

BACTON & EDINGTHORPE PARISH COUNCIL
Ordinary Parish Council Meeting
MONDAY 12TH July 2021 @ 7pm
Held @ Bacton Village Hall

YOU ARE SUMMONED TO THE ABOVE MEETING
APOLOGIES PLEASE INFORM THE CLERK
THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: _____ 5th July 2021
Elaine Pugh Clerk to Council,
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF
Telephone: 01692 402998 email: elainepugh15@hotmail.com

AGENDA

1. To receive declaration of interest in items on the Agenda
& receive Pecuniary Dispensations and authorisations
2. To consider apologies for absence
3. Minutes
 - 3.1 To approve Bacton & Edingthorpe Annual Parish Council Meeting
- 10th May 2021
 - 3.2 To acknowledge receipt of Bacton & Edingthorpe Annual Parish
Meeting - 10th May 2021
4. To appoint Vice Chair
5. Resolution to adjourn the meeting for public participation (15 mins),
Norfolk Police, District and County Councillor Reports
6. Finance
 - 6.1 To approve monthly payments supplied to Council members
- note overpayment by HMRC
7. To appointment Councillors responsibilities for:
 - Multisports
 - Planning
 - Gas Liaison Officer
 - Playing Field Monitor(s)
 - Health and safety team
 - Allotments
 - Footpaths
8. To consider and review correspondence list

9. Clerk report and report on Matters Arising (updates and for information only)

GENERAL

- 9.1 **Carving of Bacton & Edingthorpe Village Signs** - To review the formal quotation for Edingthorpe Village sign
- 9.2 **Play Equipment repairs** - The springy whale has been installed.
- 9.3 **Land at Edingthorpe** - responses from questionnaire
- 9.4 **Good Neighbour Scheme** - coffee morning/leaflet drop this was on hold for the foreseeable future however, members were keen to progress this.
- 9.5 **Allotments**
- 9.6 **Signage directing vehicles to the new car park**- Clerk had chased Highways and NNDC for these to be installed
- 9.7 **Children's Event for 2021- Multisports Day** - Saturday July 17th
- 9.8 **Foodbank initiative**
- 9.9 **Bottle bank and VAT** - waiting payments
- 9.10 **Rainbows End signage** - spoken to and letter sent with suggested amendments

HIGHWAYS

- 9.11 **NCC 50/50 Drainage Scheme** - PLA 376 Ben Hanlon - Keswick Road drainage scheme - being dealt with by NCC/NNDC - survey being undertaken and land ownership being clarified. Chased again.
- 9.12 **Additional drainage works along Coast Road where Bacton meets Walcott** - a drain outlet needs to be directly out to the sea. Ed Maxfield was in discussions with Highways on this.
- 9.13 **White entrance gate - 50/50 scheme application completed and forwarded to NCC** - waiting for works to commence.
- 9.14 **Application to Highways for yellow lines along the Coast Road - cost circa (6k)** - waiting for works to commence.
- 9.15 **NCC Parish Partnership Scheme - Double yellow lines outside Bacton School / Trod from playing field or alternative option to instal crossing refuge** - Highways site meeting to be arranged. Ed Maxfield investigating.
- 9.16 **Clay Lane** - photograph to be supplied
- 9.17 **Footpaths and public rights of way**

10. To review and consider planning if received

21/1449	Croft Farm, School Rd, Edingthorpe	Single storey side ext to dwelling	Objected to
21/1121	Land rear of Wrights, Coast Rd	Two storey detached dwelling & garage	No comment
21/1248	Home Farm, Church Rd	3 bay detached garage and single storey detached building for use as annexe accommodation	No comment
21/1644	Manor Farm House, Church Rd	Conv of barn and ext alts to form one bedroom holiday let	
21/1656	Manor Farm House, Church Rd	Int & Ext works associated with conv of barn to holiday let	

11. To Receive Reports from Councillors and items for the next meeting

12. To confirm the date of the next meeting -

Bacton & Edingthorpe Parish Council Meeting on Monday 13th September 2021 - Bacton Village Hall at 7.00pm

Bacton & Edingthorpe Parish Council

SCHEDULE OF PAYMENTS & CORRESPONDENCE **JULY 2021**

Please note that these are subject to alteration prior to the meeting due to the late arrival of invoices or correspondence

BACTON PARISH COUNCIL		
Bank reconciliation		
DATE	28.05.21	
Balance per bank statements	£	£
Current Account - Barclays	16,059.23	
Business Saver - Barclays	16,078.95	
		26,463.40
Funds received		
Allotments	215.54	
HMRC - VAT reclaim	5,674.78	OVERPAID
Interest March/June	0.40	
Allotment	10.50	
TOTAL FUNDS		32,364.62
	5,901.22	
Less any unrepresented cheques		
CT Baker	23.06	
Countrystyle (glass recycling)	39.60	
Richard Kimble (reimbursement)	41.82	
Ros Calvert	65.00	
Came & Co - insurance	1,379.41	
Kevin Richardson	340.00	
Mr M Kinder	214.00	
Mr Cheney	397.50	
TOTAL EXPENDITURE	2,500.39	
Cheques to be raised at meeting		
Wave - water playing field	66.09	
Countrystyle - recycling	7.20	
June - Elaine Pugh	495.50	
July - Elaine Pugh	495.50	
CT Baker (materials)	60.86	
Kevin Richardson - grass cutting	290.00	
Mick Kinder - caretaker	175.00	
Cheney – handyman	127.50	
Elaine Pugh - expenses	41.78	
TOTAL EXPENDITURE	1,759.43	
Reconciled balance		28,104.80

Schedule of Correspondence

Resident regarding Eden Close - requesting "no through road" sign	Ed Maxfield
NNDC - Coastal Forum 6 th July	Circulated
NCC - temporary road closure	Circulated
NCC - Keswick Road drainage	With Highways
NCC - Bacton School/Trod path cost £15-20k	Circulated
Finn Woodcraft re - quotation for Edingthorpe Sign	Agenda item
NNDC - Tree preservation order - Land at Edingthorpe Hall TPO/21/0002	Circulated
Resident re boundary wall ownership at Bacton Playing Field	In progress
NNDC - re improving communications re affordable housing	