

**BACTON & EDINGTHORPE
ANNUAL PARISH MEETING
AGENDA
MONDAY 13TH MAY 2019
Held @ Bacton Village Hall – 7.00pm**

YOU ARE INVITED TO ATTEND THE ABOVE MEETING

followed by Bacton & Edingthorpe Annual Parish Council Meeting

THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: _____ **2nd May 2019**
Elaine Pugh Clerk to Council,
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF
Telephone: 01692 402998 email: elainepugh15@hotmail.com

1. Chair's Review/Report for the year 2018-2019
2. To approve Annual Parish Minutes 14th May 2018
3. Receive annual reports from local organisations
4. Floor open to Parishioners

BACTON & EDINGTHORPE PARISH COUNCIL
Annual Parish Council Meeting
MONDAY 13TH May 2019
Held @ Bacton Village Hall

Following The Bacton and Edingthorpe Annual Parish Meeting

YOU ARE SUMMONED TO THE ABOVE MEETING
APOLOGIES PLEASE INFORM THE CLERK
THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: _____ 2nd May 2019
Elaine Pugh Clerk to Council,
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF
Telephone: 01692 402998 email: elainepugh15@hotmail.com

AGENDA

1. Election of Officers
 - 1.1 Nomination and Election of chairperson and declaration of acceptance of office (signing of form)
 - 1.2 Nomination and Election of Vice Chairperson
2. To receive any requests for recording the Meeting via filming or audio.
3. To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations
4. To consider apologies for absence
5. To approve outstanding Minutes
Bacton & Edingthorpe Ordinary Parish Council Meeting
- Monday 11th March 2019
6. To consider the co-option of additional members
7. Resolution to adjourn the meeting for public participation (15 mins),
Norfolk Police, District and County Councillor Reports
8. Finance
 - 8.1 Approval - Bacton & Edingthorpe Parish Council Accounts 18/19
 - 8.2 Approval of AGAR - Audit and Governance Form 2018-2019
 - 8.3 To re-confirm appointment Roz Calvert as Internal Auditor for the financial year 2019 - 2020
 - 8.4 To agree the Council's risk assessment
 - 8.5 To review bank signatures
 - 8.6 To review and agree Council's asset list
 - 8.7 To consider request for donation to Little Pirates £300
 - 8.8 To approve monthly payments supplied to Council members
9. To proceed with funding for the Keswick Road Drainage Scheme -
NCC Parish Partnership Scheme awarded. (PC allocated £1k).
10. To consider and appoint contractor to re-carve the Bacton Village sign

11. To consider the provision of an additional dog bin
12. To appointment Councillors responsibilities for:
 - Multisports
 - Planning
 - Gas Liaison Officer
 - Playing Field Monitor(s)
 - Health and safety team
 - Allotments
 - Footpaths
13. To consider and review correspondence list
14. To report on Matters Arising (updates and for information only)
 - 14.1 Sandscaping Scheme - Local Liaison contact to be appointed
 - 14.2 Allotment invoices - sent out and cheques being received
 - 14.3 Multisports due to commence 21st May - waiting for funding to be confirmed from the Gas Terminal companies - rota to be set up for Councillors to assist
 - 14.4 Bottle bank and VAT - claims made
 - 14.5 The Duke
 - 14.6 Rainbows End - Footpath - NCC response
 - 14.7 New play equipment (£2,000) allocated from funding
 - 14.8 Overhanging foliage opposite allotments past St Peter's Court
 - 14.9 NNDC - Community Housing - this is progressing
 - 14.10 Car Parking at school - there appears to be no solution
 - 14.11 GTC benches - waiting for other Parishes to respond
 - 14.12 Good Neighbour Scheme - presentation to be arranged
 - 14.13 Bacton Football Club - removal of portacabin
 - 14.14 Notice board policy
 - 14.15 Footpaths and public rights of way - Ian Witham
15. To review and consider planning if received
16. To Receive Reports from Councillors and items for the next meeting
17. To confirm the date of the next meeting -
**Bacton & Edingthorpe Parish Council Meeting on
Monday 8th July 2019 - Bacton Village Hall at 7.00pm**

Bacton & Edingthorpe Parish Council

Elaine Pugh - Clerk to Council - 01692 402998
Raynham House, 10 New Road, North Walsham, Norfolk, nr28 9df

SCHEDULE OF PAYMENTS

May 2019

Please note that these are subject to alteration prior to the meeting due to the late arrival of invoices from suppliers

EXPENDITURE DUE FOR PAYMENT

PAYEE	AMOUNT
Roz Calvert - internal audit and governance	£64.00
Came & Co (yearly insurance)	£tbc
Mick Kinder - caretaking	£tbc
Gary Cheney - repairs and caretaking	£tbc
Indigo Waste	£69.12
CT Baker - items for repair of fence at Edingthorpe	£234.64
Elaine Pugh - Clerk - expenses	£tba

FUNDS RECEIVED

Precept - 1st tranche (grant £462 Precept £7,663)	£8,125
NCC - bottlebank income	£806.19
Allotment funds being received - not banked	

Schedule of Correspondence-

May 2019

this is subject to updating prior to the meeting due to the late arrival of correspondence

NNDC - 19/0155 - The Cottage, The Green, Edingthorpe - withdrawn
NCC - Highways - 50/50 scheme awarded
NNDC - Local Plan update
NNDC - duty of care controlled waste
NNDC - Bacton to Walcott - Coastal Management Sandscaping - notes 20/3/19
BGT - venting - circulated
Resident regarding Better Broadband - connected in Edingthorpe
Natural England - restriction of public access - Sandscaping Scheme
Councillor re noticeboards
Councillor re Footpath No 14
NCC - Footpaths Team re Footpath No 14