

# Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

[www.bactonandedingthorpepc.co.uk](http://www.bactonandedingthorpepc.co.uk) – Clerk.Bactonandedinthorpepc@gmail.com

## Minutes of the Ordinary Parish Council Meeting

Held Monday 13<sup>th</sup> January 2025 - Bacton Village Hall commencing @ 7pm

**Present:** Coral Salih (Vice Chair), Christine Smith, Stephen Humphreys-White  
Gill Cullingford, Lynn Day and Richard Kimble

**Others:** 1 member of the public, Ed Maxfield - NCC and Pauline Porter - NNDC

**Coral Salih as Vice Chair automatically chaired the meeting.**

- To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**  
Susan Holden - personal - accepted by the Council.  
No apologies had been received from Ian Witham, Jan Rush or Nigel Lee prior to the meeting.
- To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations**  
There were no interests or dispensations requested or authorised.
- To approve the Ordinary Parish Council Minutes 11<sup>th</sup> November 2024**  
The Minutes had been circulated and they were approved by the Council.
- Resolution to adjourn the meeting for public participation - NNDC and CC Reports (15 minutes allowance)**  
*Members of the public are invited to give their views on Parish affairs at the discretion of the Chair, for no more than 15 minutes.*

**Pauline Porter, NNDC** - spoke about the planning for Cranks Castle and members present supported the updated design. The Bacton Gas Terminal summit would be attended.

**Ed Maxfield, NCC** - the written report had been circulated. The County Council were discussing the devolution bill and the suspension of the County elections in May would be advised in a few weeks. If suspended there would be a period of 6 months for the Councils to work together to find a solution. If there is a deal then a new structure for the County would be 2027-2028.

### **5. To review and consider Planning if received and agree response**

24/1641	Duke of Edinburgh	Partial demolition of building and ext alts	Approved
RV 24/2395	Clay Lane Cottage	Erection of dwelling and open sided cart shed to replace dwelling previously demolished	Approved
24/2082	Bacton Hall, Church Rd	Single-storey side extension	Approved
24/2099	44 Newlands Estate	Erection of single-storey side extension	Approved
24/1201	The Wild, The Green	Partial demolition of single storey side ext, renovation of existing cottages, first floor and rear ext, erection of detached garages	Approved
24/1957	Camperdown, Coast Rd	Formation of new 3m wide access onto B1159 Coast Road, two off road parking spaces and turning area	Refused
24/2010	Quantock Lodge, Walcott Road	Erection of front porch, single storey rear ext and detached two bay garage to front of property	Approve
CL 24/2145	The Shambles, Mill Rd	LDC existing use of building as single dwelling house	Lawful
24/2419	Flat3 By The Sea, Coast Rd	Erection of 1 <sup>st</sup> floor rear ext with rear access	No comment

6. **To consider and appoint architect to survey, design/sketch, prepare planning/drawings and lodge application for change of use with the Planning Department for the Pavillion at Bacton Playing Field**  
The Clerk had prepared a report which highlighted the 3 quotations from the architects. Members discussed this at length and it was resolved that Architect 2 be appointed to complete the work on behalf of the Council at a cost of £1,000 plus VAT and disbursements. The Clerk would liaise. EP

- 6.1 **To allocate funding for the Pavilion Project from reserves**  
Council agreed to authorise and allocate funding of £1,500 from reserves to enable the project to progress.

7. **To re-confirm the appointment of Council Member - Bacton Village Hall**  
It was resolved that Coral Salih be appointed as the Council's member for Bacton Village Hall.

**8. To consider and review correspondence**

NCC - re pot holes along Old Hall Road (Bacton Woods)	Work in progress
Bacton Gas Terminal - Community Liaison Group Meeting - online	Circulated
NW Fire Protection - Pavilion	Completed
NCC - Sandy Lane - Highways have no rights over Sandy Lane - would be open to put a pedestrian signage in with PC paying	Noted
Aspen Builders re development of 47 homes at St Andrew's Meadow, Coast Rd	Noted
Play Inspection report - low risk	Discuss
Ed Maxfield - monthly report	Circulated
Resident regarding proposed planning application	Circulated
Resident - re speeding in Parish	Response to be sent*

*\*Council discussed this at length and various options were discussed which were available to the community to assist in monitoring the speeding.*

9. **Clerk report and report on Matters Arising (updates and for information only)**

**GENERAL**

**9.1 Village maintenance programme to be reviewed**

Council reviewed the programme and it was noted that the ball protection nets had been removed and that the 2<sup>nd</sup> defibrillator was due to be installed.

**9.2 Creation of additional allotments at Playing Field - quotes being sought**

**9.3 K9 Door for BT Box**

This would be reviewed in the next financial year.

**9.4 Mill Lane - hedge cutting - completed**

**THE PAVILION**

**9.5 Future use of building - change of use advice received from NNDC and circulated Agenda item 6 refers**

**EDINGTHORPE**

**9.6 2<sup>nd</sup> defibrillator for Edingthorpe - installation due 15.01.25**

**FLAGSHIP HOUSING**

**9.7 Clerk liaising with Flagship and NNDC on 106 agreement, waiting for legal pack for transfer of land and funding of open space £114,016.**

Meeting had been held with the building contractor who had been offered parking at the Playing field. Village Hall details were also supplied so that they could liaise directly.

## 9.8 Mill Lane road surface (unadopted private road)

The only way in which the Council can support this is with the majority of funding being sourced from the residents and utilising the Power of S137 for that expenditure. Letters would be posted to the householders to assess their feedback. EP

### HIGHWAYS

900281373	Pot holes - Old Mill Lane - Bacton Woods	To be completed
-----------	--	-----------------

## 10. To consider Financial Matters

### 10.1 To receive bank reconciliation and note receipts and review reserves

The Clerk detailed the reconciliation and the Council noted the reserves.

### 10.2 To agree payment schedule and approve payments

Willdo Electrical – PAT testing Pavilion	40.00
Elaine Pugh – expenses	£27.59
Mr Overton – mole patrol	90.00
HMRC – Dec/Jan	38.00
NPTS – training – assets/risks	48.00
Countrystyle	57.00
Elaine Pugh (expenses)	27.59
Secret Gardens – caretaking	174.00

**Resolved to pay enbloc and payments authorised external to the meeting.**

Secret Gardens (reimbursed)	144.00
Unity Service charge (d/d) Jan	6.00
Tesco mobile (d/d)	10.79
Countrystyle – glass recycling	207.00
Wave Water – pavilion	27.97
Karl Jermy – Scything – land at Edingthorpe	300.00
Wave Water – allotments	20.24
NW Fire Protection	27.60
EON – electricity	23.40

## 11. To Receive Reports from Councillors and items for the next Agenda

- NCC information regarding the Household Support Scheme - information would be placed into the Council editorial for the Village News.
- Re-visit the storm drain at Keswick Road - liaise with Ed Maxfield. EP
- Dog sign on play area as dogs are being taken inside. EP
- List of defibrillators - Village News. EP

## 12. To confirm date of the next Meeting

**Bacton & Edingthorpe Ordinary Parish Council Meeting -  
Monday 10th March 2025 - Bacton Village Hall @ 7.00pm**

There being no further business the meeting concluded at 8.35pm.