

Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

www.bactonandedingthorpe.co.uk

Minutes of the Ordinary Parish Council Meeting

Held on Monday 14th January 2019 – 7.00pm @ Bacton Village Hall

Present: Susan Holden (Chair), Richard Barr (Vice Chair), Tricia Myles, Pauline Paterson, Richard Kimble, Ian Witham and David Gale

Apologies: Sandra Emerson

Others: 1 member of the public

- 1. To receive any requests for recording the Meeting via filming or audio.**
The Clerk was recording the meeting on behalf of the Parish Council.
- 2. To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**
Ian Witham declared his prejudicial interest in connection with Public Rights of Way as the Open Spaces representative - Agenda item 13.16.
- 3. To consider apologies for absence**
Sandra Emerson - personal - accepted by the Council
- 4. To approve outstanding Minutes**
Bacton & Edingthorpe Ordinary Parish Council Meeting
- Monday 12th November 2018
Resolved to approve and signed by the Chair.
- 5. Resolution to adjourn the meeting for public participation (15 mins), District and County Councillor Reports**
Resolved to open the meeting to the public
An overview of the position with the Duke was given. No further enquiries or viewings had been received. The offer that was made had no integrity and was unacceptable. The building will be left until June 2019 when the 12 month period is up and then an application will be put forward for alternative uses or to sell it. The insurance claim has been settled and the area will be tidied up. The barn roof may to have remedial work undertaken and negotiation with the near neighbour needed to take place to necessitate the cutting back of trees and work to the rear of the barn wall.
The Clerk offered to speak to the landowner on this matter. EP
Resolved to close the meeting to the public.
- 6. To agree the specific model and location of two new benches to be purchased and donated by the GTC for installation to celebrate 50 years**
Members discussed this and it was resolved that the Clerk requests the GTC's purchase 2 benches from their preferred supplier.
The model selected was the Teak Garden Bench - Vancouver 180 at a cost of £499.99. They are to be sited as follows EP

 1. Near to Bacton School (replacing the old unit which was removed)
 2. At the land adjacent to Highbanks (positioning supplied)

7. **To agree to the location of the new Edingthorpe dog bin**
 It was resolved that the unit be located on one of the wooden posts on the south east side. Photo to be supplied to NNDC for this purpose.
 Clerk to arrange. EP

- 7.1 **To agree to the purchase, installation and regularity of emptying of the unit**
 It was resolved that the bin be purchased and installed by NNDC and that it would be emptied monthly and reviewed if necessary. EP

8. **Finance**

8.1 **To approve monthly payments**

AMOUNT	DATE	PAYEE	CHQ
77.39	14.01.19	EON	2067
160.78	14.01.19	Anglian Water - playing field	2068
42.00	14.01.19	Mick Kinder (caretaking)	2069
859.45	14.01.19	Anglian Water - allotments	2070
90.00	14.01.19	Steve Jackman	2071
40.08	14.01.19	Indigo Waste Services	2072
0.00	14.01.19	VOID	2073
104.64	14.01.19	Elaine Pugh (expenses)	2074
117.00	14.01.19	Clerk - salary variance	2075
94.59	14.01.19	Richard Kimble (Flood Wardens)	2076

Resolved to pay enbloc.

Funds received

Perenco	£200
Shell	£200
Shell	£200
Barclays Bank - refund bank error	£270
Barclays Interest	£7.99

9. **To review and consider planning if received**
 No new planning had been received.
10. **To consider and review correspondence list - all were noted**
 Clerks and Councils Direct
 NNDC - community led housing - leaflet - circulated
 NNDC - Big Society Fund - circulated
 Approach from resident re setting up of pre school - circulated
 Resident regarding The Old Hall - circulated
 NNDC - Walcott seafront - re additional caravan -
 no action to be taken - circulated
 Community Action Norfolk - Good Neighbour Scheme
 NNDC - Sandscaping 18/1533 - granted
 NNDC - Sandiacre - Walcott Road - Certificate of Lawfulness -
 residential occupation
11. **To review the provision and replacement of a new multi-play unit and allocate funding towards this item - site meeting to be arranged**
 The Clerk had undertaken a site visit and photographs of the area were handed out to members. An initial quotation had been received between 18-20k which included the purchase of a multi-play unit and an additional cost of circa 4k for a swing combination.

This included the unit, installation, impact matting and vat. It was suggested that members visit other play areas to appraise themselves of the type of systems available. The Clerk was due to meet a play equipment provider to assess the available area and for them to make suggestions. It was resolved that the Clerk arranges a site visit for members to attend one Saturday morning. EP

12. To review and consider actions in relation to the water bill received for the allotments from Wave (Anglian Water)

The Clerk had alerted the Council of the invoice received and the meter had been checked. A letter from the Council had been sent out to all allotment holders informing them of the seriousness of the situation and asking for their feedback. The responses received had been extremely varied from the leaseholders.

