

**BACTON & EDINGTHORPE PARISH COUNCIL**  
**Ordinary Parish Council Meeting**  
**Monday 11<sup>th</sup> March 2024**  
**Held @ Bacton Village Hall @ 7pm**

YOU ARE SUMMONED TO THE ABOVE MEETING  
APOLOGIES PLEASE INFORM THE CLERK  
THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: \_\_\_\_\_ 4th March 2024  
Elaine Pugh Clerk, Raynham House, 10 New Rd, North Walsham, Norfolk, NR28 9DF/Phone:01692 402998  
email: [Clerk.Bactonandedingthorpepc@gmail.com](mailto:Clerk.Bactonandedingthorpepc@gmail.com) website: [Bactonandedinthorpepc.info](http://Bactonandedinthorpepc.info)

**AGENDA**

1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting
2. To receive declarations of pecuniary interests and authorise individual dispensations
3. To approve the Ordinary Parish Council Minutes 15<sup>th</sup> January 2024
4. Resolution to adjourn the meeting for public participation - NNDC and County Council Reports (10 minutes allowance)

5. To review and consider Planning as received

23/1612	Land East of Coast Road - 47 dwellings	Circulated - 15 <sup>th</sup> March 2024 - response
22/1661	22/1661 - PINS Appeal - Cable Gap - year round occupation	Noted
24/0112	Clay Lane Cottage, The Street	Circulated

6. Clerk report and report on Matters Arising (updates and for information only)  
**GENERAL**

- 6.1 Village maintenance programme to be reviewed - separate list
- 6.2 Unity Bank - Completed
- 6.3 Allotments - new lease issued
- 6.4 Creation of additional allotments at Playing Field - quotes requested
- 6.5 Repairs to play equipment - additional parts ordered and waiting delivery - contractor to complete

**THE PAVILION**

- 6.6 Future use of building

**EDINGTHORPE**

- 6.7 Installation of defibrillator for Edingthorpe - unit delivered waiting installation.

- 6.8 Land at Edingthorpe - Highbanks - working party set up

**HIGHWAYS**

- 6.9 RB2 - tree fallen - reported 900255859 - in progress

7. To consider and review procedural documents

- 7.1 Standing Orders
- 7.2 Financial Standing Orders

8. To consider Financial Matters
  - 8.1 To consider donation to Broadland First Responders (2017 - £100)
  - 8.2 To receive bank reconciliation and note receipts and review reserves
  - 8.3 To agree payment schedule and approve payments
9. To consider and review allotment rents for 2025-2026
10. To consider request from Walcott Parish Council to attach a Highways sign to the White Village Entrance Gates - Boundary of Walcott and Bacton to denote boundary for "Walcott"
11. To accept proposed landscape/conservation plan for Land at Edingthorpe and allocate yearly funding for project/maintenance
12. To consider and review correspondence
13. To Receive Reports from Councillors and items for the next Agenda
14. To confirm date of the next Meeting  
Bacton & Edingthorpe Annual Parish Meeting  
followed directly by Annual Bacton & Edingthorpe Parish Council Meeting  
Monday 13th May 2024 - Bacton Village Hall @ 7.00pm

# Bacton & Edingthorpe Parish Council

## SCHEDULE OF PAYMENTS & CORRESPONDENCE FEB/MARCH 2024

Please note that these are subject to alteration prior to the meeting due to the late arrival of invoices or correspondence

### Schedule of Correspondence

Councillor - proposed project at Edingthorpe Land	Circulated Agenda
Norfolk Police - Priority Setting Meeting	Circulated
NNDC - Employer Recognition Scheme	Circulated
NNDC - Norfolk Rivers Trust	Circulated
Ed Maxfield - NCC - monthly report February	Circulated
Defibrillator grant fund	Noted
Norfolk Minerals and Waste Local Plan	Circulated
NCC - Rural Business Award	Circulated
Resident - Clay Lane Cottage	Circulated
Wild Touch - donation	Noted
NNDC - Upskilling Roadshow	Circulated
NNDC - PositiviTea	Circulated
NNDC - North Walsham Big Bash - 20 <sup>th</sup> April	Circulated

<b>Payments to be authorised at meeting</b>	
Proludic – items for repair of play equipment	£769.83
Countrystyle Recycling	135.00
NPTS – Planning system x 1 Councillor	48.00
NPTS – Basic training x 4 Councillors	£tba
Elaine Pugh – expenses	£tba