

# **Bacton and Edingthorpe Parish Council**

**Elaine Pugh - Clerk to Council – 01692 402998**

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

[www.bactonandedingthorpepc.co.uk](http://www.bactonandedingthorpepc.co.uk)

## Minutes of the Ordinary Parish Council Meeting

Held Monday 13<sup>th</sup> July 2020 @ Bacton Village Hall

**Present:** Susan Holden (Chair), Tricia Myles (Vice Chair), Ralph Bell  
Nigel Lee, Jan Rush, Sandra Emerson and Pauline Paterson  
**Apologies:** Richard Kimble, Richard Barr and Ian Witham  
**Others:** 1 member of the public

<b>THE MEETING WAS HELD IN A COVID19 SECURE ENVIRONMENT</b>
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- 1. To receive any requests for recording the Meeting via filming or audio.**  
The Clerk was recording this on behalf of the Council.
- 2. To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**  
None were declared.
- 3. To consider apologies for absence**  
Richard Kimble, Richard Barr and Ian Witham - personal - accepted by the Council.
- 4. To approve outstanding Minutes**  
**Bacton & Edingthorpe Ordinary Parish Council Meeting**  
**- Monday 9th March 2020**  
Resolved that these be approved.
- 5. Resolution to adjourn the meeting for public participation (15 mins), Norfolk Police, District and County Councillor Reports**  
Resolved to open the meeting to the public.

The Clerk read out the report from Ed Maxfield.

The Council received an update from the owner of the Duke public house who informed that the property would most probably be developed as one unit. Guidance was being sought from the Planning Team at NNDC.

Resolved to close the meeting to the public.

- 6. To approve the purchase of two new items of play equipment from Norfolk Games and Frames at a total cost of circa £20,000. Woodland Wizard special and 4 position double bay swing. Funded in partnership with Bacton Village Hall and the Parish Council.**  
Finally the Council had received confirmation of all grants and was extremely grateful for the Village Hall's assistance in obtaining a further £10,000 via National Grid's grant funding pot. The Council agreed that the purchase of the Woodland Wizard along with the 4 position double bay swing be purchased from Norfolk Games and Frames at a cost of £20,000 plus VAT.

A deposit of 30 per cent was required and the Clerk would arrange this. EP

Work on this project would commence in mid-September after the school summer holidays.

**6.1 To agree positioning of the two new items and removal of old Units and sale of older multi-play units**

It was agreed to sell the old multiplay unit and swings prior to the installation at the best price received. This funding would assist with additional ground works which needed to be carried out by the caretaker.

These items would be advertised for sale in the Village News.

The Clerk highlighted that a number of units would need to be moved in order to accommodate the 2 new play items. The double bay swing would be positioned at the bottom of the play area as you enter so that no one would run into the motion of the swing. The large Woodland Wizard would be positioned at the top of the play area where the current multi-play unit is located along next to the swings.

The Clerk was given delegated responsibility to manage this project and would inform the Council of progress.

EP

**7. Finance**

**7.1 Approval - Bacton & Edingthorpe Parish Council Accounts 19/20**

It was resolved that these be approved and signed.

**7.2 Approval of AGAR - Audit and Governance Form 2019-2020**

It was resolved that these be approved and signed.

**7.3 To re-confirm appointment Ros Calvert as Internal Auditor for the financial year 2020-2021**

It was resolved to reappoint Ros Calvert.

**7.4 To agree the Council's risk assessment**

The risk assessment was agreed.

**7.5 To review and agree Council's asset list**

The asset list was reviewed and agreed.

**7.6 To approve monthly payments**

AMOUNT	DATE	PAYEE	CHQ
44.79	13.07.20	EON - Pavilion	168
540.00	13.07.20	Evergreen Gardening (May/June)	169
54.00	13.07.20	Indigo Waste	170
42.00	13.07.20	Mr M Kinder	171
28.00	13.07.20	Cheney - caretaking	172
39.98	13.07.20	Hall Farm Forage (allots)	173
65.00	13.07.20	Ros Calvert (audit)	174
46.04	13.07.20	Mr R Kimble (signage etc)	175
6,091.00	13.07.20	NGF (deposit play equipment)	176
66.00	13.07.20	Elaine Pugh (expenses)	177

**Resolved to pay enbloc**

## FUNDS RECEIVED

AMOUNT	DATE	FROM
8,250.00	24.04.20	NNDC - 1st tranche precept
1,460.24	22.05.20	NCC - bottlebank
151.50	23.04.20	Allotment payments (April see statement)
217.25	19.06.20	Allotment payments (June paid into bank)
4.32	08.06.20	Barclays interest
438.72	16.04.20	HMRC - VAT
15.00	11.05.20	Allotments
3,000.00	11.05.20	NNDC - Landscaping grant - play area

Waiting additional funds from Perenco £500 and £4,000 from grant funding on behalf of Victory Housing for play equipment.

