

# Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

www.bactonandedingthorpepc.co.uk

Minutes of the Ordinary Parish Council Meeting

Held Monday 14<sup>th</sup> September 2020 @ Bacton Village Hall

**Present:** Susan Holden (Chair), Tricia Myles (Vice Chair), Ralph Bell  
Richard Kimble and Pauline Paterson  
**Others:** 1 member of the public

<b>THE MEETING WAS HELD IN A COVID19 SECURE ENVIRONMENT</b>
---

- 1. To receive any requests for recording the Meeting via filming or audio.**  
There were no requests forthcoming.
- 2. To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**  
There were no declarations forthcoming.
- 3. To consider apologies for absence**  
Nigel Lee, Jan Rush, Sandra Emerson, Richard Barr - personal - accepted by the Council. No apologies had been received from Ian Witham.
- 4. To approve outstanding Minutes  
Bacton & Edingthorpe Ordinary Parish Council Meeting  
- Monday 13th July 2020**  
These had been circulated and it was resolved that they be signed.
- 5. Resolution to adjourn the meeting for public participation (15 mins),  
Norfolk Police, District and County Councillor Reports  
Resolved to open the meeting to the public.**  
A member of the public spoke about the Duke public house planning application and informed that they were waiting for the outcome.

The Clerk read out Ed Maxfield's report which covered the Pandemic, Library matters, reduction in spending at NCC.

**Resolved to close the meeting to the public.**

- 6. Finance**
  - 6.1 To approve monthly payments supplied to Council members**

EON	46.49
Mr Cheney	28.00
Evergreen	180.00
Elaine Pugh (expenses)	47.12
Evergreen (clearance play area)	930.00

The Council resolved to pay these cheques enbloc.

## **FUNDS RECEIVED**

NN Community Fund (Victory Housing Fund) £4,000

NNDC - sandscaping grant £3,000

Waiting confirmation of funds from Perenco £500 and receipt of

£10,000 by Village Hall from National Grid for play equipment project

7. **To review the provision of Children’s Christmas Party December 2020**  
 In light of the Government’s recent regulations around COVID 19 it was resolved that with a heavy heart the 2020 Children’s Christmas Party would be cancelled. It may be that a Spring Easter/Summer event could be held on the playing field. The Clerk would inform the BGTC and with their agreement the funding would go towards this initiative. EP

8. **To consider and review correspondence list**

*NCC Parish Partnership Scheme  
 NNDC - retirement of the Big Society Fund and now the NNSustainable Communities Fund  
 Complaint re Council’s objections to planning application 19/2158 - dealt with  
 Request from future resident regarding the trees along the entrance to play area  
 Gas Terminal Complex - venting - alerted to residents  
 PFK Littlejohn receipt of AGAR  
 Member of public regarding the condition of the Proludic equipment  
 NNDC - Great British Clean up  
 NNDC - consultation on Norfolk & Suffolk Coastal Adaptation Supplementary Planning  
 Resident complaint regarding foliage adjacent to back fence - this was being undertaken by the caretaker imminently*

9. **To review and consider planning if received**

20/1088	Duke of Edinburgh, Coast Road	Change the use from public house (Class A4) to dwelling house (Class 3)	No objections by Parish Council
---------	-------------------------------	---	---------------------------------

10. **To report on Matters Arising (updates and for information only)**

- 10.1 **The Duke** - as above planning permission 20/1088 refers
- 10.2 **NCC 50/50 Scheme** - completion form forwarded to NCC for the work to be carried out for the Keswick Road drainage scheme - under discussion with NCC/NNDC. There had been no update on this recently and the Clerk would chase again. EP
- 10.3 **Carving of Bacton & Edingthorpe Village Signs** - progress is being made and can be viewed online at Facebook page FinnWoodcraft. The supplier had been in contact to outline that they had a delay in sourcing wood due to COVID and they would resume work in approximately 4 weeks.
- 10.4 **Multisports** - cancelled due to COVID. Funds have been transferred as agreed with BGT to the Christmas Party. These funds would be carried forward to the next event with permission of the funders.
- 10.5 **Play Equipment Funding** - Further funding applications have been sourced and the Village Hall has secured £10,000 from National Grid towards this new project. The village hall were waiting for these funds to be received.  
 The area was closed, locked and notices put up on Friday 11<sup>th</sup> September for up to 3 weeks - clearance of items and groundworks had commenced in order to prepare the area for the two new items. Installation - work due to hopefully commence 21<sup>st</sup> September 2020.
- 10.6 **Land at Edingthorpe** - draft questionnaire (to be circulated) and wayleave payment in progress. EP
- 10.7 **Pavilion** - grill box exchange - Nigel Lee  
 There had been no update on this.
- 10.8 **Good Neighbour Scheme** - coffee morning/leaflet drop  
 Members were disappointed again that no one had come forward to get this project off the ground. It was agreed that this would remain on the Agenda for future action as all believed it was an excellent future project.
- 10.9 **Allotment Gate repair** - no parking signage and post installed  
 As yet the repair to the gate had not been undertaken.

