

# **Bacton and Edingthorpe Parish Council**

**Elaine Pugh - Clerk to Council – 01692 402998**

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

[www.bactonandedingthorpepc.co.uk](http://www.bactonandedingthorpepc.co.uk)

## Minutes of the Ordinary Parish Council Meeting

Held Monday 11<sup>th</sup> July 2022 @ Bacton Village Hall @ 7pm

**Present:** Susan Holden (Chair), Tricia Myles (Vice Chair),  
Richard Barr, Ian Witham, Nigel Lee, Coral Salih,  
Jan Rush, Richard Kimble and Ralph Bell

**Others:** Ed Maxfield - NCC, Anna Clarke - NNDC Strategic Housing Enabler,  
James Nobbs, James Andrews - Flagship Housing Group,  
John Long - John Long Planning and 5 members of the public

1. **To receive declaration of interest in items on the Agenda  
& receive Pecuniary Dispensations and authorisations**  
Ian Witham as member of Open Spaces - prejudicial.  
Richard Barr informed on his discussions with the Pond Volunteers which was due for update at Agenda item 9.8.
2. **To consider apologies for absence**  
All members were present.
3. **Nomination and Election of Vice Chair**  
It was resolved that Tricia Myles continues as Vice Chair.
4. **To approve Bacton & Edingthorpe Annual Parish Council Minutes  
- 9th May 2022**  
There was one change on Page 4 “not” been informed and this was agreed by members. It was resolved that these be approved and signed by the Chair. EP
- 4.1 **To confirm receipt of the Annual Parish Minutes 9<sup>th</sup> May 2022**  
These were acknowledged as received by Members.
5. **Resolution to adjourn the meeting for public participation (15 mins) and receive District and County Councillor Reports**  
**Resolved to open the meeting to the public.**  
  
Ed Maxfield, NCC - informed that he had circulated his monthly report. The main focus is the NCC Community Road Safety Fund at this would link to Agenda item 9.13 - the installation of a trod along Coast Road. This fund could cover the whole project and would need further investigation with Highways. Another scheme could be the placement of “THINK” signs along the North Walsham Road, by Edingthorpe and he would be prepared to support both initiatives. EP
6. **To receive presentation from NNDC/Flagship re proposals for allocated development site (30 mins)**  
The Council received an update from NNDC and Flagship Housing Group with regard to the proposed development at the land surrounding the Village Hall. A scheme was currently being developed to construct 50 units at the site located to the left of the village hall. This would be a 100% affordable site and would include the potential for an exception scheme.

The housing list system was explained along with the differences between both sites. The units would be modern dwellings and would be sustainable and manufactured off site and erected on site. The development would include soft landscaping along with sufficient car parking allocations. Investigations and technical surveys of the site would commence after the last crop is removed. It is anticipated that pre-application advice will be sought over the next few months.

A section of land would be made available to the parish council to enable a car park to be sited in the centre of the village with an open space element. There was a short question and answer session between all parties which covered the provision of education, doctors and dentist availability. Further information would be forwarded as the project developed. It was anticipated that these units would come on stream in approximately 18 months to two years.

**Resolved to close the meeting to the public.**

## 7. Finance

### 7.1 To approve monthly payments

Multisports - Platinum Jubilee*	250.00
Blue Welly - Platinum Jubilee*	250.00
Dimascio Ice Cream - Platinum Jubilee*	300.00
Elaine Pugh - Platinum Jubilee – reimbursement*	331.06
Wave - water – Allotments	18.49
EON - electricity – pavilion	25.61
Glasdon (bench)	784.89
NNDC - litter/dog bin emptying	763.14
DT Overton – moles	210.00
Proludic (step for multi play unit)	70.54
Elaine Pugh – expenses	123.47
CT Baker - materials	70.80
Kevin Richardson – grass cutting	475.00
Wix - website renewal (reimbursed to Clerk)	93.60
Mr G Cheney – caretaking	213.00

\*Signed external to the meeting

**Resolved to pay enbloc.**

### 7.2 To agree funding of 3 new picnic tables for playing field (circa £2,000 plus VAT)

The Clerk had informed that the 3 wooden picnic benches needed replacing. It was agreed that 3 new units should be bought. Financial Standing Orders were suspended in order that the exact picnic benches could be purchased. The cost per unit would be £654.00 to include fixings excluding VAT. The caretaker would be instructed to install them at an additional cost.

EP

One older wooden bench would be removed (if deemed fit to utilise) and transferred and installed at the land at Edingthorpe.