### 8. To consider and review correspondence list

NNDC - signage for beaches - circulated

Norfolk Police update

Equinor - no longer looking at Bacton - circulated

Councillor memorandum regarding The Wild, Edingthorpe

NNDC - Coastal Forum - Zoom meeting 7<sup>th</sup> July 2020

Bacton Village Hall - copy letter from National Grid confirming the £10,000 award

NCC - Parish Partnership Fund 2021-2022

Ed Maxfield's report - circulated

NNDC - Certificate of lawfulness

The Duke

### 9. To review and consider planning if received

DATE	APPLICATION NUMBER	LOCATION	DESCRIPTION	STATUS
03.06.20	20/0744	Red House Chalet & Caravan Park	Continuation of all year occupancy of caravans & chalets	No objections
21.05.20	20/0775	The Wild, The Green	Demolition of pair of semi-detached dwellings and replacement pair of semi-detached dwellings	Objected
14.05.20	20/0748	The Wild, The Green	Demolition of pair of semi-detached dwellings	Objected

### 10. To report on Matters Arising (updates and for information only)

#### 10.1 The Duke

Agenda item 5 refers.

**10.2 NCC 50/50 Scheme** - completion form forwarded to NCC for the work to be carried out for the Keswick Road drainage scheme - under discussion with NCC/NNDC. Still waiting to hear from NCC on this however, work is slow due to the COVID situation.

**10.3 Carving of Bacton & Edingthorpe Village Signs** - progress is being made and can be viewed online at Facebook page FinnWoodcraft.

**10.4 Multisports** - cancelled due to COVID. Funds have been transferred as agreed with BGT to the Christmas Party.

- 10.5 Play Equipment Funding** - Further funding applications have been sourced and the Village Hall has secured £10,000 from National Grid towards this new project in order that the Council and Hall can work in partnership on this project.
- 10.6 Land at Edingthorpe** - draft questionnaire and wayleave payment in progress.
- 10.7 Pavilion** - grill box exchange - Nigel Lee  
This is still being resolved.
- 10.8 Good Neighbour Scheme** - coffee morning/leaflet drop  
There was a great deal of discussion on this matter with the Chair speaking passionately about its value to the community. It would have been an excellent tool to facilitate help to our residents during the COVID19 pandemic. Members all considered that this was a worthy cause and would need to be taken forward in the forthcoming months. A programme of events needed to be planned in order to attract volunteers for this. Agenda
- 10.9 Allotment Gate repair**  
There had been issues with parking in the gateway which had caused ill feeling between allotment holders. The Clerk had discussed this matter with a leaseholder as a number of complaints had come forward. The gate was due to be repaired shortly.  
The Clerk would source a no parking sign. EP
- 10.10 Allotment rents** - invoiced and payments have been banked
- 10.11 Additional works along Coast Road where Bacton meets Walcott** - a drain outlet needs to be directly out to the sea. Ed Maxfield.
- 10.12 Re-opening of play area** - a risk assessment had taken place along with installation of notices.
- 10.13 Footpaths and public rights of way**  
There were issues with RB2 - the Clerk would investigate further and liaise with NCC Highways. EP
- 11. To consider the provision of an outside gym area at the Playing Field**  
Members considered this at length and various viewpoints were put forward. An editorial would be placed in the Village News to assess feedback from the community. A provisional cost for this would be between 15-20k. EP
- 12. To review Council policies - Standing and Financial Orders**  
It was resolved to defer this.
- 13. To Receive Reports from Councillors and items for the next meeting**  
  
A report had been received from the Bacton dog wardens and this was read out along with the Flood Wardens update.  
Grass cutting from the "Ship" along the Coast Road needed to be completed along with the area in front of the allotments.  
The Clerk would report this. EP
- 14. To confirm the date of the next meeting -**  
**Bacton & Edingthorpe Ordinary Parish Meeting followed by**  
**Monday 14<sup>th</sup> September 2020 OR VIA ZOOM**  
Bacton Village Hall at 7.00pm  
There being no further business the meeting concluded at 20.30pm