

BACTON AND EDINGTHORPE PARISH COUNCIL

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MINUTES OF THE ORDINARY PARISH COUNCIL MEETING

HELD MONDAY 9TH MARCH 2026 - BACTON VILLAGE HALL COMMENCING @ 7PM

Present: Susan Holden (Chair), Coral Salih (Vice Chair),
Stephen Humphreys-White, Richard Kimble, Lynn Day,
Gill Cullingford and Ian Witham

Others: Ed Maxfield - NCC, Pauline Porter - NNDC
6 members of the public

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Richard Kimble and Christine Smith - personal - accepted by the Council.
No apologies had been received from Jan Rush.
- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations.**
No interests were declared or dispensations authorised.
- 3. To approve Ordinary Parish Council Minutes 12th January 2026**
The Minutes had been circulated to members and it was resolved that they be signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (15 minutes allowance)**
Members of the public are invited to give their views on Parish affairs at the discretion of the Chair, for no more than 15 minutes.

Resolved to open the meeting to the public.

Pauline Porter, NNDC - informed that the District Council were preparing for the elections on May 7th.

Ed Maxfield, NCC - there would be a final meeting of the County Council on 24th March. This meeting would be his last one and any outstanding issues would be forwarded to the new County Councillor.

Discussions took place on dog foulings and it was advised that these can be placed into the grey community rubbish bins if residents cannot access a red dog bin. Suggestion that a sticker informing users of this would be helpful. The Clerk would investigate. EP

The community re-surface initiative on Mill Lane was highlighted. It was hoped that the new contractor would improve the surface.

Resolved to close the meeting to the public.

5. To consider Financial Matters

5.1 To receive bank reconciliation and note receipts and review reserves

The bank reconciliation was detailed and Council noted receipts and reviewed reserves.

5.2 To consider and agree retrospective additional expenditure for installation of one additional rocker for the play area £700 plus VAT (unit funded from residue of 106 funds)

The Council retrospectively agreed the expenditure of £700 for the installation of the additional see-saw rocker for the play area.

5.3 To review expenditure to date

Expenditure to date was reviewed and it was noted that all the figures were distorted by the 106 Funds for the play and new allotment area.

5.4 To agree payment schedule and approve payments

Paid external to the meeting	
Secret Gardens	540.00
EON – Next – electric at Pavilion	60.23
HMRC – additional NI employer charges	296.38
To authorise at meeting	
Richard Kimble – signage for slipway	12.95
Secret Gardens – installation of springer/see saw	840.00
Fenland Leisure Products – springer/ see saw	832.00
HMRC – February (tax and Employer NI contribution)	44.30
HMRC – March (tax and Employer NI contribution)	44.30
Countrystyle Recycling	45.00

Resolved to pay enbloc.

6. Clerk report and report on Matters Arising (updates and for information only)

GENERAL

6.1 Village maintenance programme including transfer of village planters
Ongoing maintenance continues and the grass cutting would commence shortly.

6.2 Allotments - a further 2 allotments had been let with 2 additional plots still available. Invoices were being prepared to be sent out.

6.3 K6 Door for BT Red Telephone Box - on hold

6.4 Welcome Group - community allotment/orchard

The Clerk informed that the group who wanted to start up a community allotment considered that in retrospect the project was too large. The funding providers had been informed.

6.5 Flagship Open Day

At least 40 people had attended and Flagship were pleased with the outcome of the open event.

6.6 Slipway signage at Coast Road - the signage had been installed.

THE PAVILION/PLAY AREA

6.7 Refurbishment - in progress and Fire Safety check completed

6.8 Play Inspection Report - being assessed - perimeter fence needs replacement - Agenda 7 refers.

FLAGSHIP HOUSING - 106 funds and applications to NNDC

- 6.9 Bows Club/allotment upgrade - completed - waiting installation of 2 picnic benches
- 6.10 Open Space application for funding of £114,016 from S106 funds Reserved matters application waiting to be made and transfer of land from Flagship - planning is still with NNDC and we are waiting the decision.

HIGHWAYS

- 6.14 VAS sign on entering the village not functioning - reported 4445-7884 This is being assessed by Highways. Clerk would chase again. EP

7. To consider play inspection report and allocate funding

The Clerk circulated a document which summarised the Play Inspection Report findings. The content was discussed and it was resolved that items 1-12 be actioned as soon as possible at a cost of £580.00 plus VAT for remedial works. It was noted that the old roundabout would be removed as it was beyond lifespan. Item 3 the basket ball hoop would be deferred until the next inspection. An additional £800 approx was authorised for a larger capacity bin at the play area. Clerk would circulate details prior to purchase and liaise with NNDC for emptying cycle. EP

8. To review and consider Planning if received and agree response

26/0178	Hill Farm Stables, Stable Lane	Lawful Development Certificate	For information
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9. To consider and review correspondence

Resident re Mill Lane and Eastern Boundary concerns	Written to Flagship and developer
Bacton Village Hall - information on events	Circulated
Ed Maxfield - NCC report	Circulated
Coastwise - community transitions	Circulated
Norfolk Coastal Forum	Circulated
Resident re RB2 and Walcott Road	Responded

10. To Receive Reports from Councillors and items for the next Agenda

The land at Highbanks needed additional volunteers - this would be highlighted in the Village News. EP

Concern was raised regarding Openreach installing poles within the area. The clerk would write to Openreach to endeavour to engage and suggest that "moling" might be better at the location. EP

Defibrillator - Clerk would contact the resident. EP

Discussion re the School bus being constantly late and this was being monitored by the School.

11. To confirm date of the next Meeting

Bacton & Edingthorpe Annual Parish Meeting followed directly by the Bacton & Edingthorpe Annual Parish Council Meeting - Monday 11th May 2026 - Bacton Village Hall @ 7.00pm

There being no further business the meeting concluded at 8.05pm