- 10.10 Allotment rents** - invoiced and payments have been banked  
 Vacant plots are being rented slowly.  
 There had been an issue with one allotment holder erecting 2 sheds and not asking for permission. This was noted and the situation monitored. The leaseholder had been written to and no response had been forthcoming.
- 10.11 Additional works along Coast Road where Bacton meets Walcott**  
 - a drain outlet needs to be directly out to the sea. Ed Maxfield.  
 The Clerk would remind Ed Maxfield again. EP
- 10.12 Footpaths and public rights of way**  
 RB2 - checked by Clerk and had been cut. No other issues had been raised at this time.
- 11. To consider allocation of funds for groundworks for play equipment (£1,000 max to include skip)**  
 The Clerk outlined that as a matter of urgency the area needed to be cleared in preparation for the new equipment. It was agreed that £1,000 be allowed for these works. Clerk was given delegated responsibility to undertake this and arrange for the work to be undertaken. EP
- 12. To consider allocation of funds for repair of Proludic play equipment (£1,000 max)**  
 The Clerk informed that there were issues with the tall Proludic equipment and that it needed a new platform and parts. A quotation had been received from Proludic for the parts of circa £700 and the Clerk had asked one company for a price to fit it but this had not been forthcoming. The Clerk would ask the company who are installing the new equipment to find out if they are able to undertake this additional work. An amount of upto 1k was allocated for this purpose as this represented a health and safety issue. EP
- 13. To consider application to Highways for yellow lines along the Coast Road adjacent to the new car park** (this is not a 50/50 scheme) - (circa cost 6k).  
 Members agreed that this should be progressed and the Clerk would find out if Ed Maxfield and NNDC would commit to the funding pot. Members also considered that double yellow lines outside the school needed to be the priority. This was not on the Agenda but the Clerk would investigate this again with Highways.  
 It was advised that this type of project is not under the 50/50 scheme and would take 1-2 years to implement as there would need to be a consultation process and design layouts prepared by Highways. EP
- 14. To consider the provision of an outside gym area at the Playing Field**  
 Members were disappointed that no response had been received via the village news on this suggestion however, it was agreed that this project be placed on the shelf for the future.
- 15. To review Council policies - Standing and Financial Orders**  
 Members agreed to review these at the next meeting (deferred from July meeting).

16. **To Receive Reports from Councillors and items for the next meeting**  
 Yellow lines outside Bacton School (circa 6k) Agenda
- Rubbish bins left on the Highways - Village News Editorial EP  
 Clerk informed that since Serco had taken over resident's bins had not been emptied on the usual schedule and that many householders were not aware what days their bins were being emptied. The Clerk would write to NNDC on this. EP
- Entrance gates to the village "white gates" - were briefly discussed with the Clerk advising that these units cost per set 4k each. These are available via the NCC 50/50 Parish Partnership Scheme. The Clerk would investigate further. EP
- Dog Wardens - restrictions were being lifted at the end of the month and it was essential to try and recruit another one or two volunteers.
- The flood wardens were nearly called out however this did not materialise.
- It appeared that the Village Hall was double booked on the 9<sup>th</sup> November and the Clerk would discuss this with the hall. EP
17. **To confirm the date of the next meeting -**  
**Bacton & Edingthorpe Ordinary Parish Meeting followed by Monday 9<sup>th</sup> November 2020 OR VIA ZOOM**  
**Bacton Village Hall at 7.00pm**

There be no further business the meeting was concluded at 8pm.