Currently the leaseholders were allowed to utilise the water via a hosepipe but not a sprinkler, there were 5 standpipes. It was agreed that the following steps be taken to reduce the risk of another high bill:

1. Allotment holders will be written to in March when the yearly rents are due. With this they will be invoiced for the water used throughout the year minus the £150 contribution from the Council.
2. The water meter is to be read on a regular basis
3. The Council will investigate if the taps can be altered to prevent hosepipe usage
4. The use of hosepipes is to be banned and anyone using one will be evicted immediately.
5. All leaseholders are to receive an amendment to their lease which states that the use of hosepipes is banned and any excessive use of water will be invoiced equally between the allotment holders

13. To report on Matters Arising (updates and for information only)

13.1 New website (BactonandEdingthorpepc.info)

update and transfer- Richard Barr and the Clerk were working on this at the present time with most of the required data transferred and mandatory information being added. A link would be placed on the old website directing people to the new one. There has been a total of 185,748 hits to the site and in November 4,593 which equates to around 75 per day. EP/RB

13.2 Allotment invoices - cheques banked - there were plots available.

13.3 Multisports - the Council agreed that this should run in May 2019 and the Clerk would source funding for this from the GTC's.

It was hopeful that this would be forthcoming. There needed to be more publicity on this and members would develop this nearer the time. EP

13.4 Village sign - The Clerk had inspected the Bacton Village sign which needed serious attention in the short/medium term and photos were handed around. It was suggested that a quotation be obtained for this to be re-carved and painted. From experience this would cost in the region of around £1,500 plus installation and ancillary items. EP

13.5 The Duke - see Agenda item 5

13.6 Bacton Football Club - removal of unit - work in progress

13.7 Sandscaping - NNDC planning application agreed

- 13.8 Car parking at School** - waiting feedback from landowner and the Clerk would contact them again. EP
- 13.9 Overhanging foliage opposite allotments past St Peter's Court**
This appeared not to have been completed and the Clerk would chase Highways again on this matter. There had been clearance on the opposite side of the road. The Clerk had reported the overnight signage to Highways outside St Peter's Court. EP
- 13.10 NNDC - Community led housing** - feedback meeting 22nd November
This had been a successful meeting and land was still being sought for this initiative.
- 13.11 Children's Christmas Party 2018** - This was reasonably successful however, limited as it was held on a Sunday. Due to the logistics and the necessity to book the entertainer in conjunction with the village hall the 2019 event would be held on Saturday 7th December. The Clerk was asked to forward a letter of thanks to the volunteers involved. EP
- 13.12 Barclays Bank error** - refund of £270 for duplicate cheque
- 13.13 Christmas Tree at Bacton Church** - Trisha Myles & Pauline Paterson
The Council's contribution was well received and it is hoped that the tree can be utilised again in 2019.
- 13.14 Electricity cables along the North Walsham Road** - these had been reported and addressed by UK Power Networks.
- 13.15 Additional caravan along the promenade** - the response from NNDC informed that this did not breach planning legislation.
- 13.16 Footpaths and public rights of way** - Ian Witham - there was nothing to report at the present time.

14. To Receive Reports from Councillors and items for the next meeting

Ian Witham - there were still issues with residents using the land at Edingthorpe for parking and this would be monitored.

Pot hole - there was one at grid reference TG318319 - the Clerk would report this to Highways. EP

Noticeboard information - this seemed lacking - the Clerk outlined that they had recently been cleared off and new details were being prepared to be placed onto them.

Richard Kimble - Flood Wardens - There were discrepancies with the Environment Agency and their various alerts. The breach from the sea made it as far as the Poachers. The drains at Walcott were effective and the new drainage system took care of this. We are waiting for the outcome of the funding application for this. The promenade was damaged and being repaired with the overhang being cut off in sections.

There is a problem on the upper promenade along the coastal path where a vehicle parks blocking the path forcing people to take an alternative route. The Clerk would write to NNDC on this matter reporting the obstruction. EP

Pauline Paterson - the drains at Keswick Road needed cleaning - this would be reported to Highways. EP

David Gale - the condolence cards had been replenished.

15. To confirm the date of the next meeting -
**Bacton & Edingthorpe Parish Council Meeting on
Monday 11th March 2019** - Bacton Village Hall at 7.00pm

There being no further business the meeting was concluded at 8.50pm

SUSAN HOLDEN - CHAIR

11th March 2019