

Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

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www.bactonandedingthorpepc.co.uk

Minutes of the Ordinary Parish Council Meeting

Held Monday 3rd October 2022 @ Bacton Village Hall @ 7pm

Present: Susan Holden (Chair), Tricia Myles (Vice Chair),
Richard Barr, Richard Kimble, Ian Witham, Nigel Lee
and Coral Salih

Others: 2 members of the public

- To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**
Ian Witham as member of Open Spaces - prejudicial.
- To consider apologies for absence**
No apologies had been received by the Clerk prior to the meeting.
- To approve Bacton & Edingthorpe**
 - Ordinary Parish Council Minutes - 11th July 2022**
These had been circulated and it was resolved they be signed.
 - Extra-ordinary Parish Council Minutes - 30th July 2022**
These had been circulated and it was resolved they be signed.
- Resolution to adjourn the meeting for public participation (15 mins) and receive District and County Councillor Reports**
There were no comments from the members of the public present.

A Councillor brought up their concerns that a District Councillor had not attended a Council meeting since summer 2021. The Clerk informed that the Councillor was unwell and therefore unable to attend. A letter would be written to NNDC alerting them of the concerns of the Council. EP

It was resolved to close the meeting to the public.

5. Finance

5.1 To approve monthly payments

Glasdon (2 replacement benches)	1,569.79
Countrystyle – recycling	79.20
EON - NEXT – Pavilion	70.81
Proludic - VAT element	14.10
Mick Kinder -	42.00
Elaine Pugh Difference in salary	58.50
Elaine Pugh Expenses	14.40
X2 Connect Red Telephone parts	997.08
Richard Kimble	33.86
Gary Cheney - caretaker	112.50
Kevin Richardson - grass cutting	235.00
DT Overton (mole patrol)	90.00
Wave – water allotments	23.58
Bacton-on-Sea Village Hall (Little Pirates)	525.00*
Bacton-on-Sea (Parish Council Meetings)	72.00

Resolved to pay enbloc.

*Agreed funding from Bottle Bank income.

- 5.2 To agree to apply for online banking and sign appropriate forms**
It was resolved that the Clerk would apply for online banking.
- 5.3 To consider donation to Wild Touch (21-22 - £250)**
It was resolved that a donation of £250 be made to Wild Touch from the income received from the Bottle Bank. EP
- 6. To agree application to the NCC Community Road Safety Scheme for a trod from Bacton School down to the playing field.**
Lengthy discussion took place on the merits of a trod and all agreed that an alternative solution to parking outside Bacton School needed to be offered. The parking outside the school caused chaos at drop off and collection time and caused issues to road users; especially now as there was not a crossing person. This road is a major hierarchy route for HGV access to the Gas Terminal Complex and the School is located on the brow and bend of a hill. It was considered that in conjunction with the school operating a “walking bus” system from the playing field that this would reduce the number of cars parking outside of the school. This would also remove the defence of “there is no alternative”. The Highways Engineer had attended the site previously with Ed Maxfield and the press and noted the issues of concern. It was resolved that the Clerk contact Ed Maxfield and apply for this scheme. EP
- 7. To agree application to the NCC Community Road Safety Scheme for “THINK” signage to be installed along the North Walsham Road**
The Clerk along with Ed Maxfield had been contacted by a number of residents raising concerns with the level of speeding traffic from just before the Coast Guard Station into Bacton. It was resolved that the Clerk apply to the scheme for “THINK” signage which should help to reduce speed along this route. EP
- 8. To review and consider planning**
The Clerk had not received any new planning applications and would check back with NNDC on this. EP
- 9. Clerk report and report on Matters Arising (updates and for information only)**
GENERAL
- 9.1 Village maintenance programme to be reviewed**
Members reviewed the list and noted that works were being completed. There were a number of jobs still outstanding and waiting for the handyman to complete. The BT telephone box was in progress and completion is dependent on the weather. Added to the list was the repainting of the Bacton sign which had blistered.
- 9.2 Allotments** - waiting for final payment for reconciliation
- 9.3 Bottle bank** - reclaim funds received £1,038.99
- 9.4 Village Pond** - no further information
- 9.5 Bacton Playing Field - historic wall** - contractor commenced works
Clerk would check progress and update the members.
- 9.6 Edingthorpe village sign** - work is progressing this was due to be completed within the next 8 weeks.
- 9.7 Edingthorpe plinth and post for village sign** - needs to be rebuilt
The Clerk was sourcing an appropriate person to quote for the works together with an oak post and would keep the Council informed.

- 9.8 **Red Telephone box** - refurbishment - parts have been received and work should commence depending on weather. Barriers had been installed to prevent parking in front of the unit as this stops work.

HIGHWAYS

- 9.9 **NCC Parish Partnership Scheme - Double yellow lines outside Bacton School / Trod from playing field or alternative option to install crossing refuge** - Agenda item 6 refers

- 9.10 **Signage directing vehicles to the new car park**- Still waiting for information from Highways - the Clerk would remind Highways and Ed Maxfield again. EP

- 9.11 **Bacton to North Walsham Road at Edingthorpe- “Slow” sign** - reinstatement. Highways had informed that there was no slow sign at this location.

- 9.12 **Footpaths and public rights of way**
No reports were forthcoming.

10. **Land at Highbanks, Edingthorpe**

- 10.1 **To agree wording for signage**

The wording for the signs was discussed along with size and a further proof would be forthcoming. Two signs would be required.

- 10.2 **To consider the provision of grey bin and emptying cycle**

It was resolved that expenditure on this be agreed at around £200 plus VAT. The emptying cycle would initially be monthly. EP

- 10.3 **To consider the purchase and installation of picnic table**

It was suggested that the picnic table be the same as the new units at the playing field. This would be confirmed to the Clerk. It was resolved that an allowance of £650 plus VAT be allocated.

11. **To consider and review correspondence list**

NCC - Road Safety Community Fund	Noted
Resident - Bacton Village Sign	Noted and being actioned
SAAA - review of External Auditor	Noted
NNDC - Proposed Affordable Housing Development	Noted
Resident re contact and parking along Beach Road	Responded
Wild Touch - re donation	Agenda

The Clerk informed that a trailer had been dumped at the playing field and this would be removed. A donation to the RBL Fund (S137) would be on the November Agenda. The Football Club had requested that a defibrillator be placed on the Pavilion and they were requested to put this in writing for consideration by the Council.

A request was made for Flagship Housing to provide a boundary map of St Andrew’s Close. EP

12. **To confirm the date of the next meeting -**

**Bacton & Edingthorpe Parish Council Meeting on
Monday 14th November 2022 - Bacton Village Hall at 7.00pm**

There being no further business the meeting concluded at 8.30pm.