EP

8. **To review and consider planning**  
 Planning application 22/1394 was drawn to the attention of the Council however, it appeared not to have been received. The Clerk would forward details to the Council for their attention in order for a decision to be reached. A Councillor stated their objection to this application and was informed that unless the Council were unanimous in their decision then, an objection could not be made by the Council. It was advised that a personal objection/comment be made directly to NNDC by the Councillor.
9. **Clerk report and report on Matters Arising** (updates and for information only)  
**GENERAL**
- 9.1 **Carving of Edingthorpe Village Sign** - Work in progress.  
 It was hoped that the sign would be completed this year. The Clerk would chase the contractor again. An unveiling ceremony could be arranged in due course. EP
- 9.2 **Allotments** - waiting receipt of final payments and the reconciliation would be made and the accounts prepared for the internal auditor. EP
- 9.3 **Queens Platinum Jubilee Events**  
**Multisports** was extremely successful on Friday 3<sup>rd</sup> June followed with a BBQ and ice cream. Everyone who attended had a good afternoon. The cost of this was approximately £800 - 42 children attended and it was extremely well supported by the community.  
**Children's Party** - there were 44 children logged for the event and food and drinks purchased to accommodate the volume. However, on the day the numbers did not materialise and a total of 20/22 children attended which was extremely disappointing. The cost to host this event including the entertainer was approximately £450.
- 9.4 **Red telephone box - refurbishment/quotes/funding**  
 The Council asked the Clerk to arrange for the refurbishment works utilising the caretaker/handyman on a flexible basis. The Clerk would arrange the works and refer back to the Council.
- 9.5 **Summer Multisports** - due to COVID the number of trained coaches was low and it was unlikely that Multisports would be held again this year.
- 9.6 **Playing field - review of maintenance - entrance, car park, fence, bowls club area, pavilion roof tile, nets and picnic tables**  
 The Clerk had drafted a list of works to be completed at the playing field area and all agreed that works needed to commence. The Clerk was instructed to get the handyman/caretaker to complete the required works on an hourly basis and the Clerk would report back to the Council.
- 9.7 **Bottle bank and VAT**  
 Both claims had been completed and the VAT received. The bottle bank payment was due imminently.

## 9.8 Village Pond

The Chair opened the meeting at this point to allow members of the public to discuss the options for the village pond going forward.

The Council were informed that a group of 10 volunteers had commenced works at the area and had received a small grant from the GTC. Unfortunately this was insufficient to conclude works. The cost of the dredging was £1,500.

The volunteers were unable to access any funding as the land where the pond was located was in private hands. Members discussed this at length and were reminded that the Council had previously been offered the opportunity to acquire the land by gift. Members at that time considered that it was another burden which they felt could not be managed by the Council.

The Chair thanked the members for attending and spoke passionately about their commitment to the project and indicated that there should be a way forward. The pond was a focal point for the community and it would be a shame if it were lost.

The representatives from the Pond group were requested to write to the Clerk outlining their suggestions and visions for the future. It was agreed that the Clerk and Richard Barr investigate the way in which this matter could be resolved for the benefit of all concerned.

EP

The meeting was closed to the public.

- 9.9 **Bacton playing field - historic wall** - referred to NNDC for guidance  
The Clerk read out information from NNDC's Conservation Team which highlighted that this wall was not within the conservation area and not listed. However, aesthetically this wall did have historic value to the local area and it would be disappointing if it were lost. Members discussed this and further quotations were required. It was agreed to arrange an extra-ordinary meeting to discuss this matter more fully. The Clerk would arrange this and inform the Council.

EP

## 9.10 Footpaths and public rights of way

RB8 - damage from vehicles accessing the byway to reach a property/building site.

EP

## 9.11 Land at Highbanks, Edingthorpe - wording for signage

The proposed signage wording was read out and it would be slightly amended and re-circulated. It was suggested that if a picnic table was placed here then, the area also needed a grey bin.

Agenda

## HIGHWAYS

- 9.12 **Application to Highways for yellow lines along the Coast Road - cost circa (6k)** - this work had been completed.

- 9.13 **NCC Parish Partnership Scheme - Double yellow lines outside Bacton School / Trod from playing field or alternative option to install crossing refuge** - It was suggested that the Council in conjunction with Ed Maxfield apply to the NCC CRS fund - all members supported this.

EP

- 9.14 **Signage directing vehicles to the new car park**- Still waiting for information from Highways - this would be chased again.

**9.15 Bacton to North Walsham Road - “Slow” sign**

Reinstatement - there had been confusion between the “slow” sign and the “30mph roundels”. This would be revisited and reported back. EP

As the meeting had reached the 2 hour limit it was resolved to extend it for a further 10 minutes.

**10. To consider and review correspondence list**

Ren Energy - re-submission for solar units	Clerk liaising - circulated
Gallagher confirmation of insurance renewal	Noted
NCC - jubilee trees	Circulated
NCC Rd Safety Community Fund-eligible safety measures	Circulated
NPTS - thank you for payment	Noted
Ed Maxfield - June report	Circulated
NNDC - re Flagship Presentation	Invited to meeting
NCC - Dedication of footpath	Noted
NCC - County Councillors report	<b>Circulated</b>
NCC - Sheringham - new recycling centre	Noted

**11. To confirm the date of the next meeting -**

**Bacton & Edingthorpe Parish Council Meeting on  
Monday 12th September 2022 - Bacton Village Hall at 7.00pm**

The meeting was closed at 9.10pm and all other business was deferred to the next Agenda.

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SUSAN HOLDEN

12<sup>th</sup> September 2022