

BACTON & EDINGTHORPE
ANNUAL PARISH MEETING
MINUTES
MONDAY 9th MAY 2022
Held @ Bacton Village Hall – 7.00pm

SUSAN HOLDEN - CHAIRED THE MEETING

In attendance 10 members of the Parish and Elaine Pugh - Clerk to Council

1. Chair's Review/Report for the year 2021-2022

We were pleased that the first summer children's Multisports day was well supported although the numbers for the second event were far lower.

We worked with Shell on their planning application for a solar development in Seagulls Field. Although a divisive initiative the open event allowed everyone to have their say and discuss the project with the team. We understand that the application is being modified and will be re-presented to NNDC for approval.

HIGHWAYS

We are disappointed that the drainage scheme at Keswick Road we contributed towards - has not progressed. This is primarily due to the vast works which would need to be undertaken. However, it seems that Sandscaping has eased the problem for the time being.

We are still waiting for the double yellow lines along the Coast Road and are proactively chasing these; the delay has been down to residents objecting to this initiative.

A success was achieved with the village white entrance gates and we hope that this has some effect with reducing speed through the parish.

We continue to chase Planning and Highways on matters which affect the Parish.

GENERAL

We are still waiting for the Edingthorpe sign and we are hopeful that this will be completed this year. This is taking longer than anticipated and we need to remember that this is a hand crafted item.

We are trying to recommence Multisports for 2022 but it appears really difficult to find the young coaches to help. This is due to the students falling behind with their studies and trying to catch up after the COVID pandemic.

We are holding children's free events over the Queen's Platinum Jubilee weekend and we trust that these will be well supported.

The Playing field initiative continues with maintenance works planned for the future including the repair of the old wall. We also installed the replacement springy whale.

We have financially contributed towards defibrillators and local charities which support the community.

We hope to support the Village Pond community group and the Gardening Club. We also continue to support Little Pirates.

We would like to thank the Dog and Flood wardens for the personal commitment they give voluntarily to their village.

We would like to extend our thanks to all the volunteers who assist the Council in any capacity - you may not always get the praise you deserve but you are invaluable to our projects.

I would personally like to thank my fellow Councillors for their full support over the last year.

2. To approve Annual Parish Minutes 10th May 2021

These had been circulated and it was resolved that they be approved.

3. Receive annual reports from local organisations

Reports were received from the following:

Bacton Dog Wardens - There are now 3 dog wardens who voluntarily patrol the beach and are appreciated by the majority of the public. The summer restrictions are now in place with the relevant notices in situ. Most people abide and adhere to the regulations and the system seems to be working well.

Bacton Flood Wardens - thanked the Council for their support over the last year. There were only 2 alerts which developed into warnings in October and November 2021. There have already been 11 warnings during January and February 2022. The sandscaping has helped with the flooding situation as without it the tides would have been problematic. NNDC's new contractors are a big improvement and the road and flood gate closures have become more reliable and quicker. A new flood warden has joined the team which offsets the three leaving through work commitments and health. There is a national week long, flooding exercise called FloodEx22 which will take place 19-23 September 2022. The agencies comprising of the Norfolk Resilience Forum have agreed to take part in FloodEx22 at a comprehensive level.

The intention is for North Norfolk to hold Exercise Bacton Vanguard shortly prior to the FloodEx22 Event. This will test the relaying of communications from the coast at Bacton, Walcott and Ostend to the Forward Command Post at Bacton Coastguard station and generate data and "injects" for use in the national exercise at the same time. This is likely to involve all of NNDC's senior flood wardens.

Bacton Pond Restoration Group - the pond is situated in Church Road and is in private ownership. The current owners are willing to gift the pond to the community and the Restoration Group are setting up with a view to restoring the area so that it can become a feature within the village and an educational area for the local school. NWT have been out to assess the area and given advice and guidance. The group has accessed funds from the GTC to enable cutting back of the vegetation and additional funds are being sourced however, these are difficult to access due to the nature of the current ownership. It is hoped in the longer term that once restored the pond can be maintained with periodic working parties.

4. Floor open to Parishioners

Discussion took place on the Edingthorpe sign and the Clerk informed that this would be chased again to find out the status of the carving. All appreciated that this was taking a long time.

There being no further business the meeting concluded at 7.15pm and then continued with the Annual Parish Council Meeting.

Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

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Minutes of the Annual Parish Council Meeting

Held following the Annual Parish Meeting on

Monday 9th May 2022 @ Bacton Village Hall

Present: Susan Holden (Chair), Richard Kimble, Ralph Bell, Coral Salih
Richard Barr, Jan Rush and Ian Witham

Others: 3 members of the public

1. Election of Officers

1.1 Nomination and Election of chairperson and declaration of acceptance of office (signing of form)

It was resolved that Susan Holden remain as Chair - the paperwork was duly signed.

