

**BACTON & EDINGTHORPE PARISH COUNCIL**  
**Ordinary Parish Council Meeting**  
**MONDAY 10<sup>th</sup> July 2023**  
**Held @ Bacton Village Hall @ 7pm**

YOU ARE SUMMONED TO THE ABOVE MEETING  
APOLOGIES PLEASE INFORM THE CLERK  
THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: \_\_\_\_\_ 4th July 2023  
Elaine Pugh Clerk to Council,  
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF  
Telephone: 01692 402998 email: Clerk.BactonandEdingthorpepc@gmail.com

## AGENDA

1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting
2. To appoint a Vice-Chair for 2023-2024 and receive declaration of acceptance of office
3. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations.
4. To confirm receipt of the Annual Parish Minutes 15<sup>th</sup> May 2023
5. To approve the Annual Parish Council Minutes 15<sup>th</sup> May 2023
6. To co-opt new member to the Parish Council
7. Resolution to adjourn the meeting for public participation - NNDC and County Council Reports (10 minutes allowance)
8. To review and consider Planning if received

23/0656	Eden Cottage, Coast Road - Replacement of existing cons s/storey ext	Approved
22/2990	Heath Farm Barns, The Green - removal / variation of condition	Approved
23/1133	Coriander Cottage	Commented

9. Clerk report and report on Matters Arising (updates and for information only)  
**GENERAL**
  - 9.1 Village maintenance programme to be reviewed
  - 9.2 Allotments - chasing final payments
  - 9.3 Edingthorpe village sign - installed and re-aligned
  - 9.4 Red Telephone box - work in progress
  - 9.5 Parish Council insurance - Dog Warden risk assessment to be formalised
  - 9.6 Retaining posts at playing field for nets
  - 9.7 North Walsham Road sign replacement - reported to NNDC 736586 - Chased and due to be replaced imminently
  - 9.8 Website upgrade - in progress
  - 9.9 Bench at St Andrews Close - completed
  - 9.10 Unity Bank - transfer of account
  - 9.11 Bacton Football Club (MADRA Football Club) - use of recreation field

**LAND AT Highbanks, Edingthorpe**

**9.12 Cutting of Pampas grass - Autumn review**

**HIGHWAYS**

**9.13 SLOW SIGN - Edingthorpe Garage - chased Steve White / Ed Maxfield**

**9.14 Car parking finger pointer/signage - Car Park at Coast Rd - Ed Maxfield**

- 10. To consider and review correspondence**
- 11. To consider Financial Matters**
  - 11.1 To receive bank reconciliation and note receipts and review reserves**
  - 11.2 To agree payment schedule and approve payments**
- 12. To appointment Councillors responsibilities for:**
  - Multisports
  - Planning
  - Gas Liaison Officer
  - Playing Field Monitor(s)
  - Health and safety team
  - Allotments
  - Footpaths
- 13. To Receive Reports from Councillors and items for the next Agenda**
- 14. To confirm date of the next Meeting**  
**Bacton Ordinary Parish Council Meeting -**  
**Monday 11th September 2023 - Bacton Village Hall @ 7.30pm**

# Bacton & Edingthorpe Parish Council

## SCHEDULE OF PAYMENTS & CORRESPONDENCE **JULY 2023**

Please note that these are subject to alteration prior to the meeting due to the late arrival of invoices or correspondence

### Schedule of Correspondence

Ed Maxfield's report	Circulated
NCC - Parish Partnership Scheme	50/50 scheme
NCC - Highways Inspection	Noted
Sandscaping - community perspectives - research project	Circulated
Resident queries re Edingthorpe sign, finger pointers and Bacton sign	Responded
NNDC - Proposed Affordable Housing - land rear of Village Hall	Circulated
Resident re various queries on the playing field	Responded/action
Garden Club - thank you for donation	Noted
Resignation of Tricia Myles	NNDC informed
Gallagher - insurance - confirmation of renewal	Noted
Proludic - apologies for sending the incorrect items for repairs	Re-ordered
NNDC - North Walsham Road signage - replacement -	Due soon
Councillor - objection to 23/1133 - Coriander Cottage	Informed NNDC
Councillor - request for information regarding Edingthorpe Village Sign	Noted
NCC - ENQ 900236060 - Walcott Road - weeds and grass	Monitoring
Resident re bowling green cutting and tidying	Actioned
NNDC - funding for defibrillator	Noted
Resident - re Edingthorpe sign - from May	Response to be agreed

<b>Cheques to be raised at meeting</b>	
Mr D T Overton - mole patrol	90.00
Wave - water allotments/pavilion	71.18
Bacton on Sea Village Hall - Little Pirates	643.50
EON - electricity - meter to be read	336.28
Elaine Pugh - expenses	£tbc
Gary Cheney	£tbc
Kevin Richardson - grass cutting	£tbc