likely to exceed this amount will not be taken forward, unless other funding streams are confirmed.

NNDC Draft Local Plan

I mentioned in my last report that I had made a submission to the consultation on the new Draft Local Plan. The County Council is a consultee on the plan and my comments have been included in their submission. Following a recent public meeting in Trunch held to discuss the draft plan I have contacted the NNDC councillor with overall responsibility for the plan to ask some further questions (which I will share when I get answers). I've also written to the officer in charge of school place planning to ask for more information about how they will go about providing for the children moving into North Walsham if plans to build 2,000+ new homes in the town go ahead.

Services for children

Although the committee system has changed at County Hall so there is no longer a Children's Services committee for me to sit on, I am still taking an active interest in service's for Norfolk's children. I spoke at the Special Educational Needs Crisis March organised recently by SEND families. I've been involved in the redesign of mental health services for children and young people in Norfolk. And I recently attended a seminar to launch Norfolk's involvement in the Early Years Academy which will hopefully bring in best practice in Early Years work into the county. I'm also going to a meeting in Holt in the next few days to talk to staff about the new service that replaces Children's Centres. I'm always happy to answer questions about children's services and to take up issues and concerns.

Leadership

As you'll see from my email signature, I've recently taken on the leadership of the Liberal Democrat group at County Hall. It won't have much impact on my role as a local County Councillor - except that I've decided to get a new phone for County Council work (number below). I'll be sitting on the new Scrutiny Committee at County Hall as a result of my new role which means I will be able to raise issues that are of concern about any area of County Council policy: so if there's anything you think I should be raising, just let me know!