1.2 Nomination and Election of Vice Chairperson

It was resolved that this be deferred until the next meeting.

2. To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations

Ian Witham - prejudicial - as Open Spaces Representative - Agenda item 11.

3. To consider apologies for absence

Apologies were received from Nigel Lee and Trisha Myles - personal and these were accepted by the Council.

4. To approve outstanding Minutes

**Bacton & Edingthorpe Ordinary Parish Council Meeting
- Monday 14th March 2022**

Resolved that these be signed by the Chair of the Council.

5. Resolution to adjourn the meeting for public participation (15 mins), Norfolk Police, District and County Councillor Reports Resolved to open the meeting to the public

The Clerk read out Ed Maxfield's report which informed on the following:

Annual surface dressing which will help sealing the potholes and stop them opening up and provide a skid-resistant surface to reduce accidents.

Electric buses for Norwich - NCC and First bus have secured £3.2m of Government funding to introduce 15 electric buses in Norwich. This matched £3.6m of local investment from First Bus. The buses will be in operation by March 2024. The Government are reviewing DIY waste charges with a view to banning local councils from charging residents for its disposal; this is in the consultation process.

Ukraine - thousands of Norfolk residents have offered help in response to the humanitarian crises in Ukraine.

Resolved to close the meeting to the public

6. Finance

6.1 Approval - Bacton & Edingthorpe Parish Council Accounts 2021-2022

These had been circulated to members and it was resolved that they be approved and duly signed.

6.2 To review Internal Auditor's report

This was noted and points would be addressed.

Agenda

6.3 Approval of AGAR

The Agar had been circulated and the contents were explained by the RFO and it was resolved that the document be approved. There was no exemption document as the Council had an income/expenditure over 25k.

6.4 To appoint Internal Auditor for 2022-2023

It was resolved that the Council appoints Ros Calvert.

6.5 To agree the Council's risk assessment

The risk assessment was reviewed and had been updated and it was resolved that this be adopted.

6.6 To review and agree Council's asset list

The asset list was reviewed and it was amended to include the Land at Edingthorpe at a nominal amount of £1.

6.7 To review yearly allotment rental

The Clerk informed on the various allotment rentals and it was resolved that there be no increase for the year 2023-2024.

6.8 To agree donation to Bacton on Sea Gardening Club - planters

A letter had been received requesting a donation towards the community planters within Bacton. It was resolved that £100 be agreed for this and a cheque raised.

6.8 To approve monthly payments

Cheques to be raised at meeting	
Ros Calvert – audit	68.00
NPTS – membership	172.00
EON NEXT - electric at Pavilion	137.12
DT Overton - mole inspection	90.00
Hall Farm Forage	49.99
Countrystyle	72.00
Gary Cheney (caretaking)	101.00
Elaine Pugh (expenses incl Jubilee event)	171.59
CT Baker	70.94
Bacton Gardening Club Agenda 6.8	100.00

Resolved to pay enbloc.

7. To appoint contractor to repair historic wall at the playing field (£1,700 including materials)

The Clerk had contacted a number of builders none of whom had responded. As this is a historic wall and is flint it needed specialist skills to complete the works and these are difficult to find. One quotation had been received which included materials and it would take 2 people and approximately 5 days to complete the works. In view of this the Council resolved to suspend financial standing orders to enable the maintenance work to be undertaken so that further deterioration did not continue. The Clerk would instruct the contractor immediately and inform when the works would commence. EP

8. To appointment Councillors responsibilities for:

- Multisports - Susan Holden, Tricia Myles and Clerk
- Planning - All (Ian Witham - Edingthorpe only)
- Gas Liaison Officer - Tricia Myles
- Playing Field Monitor(s) - Richard Kimble, Nigel Lee and Clerk
- Health and safety team - Richard Kimble, Nigel Lee and Clerk
- Allotments - Clerk
- Footpaths - Ian Witham

9. To consider and review correspondence list

Ed Maxfield - May report	Circulated
Bacton on Sea Gardening Club - request for donation	Circulated - Agenda
Gallagher - Came & Co - insurance questionnaire	Clerk responded
Landowner re planning application 21/3374 - Heath Farm Barns	Noted
Clerks and Councils Direct - newsletter	Noted
NNDC - response re Wilds Cottage	Circulated
Ren Energy - re application for Seagulls playing field	Responded
NNDC - rec comments on public toilet facilities	Circulated
NCC - Highways Inspection	19/4/22
Resident regarding roundabout in play area - being inspected - caretaker	Noted
Village Pond initiative	Responded/circulated

