

BACTON & EDINGTHORPE PARISH COUNCIL
Ordinary Parish Council Meeting
Monday 13th July 2026
Held @ Bacton Village Hall @ 7pm

YOU ARE SUMMONED TO THE ABOVE MEETING
APOLOGIES PLEASE INFORM THE CLERK
THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: _____ 6th July 2026
Elaine Pugh Clerk to Council, Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF
Telephone: 01692 402998
website: BactonandEdingthorpepc.info email: Clerk@Bactonandedingthorpeparishcouncil.gov.uk

AGENDA

1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting
2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations.
3. To approve Annual Parish Council Minutes 11th May 2026
 - 3.1 To confirm receipt of Annual Parish Meeting Minutes 11th May 2026
4. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (15 minutes allowance)
Members of the public are invited to give their views on Parish affairs at the discretion of the Chair, for no more than 15 minutes.

5. To review and consider Planning if received and agree response

26/0937	Northfield, NW Road	Erection of detached garage (retrospective)	No comment
26/1190	LDC Home Farm Church Road	Replacement window and door	Permission not required
26/1327	Church Farm, Church Rd	Erection of single storey front and side ext, 2 storey rear ext and external alterations	No comment
26/1088	Charnwood, 27 Mill Lane	Removal of exist pre-fab garage and summerhouse and erection of detached garage and annexe	Objected
26/1114	5 Eden Close	Erection of single storey rear ext, 2 storey side ext, front porch and single storey outbuilding	Circulated 10.7.26

6. To consider Financial Matters
 - 6.1 To receive bank reconciliation and note receipts and review reserves
 - 6.2 To agree payment schedule and approve payments
 - 6.3 To received expenditure against budget
7. To consider and review Internal Auditor's report
 - 7.1 To review Standing Orders
 - 7.2 To review Financial Regulations
8. To consider and agree extension of time for Pavilion Café refurbishment
9. To consider and review correspondence (listed separately)
10. Clerk report and report on Matters Arising (updates and for information only)
GENERAL
 - 10.1 Village maintenance programme including transfer of village planters - Work in progress
 - 10.2 Allotments - payments all received
 - 10.3 K6 Door for BT Red Telephone Box
 - 10.4 Drains along the Keswick Road - cleansing - reported to Highways
 - 10.5 Odour along Coast Road - reported to Steff Aquarone reference SA 10132
 - 10.6 Household bins, The Green, Edingthorpe - letters sent to householders
 - 10.7 Installation of 2 benches within play area - in progress
 - 10.8 Installation of replacement bin - on order and due to be installed
 - 10.9 Installation of 2 new dog notices - completed
 - 10.10 Drawdown of 106 Funds completed - £14,455.26 - with NNDCTHE PAVILION
 - 10.11 Refurbishment in progress - Agenda item 8 refersLAND AT Highbanks
 - 10.12 Volunteer recruitment
11. To Receive Reports from Councillors and items for the next Agenda
12. To confirm date of the next Meeting
Bacton Ordinary Parish Council Meeting -
Monday 14th September 2026 - Bacton Village Hall @ 7.00pm
13. To resolve under the public bodies (Admission to Meeting Act 1960) to exclude members of the public for the purpose of confidential items:
14. To consider and review staff salary and ancillary payments.

BACTON & EDINGTHORPE PARISH COUNCIL
SCHEDULE OF PAYMENTS & CORRESPONDENCE JULY2026
PLEASE NOTE THAT THESE ARE SUBJECT TO ALTERATION PRIOR TO THE
MEETING DUE TO THE LATE ARRIVAL OF INVOICES OR CORRESPONDENCE

SCHEDULE OF CORRESPONDENCE

NNDC - Greystones, Priory Road - planning 26/0694	Withdrawn
Business request to place a mobile sauna on car park	Discuss
NCC - re withdrawal of Local Members Fund	Circulated
NCC - Agency grass cutting allowance £1,492.23	Invoice sent to NCC

PAYMENTS TO BE AUTHORISED - JULY 26

Glasdon (new bin playing field)	917.26
KW Pest Control	90.00
Wave Water (allotments)	389.01
EON Next	19.41
Elaine Pugh - Clerk - expenses	tba
Kevin Richardson	890.00

PAYMENTS AUTHORISED EXTERNAL TO THE MEETING

CAS Insurance Additional cover	£24.80
Countrystyle Recycling	£117.00