

Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

www.bactonandedingthorpepc.co.uk

Minutes of the Ordinary Parish Council Meeting

Held Monday 10th July 2023 - Bacton Village Hall @ 7pm

Present: Susan Holden (Chair), Richard Kimble, Coral Salih, Nigel Lee and Ian Witham

Others: NNDC - Pauline Porter and Ed Maxfield - NCC
4 members of the public (1 co-option)

1. **To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Apologies had been received by Jan Rush - personal - these were accepted by the Council.
2. **To appoint a Vice-Chair for 2023-2024 and receive declaration of acceptance of office**
It was resolved that Coral Salih be appointed as Vice Chair - the paperwork was duly completed.
3. **To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations.**
Ian Witham - prejudicial as member of Open Spaces.
4. **To confirm receipt of the Annual Parish Minutes 15th May 2023**
Members confirmed receipt of the Annual Parish Minutes.
5. **To approve the Annual Parish Council Minutes 15th May 2023**
These were approved and signed by the Chair.
6. **To co-opt new member to the Parish Council**
The Council had received an application for co-option. This had been circulated to members for their consideration.

It was resolved that Stephen Humpreys-White be appointed as a Councillor. The paperwork was duly signed.
7. **Resolution to adjourn the meeting for public participation - NNDC and County Council Reports (10 minutes allowance)**
Resolved to open the meeting to the public.

Ed Maxfield, NCC - had circulated his report. It was unsure what was happening with the Western Link and was dependant on funding from the Government. The impact of interest rates on NCC was holding up building projects. As it is now the summer recess work at NCC will slow down for several months. Discussion took place on Restricted Byway No 2 and this would be reported to NCC.

Pauline Porter, NNDC - introduced herself and issues were discussed regarding the proposed storm drains along the Coast Road outside of the Poachers Pocket. It was informed that discussion had taken place with NCC however, they had designed a completely different system to Walcott's scheme. This area was just on the Walcott/Bacton boundary line and had two different Highways Teams. Ed Maxfield would investigate and report

back. The main issue was after flooding this area keeps the main road closed longer and causes problems for drivers and also users of the Bacton Gas Terminal complex.

Matters raised with Pauline Porter covered planning relating to properties within Edingthorpe - this information had already been sent to the NNDC Planning Team together with photographic evidence.

A member of the public explained their concerns with regard to the objection to planning application 23/1133 by one member of the Council. The members listened and understood the concerns and the protocol for planning was explained.

Resolved to close the meeting to the public.

8. To review and consider Planning if received

23/0656	Eden Cottage, Coast Road - Replacement of existing cons s/storey ext	Approved
22/2990	Heath Farm Barns, The Green - removal / variation of condition	Approved
23/1133	Coriander Cottage	A comment had been forwarded and it was agreed that this be withdrawn by the Council
23/1424	73 Newlands Estate, Bacton	Councillors would revert back to the Clerk

9. Clerk report and report on Matters Arising (updates and for information only)

GENERAL

9.1 Village maintenance programme to be reviewed

The programme of works was reviewed with progress noted.

9.2 Allotments

The Clerk would chase the last few payments.

9.3 Edingthorpe village sign - installed and re-aligned

9.4 Red Telephone box - this had commenced and hoped that with good weather it would be completed soon.

9.5 Parish Council insurance - Dog Warden risk assessment had been completed

9.6 Retaining posts at playing field for nets - these would be reviewed again after the summer as the decision was based on the Football Club's movements.

9.7 North Walsham Road sign replacement - reported to NNDC 736586 - This had been installed.

9.8 Website upgrade - in progress

The Clerk's email address - Clerk.Bactonandedingthorpe@gmail.com

9.9 Bench at St Andrews Close - completed

9.10 Unity Bank - transfer of account was work in progress and it was hoped would be operational soon.

EP

9.11 Bacton Football Club (MADRA Football Club) - use of recreation field
It was resolved to open the meeting to receive a report from the Club.

Bacton had merged with Gimingham to form MADRA Football Club which was aimed at Adult Football. The team would be based at MADRA in Knapton. The main change was the name. Bacton playing field would still be utilised for the children aged 4-7 during summer as the MADRA site is currently used as a campsite. During the winter season the children utilise the North Walsham Sports Hall. Under 18's will now play at MADRA and it was anticipated that the playing field would not be utilised until Summer 2024. Discussion took place with regard to the use of the Pavilion and it was confirmed that items would be removed from the playing field (Pavilion and container) and transferred to MADRA. Apologies were received for the

oversight for not seeking permission to use the playing field for their recent event.