10. Clerk report and report on Matters Arising (updates and for information only)

GENERAL

10.1 Carving of Edingthorpe Village Sign

The Clerk would contact the contractor to assess the progress and find out when the sign would be available. EP

10.2 Allotments - funds being received via direct payment, cheques and cash.

10.3 Bowls Club area - use as community allotment area EP

There had been a number of enquiries and this would be investigated further. The double gate needed further repair. RK

10.4 Queens Platinum Jubilee Events

Working group met and information circulated - information in the Village News. The School had been forwarded the leaflet via email which they would circulate and it had been placed onto the community Facebook Page. Events to be held - Friday 3rd June at 10.30am with Multisports, BBQ and Ice Cream. 12th June - Children's party Sunday 12th June to include Moore's Madness, buffet food and fancy dress with prizes.

10.5 Red telephone box - refurbishment/quotes/funding

A further quotation had been received which excluded the relevant parts required. It was anticipated that the restoration of this listed structure would cost approximately £2,000.

10.6 Summer Multisports

It was doubtful that this would happen again in 2022 due to students not being available to assist. The Clerk would check again to see if this would be viable. EP

10.7 Playing field - review of maintenance - car park, fence, bowls club, pavilion roof tile and nets

The Clerk informed that a schedule of works and actions needed to be drawn up to address issues within the playing field area. The roundabout had seized and the Clerk was investigating its repair. The picnic tables needed replacing as they were disintegrating and the Clerk was asked to investigate the purchase of new ones. The entrance also needed attention. EP

10.8 Bottle bank and VAT - claims in progress

10.9 Wilds Cottage, Edingthorpe - response from NNDC circulated and this would be monitored.

10.10 Village Pond - an update had been received from the community group who are working towards ownership and further maintenance. The Clerk has offered assistance and guidance where appropriate.

HIGHWAYS

10.11 Additional drainage works along Coast Road where Bacton meets

Walcott - a drain outlet needs to be directly out to the sea.

Ed Maxfield was in discussions with Highways on this however, this problem seems to have been resolved since Sandscaping. It was agreed to remove this item from future agendas.

10.12 Application to Highways for yellow lines along the Coast Road -

cost circa (6k) - there had been no further update from Highways since the initial objections from residents. The Clerk was constantly reminding Highways and was waiting for a date for completion.

10.13 NCC Parish Partnership Scheme - Double yellow lines outside

Bacton School / Trod from playing field or alternative option to install crossing refuge - Ed Maxfield was investigating the way forward.

10.14 Signage directing vehicles to the new car park- Highways to provide costs to install finger pointers and this was still being chased. In the interim period to assist through the summer - temporary signage had been installed.

10.15 Footpaths and public rights of way

Byeway No 2 - Back Lane was overgrown with debris from trees which had fallen - needs to be removed and the width restored. **RB17 and RB11** needs finger pointers where they leave the road which state that they lead to the beach.

EP

The meeting was opened to the public to allow Ian Witham to speak on this matter as he had a prejudicial interest as a member of Open Spaces.

11. To consider proposals for the use of Land at Highbanks Edingthorpe

The information which had been prepared previously by Ian Witham had been re-circulated. This information formed the basis of lengthy discussion and the reasoning for registering the area as a village green. Members considered this along with the feedback from the questionnaires completed and all were in agreement that this needed further consideration.

It was agreed that the land be regularly cut and that the Pampas grass be cut down to a low level to enable residents to utilise it. Appropriate signage to denote the use of the land would be sourced.

The clerk would also investigate the purchase and installation of a picnic table on the area.

EP

12. To review and consider planning

22/1033	12 Newlands Estate, Bacton	Single storey ext to dwelling including alts to roof	No objections
22/1051	46 Newlands Estate, Bacton	Single storey ext to dwelling	A number of objections had been received to Councillors. It was resolved to object to this application to support the residents.

13. **To Receive Reports from Councillors and items for the next meeting**
The notice board by the Ship needed to be replaced. The County Council no longer replaces these items. It would need to be removed. EP

A question was asked regarding disabled access to the beach in Bacton. Unfortunately no one was able to advise however, there was a ramp at the rear of the new car park. There may also be access from the bottom of Beach Road.

The “Slow” sign on the Bacton to North Walsham Road had not been repainted. The Clerk would inform Ed Maxfield. EP

It was noted that the Bacton Doctor’s surgery had closed it appeared that the majority of residents had been informed by letter.

14. **To confirm the date of the next meeting -**
Bacton & Edingthorpe Parish Council Meeting on
Monday 11th July 2022 - Bacton Village Hall at 7.00pm

There was no other business and the meeting concluded at 9pm

SUSAN HOLDEN - CHAIR

11th July 2022