

# **Bacton and Edingthorpe Parish Council**

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## Minutes of the Ordinary Parish Council Meeting

Held Monday 11<sup>th</sup> March 2024 - Bacton Village Hall @ 7pm

**Present:** Susan Holden (Chair), Coral Salih (Vice Chair), Jan Rush, Richard Kimble, Nigel Lee, Ian Witham, Gill Cullingford and Ian Witham

**Others:** 4 members of the public  
Pauline Porter - NNDC and Ed Maxfield - NCC

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**  
No apologies were required - all members were present.
- 2. To receive declarations of pecuniary interests and authorise individual dispensations**  
**Ian Witham** - prejudicial as member of open spaces - 23/1612.  
**Jan Rush** - was reminded that her Members Interest forms needed to be updated with NNDC - as Chair of the Village Hall.  
**Coral Salih** had been appointed to represent the Council at Village Hall meetings.
- 3. To approve the Ordinary Parish Council Minutes 15<sup>th</sup> January 2024**  
These had been circulated and it was resolved that they be signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation - NNDC and County Council Reports (10 minutes allowance)**  
Resolved to open the meeting to the public

*Ed Maxfield, NCC* - informed on the substantial increase in Council Tax and the need to save on expenditure. The monies allocated from the Government are now set yearly rather than several years in advance. The largest portion of expenditure is on adult social care and children's services; there is always a balance and cuts may have to be made. The Highways budget will be reduced.

*A member of the public* spoke about their concerns with the Flood gate being locked with a combination number meaning that residents could not open the gates if required. This system had been risk assessed by NNDC and agreed via a meeting. It was explained that this was a requirement for the protection of the public - all emergency services work on the assumption that the flood gates are locked and if not this can cause serious consequences. It was suggested that residents sign up to Floodline and if there was a serious risk of flood the Flood Wardens would advise residents accordingly. Discussion took place on the issues along Mill Lane which were a continual problem. As an unadopted road it was the householders' responsibility to maintain it. There was an active group which raised funds for basic repairs.

*A member of the public* informed on their objection to 23/1612 - 47 Dwellings on Coast Road and that they were concerned with the design and volume of homes to be built and that they would be personally objecting.

**Pauline Porter, NNDC** - reported that planning 23/1612 had been referred to the Planning Committee and that date would be informed in due course.

Resolved to close the meeting to the public

## 5. To review and consider Planning as received

23/1612	Land East of Coast Road - 47 dwellings	Circulated - 15 <sup>th</sup> March 2024 - note date extended to 11 <sup>th</sup> April 2024*
22/1661	22/1661 - PINS Appeal - Cable Gap - year round occupation	Noted
24/0112	Clay Lane Cottage, The Street	No comment

*\*It was resolved that the Clerk objects again this planning application and sets out the Councils' requirements for the car park/green space. The reserved matters needed to be clarified and agreed with the open space in advance if the application was approved. It is essential that the community attain the best outcome from this development.*

## 6. Clerk report and report on Matters Arising (updates and for information only)

### GENERAL

#### 6.1 Village maintenance programme to be reviewed

The Council reviewed the list which was being worked through.

#### 6.2 Unity Trust Bank - The Clerk confirmed that all funds had been transferred. Additional Councillors needed to be added as signatories for authorisation purposes.

Agenda

#### 6.3 Allotments - a new lease had been assigned.

#### 6.4 Creation of additional allotments at Playing Field - quotes requested

#### 6.5 Repairs to play equipment - additional parts ordered and delivered - contractor instructed and waiting completion.

### THE PAVILION

#### 6.6 Future use of building

As yet there had been no response and it was suggested that the Clerk write to Beacon Church to assess if they were interested in utilising the unit. EP

### EDINGTHORPE

#### 6.7 Installation of defibrillator for Edingthorpe - unit delivered waiting installation.

#### 6.8 Land at Edingthorpe - Highbanks - working party set up

### HIGHWAYS

#### 6.9 RB2 - tree fallen - reported 900255859 - this had been removed.

## 7. To consider and review procedural documents

### 7.1 Standing Orders

### 7.2 Financial Standing Orders

The Clerk printed out copies for members to review and return for alterations as required.

## 8. To consider Financial Matters

### 8.1 To consider donation to Broadland First Responders (2017 - £100)

Members considered this at length and it was resolved that a contribution of £250.00 be made. EP

### 8.2 To receive bank reconciliation and note receipts and review reserves

The Council noted receipts and agreed reserves.

### 8.3 To agree payment schedule and approve payments

NPTS - training - Stephen	48.00
Proludic - replacement part for play area	796.83
EON Next	27.04
Countrystyle Recycling	135.00
Anglian Water -allotments	29.79
Anglian Water - Pavilion	20.89
Proludic - replacement part for play area	172.94
Elaine Pugh – expenses and Wix website	106.06

These were approved by Council and would be authorised online.

### 9. To consider and review allotment rents for 2025-2026

Members considered various options and it was agreed that from 2025-2026 the allotment fees would be increased by £2.00 per plot. The Clerk would inform leaseholders when this year's invoices were sent out.

EP

### 10. To consider request from Walcott Parish Council to attach a Highways sign to the White Village Entrance Gates - Boundary of Walcott and Bacton to denote boundary for "Walcott"

Members authorised this request and the Clerk would inform Walcott Parish Council.

EP

### 11. To accept proposed landscape/conservation plan for Land at Edingthorpe and allocate yearly funding for project/maintenance

The project information had been circulated to members for their approval and all agreed that it was a positive achievement. A working group had already been active planting hedging. The Council agreed that the cutting of grass would be part of the regular cutting regime by the Council's contractor. It was resolved that the Parish Council supports this community initiative with a maximum budget of £300 per annum to pay for ancillary items.

### 12. To consider and review correspondence

Councillor - proposed project at Edingthorpe Land	Circulated Agenda
Norfolk Police - Priority Setting Meeting	Circulated
NNDC - Employer Recognition Scheme	Circulated
NNDC - Norfolk Rivers Trust	Circulated
Ed Maxfield - NCC - monthly report February	Circulated
Defibrillator grant fund	Noted
Norfolk Minerals and Waste Local Plan	Circulated
NCC - Rural Business Award	Circulated
Resident - Clay Lane Cottage	Circulated
Wild Touch - donation	Noted
NNDC - Upskilling Roadshow	Circulated
NNDC - PositiviTea	Circulated
NNDC - North Walsham Big Bash - 20 <sup>th</sup> April	Circulated
Resident - regarding the flood gates	Circulated**
NNDC - dog control orders	Circulated*

\*Amendments made to area were agreed - Clerk to inform NNDC.

\*\* Clerk to respond

- 13. To Receive Reports from Councillors and items for the next Agenda**  
Village Hall - discussion took place on the new booking conditions of hire due to the recent incident which was attended by the Police.

Land at Highbanks - review of parking by resident - July. Agenda

Flood Warden - Kate North is the now a Senior Flood Warden.  
The Clerk would liaise and invite to the Annual Parish Meeting. EP

- 14. To confirm date of the next Meeting**  
**Bacton & Edingthorpe Annual Parish Meeting**  
followed directly by Bacton & Edingthorpe Annual Parish Council Meeting  
Monday 13th May 2024 - Bacton Village Hall @ 7.00pm

There being no further business the meeting was closed at 9.15pm.

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SUSAN HOLDEN - CHAIR

13<sup>th</sup> May 2024