It was resolved to close the meeting to the public.

LAND AT Highbanks, Edingthorpe

9.12 Cutting of Pampas grass - Autumn review

HIGHWAYS

9.13 SLOW SIGN - Edingthorpe Garage - Ed Maxfield reported that this work had been programmed to be completed by 22nd August 2023 by Highways.

9.14 Car parking finger pointer/signage - Car Park at Coast Rd - Ed Maxfield reported that these had been installed. As yet the Council had not received the invoice from Highways for this work.

10. To consider and review correspondence

Ed Maxfield's report	Circulated
NCC - Parish Partnership Scheme 50/50	Agenda - dropped kerb opposite Cable Gap
NCC - Highways Inspection	Noted
Sandscaping - community perspectives - research project	Circulated
Resident queries re Edingthorpe sign, finger pointers and Bacton sign	Responded
NNDC - Proposed Affordable Housing - land rear of Village Hall	Circulated
Resident re various queries on the playing field	Clerk to review
Garden Club - thank you for donation	Noted
Resignation of Tricia Myles	NNDC informed
Gallagher - insurance - confirmation of renewal	Noted
Proludic - apologies for sending the incorrect items for repairs	Re-ordered
NNDC - North Walsham Road signage - replacement -	Due soon
Councillor - objection to 23/1133 - Coriander Cottage	Informed NNDC
Councillor - request for info regarding Edingthorpe Village Sign	Noted
NCC - ENQ 900236060 - Walcott Road - weeds and grass	Monitoring
Resident re bowling green cutting and tidying	Actioned
NNDC - funding for defibrillator	Noted
Resident - re Edingthorpe sign - from May	Response to be agreed

11. To consider Financial Matters

11.1 To receive bank reconciliation and note receipts and review reserves

The bank reconciliation was signed and agreed and reserves were noted with amendments due to late payments being received.

11.2 To agree payment schedule and approve payments

Kevin Richardson - grass cutting	464.00
Gary Cheney	462.00
Mr D T Overton - mole patrol	90.00
Anglian Water - allotments/pavilion	71.18
Bacton on Sea Village Hall - Little Pirates	643.50
EON - electricity - meter to be read	336.28
Elaine Pugh - expenses	65.54
Steve Jackman - website	135.00
Proludic - replacement step for multiplay	156.83

Resolved to pay enbloc.

12. To appointment Councillors responsibilities for:

- Multisports - not required/ Planning - all members/Gas Liaison Officer - Susan Holden/Playing Field Monitor(s) - Clerk, Nigel Lee and Richard Kimble
- Land at Edingthorpe - Ian Witham/Health and safety team - Clerk, Nigel Lee and Richard Kimble/Allotments - Clerk/Footpaths - Ian Witham.

13. To Receive Reports from Councillors and items for the next Agenda

A drain along the Coast Road near to Cable Gap needed attention and was causing issues with stagnant water and needed realigning. The Clerk would report this to Highways. EP

The telephone box when painted could become an information unit again and even a book exchange.

Mill Lane - Anglian Water the new water main installation was subsiding and would eventually collapse. Reports had been made to Anglian Water and a promise had been made that someone would come to view. The Clerk would assist if required.

The Village Hall was proactive with community events being held. Next year it was hoped to hold an event on the playing field and the Group may be looking for funding.

The Flagship housing scheme was discussed and members were waiting for the official plans to be circulated from NNDC.

Clerk informed that AGAR and legal paperwork completed and sent back to External Auditor. Statutory requirements adhered to with elector's rights information posted onto the website and main notice board. Bottlebank and VAT reclaim made.

Playing field - There was a tarpaulin placed on land at the rear of the Pavilion with stones on top - the Clerk would ask the person responsible to remove this. Discussion took place with regard to the security of this area and a chain link fence could be the solution. The entrance boundary pole was insecure and Nigel Lee would investigate. The yellow entrance gate needed replacing. An exercise group was utilising the playing field without authority - the Clerk would investigate. EP

14. To confirm date of the next Meeting

Bacton Ordinary Parish Council Meeting -

Monday 11th September 2023 - Bacton Village Hall @ 7.00pm

There being no further business the meeting was concluded at 8.45pm.