

Bacton & Edingthorpe Annual Parish Meeting

Elaine Pugh - Clerk to Council – 01692 402998

Raynham house, 10 New Road, North Walsham, Norfolk, NR28 9DF

www.bactonandedingthorpe.co.uk

Minutes of the Annual Parish Meeting

Held on Monday 8th May 2017 @ Bacton Village Hall commencing at 7pm

Present: Susan Holden (Chair), Richard Barr, Richard Kimble,
Pauline Paterson, Sandra Emerson, Ian Witham and David Gale

Others: 1 member the parish, 1 public (Witton) and
PC Liam Fitton from the MOD Police

1. Chair's Review/Report for the year 2016-2017

The Council worked with Bacton School to retain the Lollipop Patrol service and were pleased with NCC's decision. A great deal of hard work and effort from everyone went into this and it proves that by working effectively together great things can be achieved.

The June Queen's 90th birthday in 2016 proved this when the community pulls together a successful event could be celebrated.

Playing Field and Pavilion - is regularly maintained together with the grass and mole patrol. Bacton Football Club use of the Pavilion on a regular basis and we thank them for keeping it clean and tidy.

Multisports will commence for a ten week period starting in May 2017 and this will be managed by the Council with help from our volunteers. The cost for this is funded 50/50 by the Gas Terminal and Parish Council - the £1 entrance fee pays towards the drinks and upgrade of equipment.

We welcome the additional housing at the rear of the Duke and were fortunate to have the name put forward for the development of Gooch Close accepted by NNDC. There will be a little bit of upheaval in the short term with the electricity being installed to the development.

The Council worked in a pro-active way to ensure that the Gardening Club's initiative to bring colour into the parish was successful and purchased 6 planters. The Gardening Club will replenish the flowers as necessary and we thank them for coming to the council and putting forward their idea.

We continue to support Little Pirates with the funding of the village hall - this ensures that there is a play group for the community and that the village hall continues to be utilized.

Small grants are given by the Parish Council for local community initiatives to ensure that these clubs remain. Please contact the Clerk in the first instance.

PLEASE PLEASE continue to PUT your glass into the bottle/glass systems as they bring income to your community which is distributed to various clubs where it is needed.

We would like to thank the Flood Wardens for their excellent work and hopefully they will not be needed too often.!! We fully support their important and vital role to our residents in their hours of need. £300 has been made available for the Flood Wardens to purchase items to enhance their service and improve the safety of the community.

Our application to the NCC Parish Partnership scheme was successful and we were awarded a £20,000 project to alleviate flooding at Beach Road. This is possible by working with NNDC and NCC to whom we thank. The Parish Council contribution will be £1,500.

The pond at Edingthorpe has been cleared and we thank the landowner and farmer for their valued efforts - it does look really good. We continue to maintain the land surrounding the pond.

We are working in a proactive manner with Vattenfall and will learn more of their project in early June. This is a major infrastructure project for the whole of the area and the Council will endeavour to minimize the disruption to the local area and residents.

The Children's Christmas party was a success and this will be held again in December 2017 - arrangements are already under way!!!

We continue to report Highways and Footpath problems to the County Council and any other issues raised - and we thank them for their help in resolving matters.

We would like to extend our thanks to all the volunteers who assist the Council in any capacity - you may not always get the praise you deserve but you are invaluable to our projects.

The Council's website continues to be a big hit with everyone and is a valued asset to our parishioners for information.

As always I thank personally the active Councillors who input their efforts to community events and participate in Council matters.

Finally I would like to thank the Clerk who works hard and diligently for our community.

2. To approve Annual Parish Minutes 9th May 2016
These were approved.

3. Receive annual reports from local organisations
The Clerk read out reports from

Book Club - This year we welcomed 2 new members to the group giving a total of 12 members. We meet monthly in the Village Hall and over the last year have read twelve books, all of which have created interesting discussion even if they have not been liked by everyone. Decisions on future reading are made jointly and North Walsham Library staff continue to help us realise the choice. The Library Service charges £3.60 for each group of books. The hall costs £12 so as yet there has been no increase in the charge of £2 per meeting. New members are always welcomed and they are offered a free first meeting just in case the group is not for them. This was the first year the Book Club decorated a tree for St Andrew's Church.

Theatre Group - Bacton Theatre Visits Group continues in the same format. Meetings are held at the Annexe on the 2nd Monday of each month to decide on which performances might interest the nine regular participants. Since May 2016 there have been 27 visits organised which involved plays, musicals and dance productions at various theatres. A combination of 11 plays, three musicals and 2 documentaries were attended at Cromer Cinema. The live transmissions at Cromer Cinema have increased in popularity with the group as they have given the opportunity to see first class productions from London and Stratford at the excellent price of £12.50. Ten productions are booked up until October 2017 and there may be more. Norfolk offers a wealth of theatrical experience and there is always something for someone. We were pleased to decorate a tree for St Andrew's Church Christmas Tree Festival. This group is open to anyone and we have members from Bacton, Walcott, North Walsham and one from Acle after they moved. We continue to organise car lifts but for Norwich matinees those who can, travel by bus.

Garden Club - The club has enjoyed a variety of activities and events throughout the year. We have visited gardens of our own members and also a local gardener in North Walsham. Members went to Blickling and saw the vast swathes of bluebells. Our annual outing was to Creake Abbey and West Acre Gardens. Meetings have included making Christmas table arrangements, talks by experts relating to garden design and their challenges as well as winter flowers and their perfume. We have also had our own members sharing their expertise and teaching us practical skills. We have held a jam jar posy competition that was judged by Claire at Sugar and Spice and all entries were left in the café for customers to admire. The Club had a stall at the Queen's Birthday Celebration on the playing field in June. The open gardens event also took place in June which turned out to be very successful for the Village.

We were able to get six planters which were placed around the Village. This has been achieved with the funding allocated by the Parish Council and the work undertaken by members. The children of Bacton Primary School chose names for each planter and shortly plaques will be placed on each one. In December we took part in the Christmas tree festival at St Andrews Church and we also enjoyed our own celebrations at the Poachers Pocket. Our first seed swap fair was held in February and we hope to make this an annual event.

On the 29th July the Village Show will take place and we hope that many of the villagers will enter into the spirit and join us in submitting something either baked, grown or made.

Richard Kimble - informed that the Wednesday Club was finding it hard to function without new members. A recruitment drive was ongoing and a banner had been placed at the entrance to the playing field. Without numbers the club cannot effectively plan events or lunches. If you know of anyone who may be interested please come forward.

Kurtis Gale - outlined that the History Club had improved attendance and there were lots of documents which needed archiving. Meetings had also been held with the Paston Heritage Society. The Bank Holiday displays went well and the club had a visit from the Owl Trust at Christmas. On Friday there is a walk about with the school. On Saturday 24th June there will be a Priory open day between 10am and 2pm.

4. Floor open to Parishioners

There were no questions from the community.

The session closed at 7.20pm and continued with the Annual Parish Council meeting.

CHAIR

Date_____

Bacton & Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

Raynham house, 10 New Road, North Walsham, Norfolk, NR28 9DF

www.bactonandedingthorpe.co.uk

Minutes of the Annual Parish Council Meeting

Held on Monday 8th May 2017

@ Bacton Village Hall following the Annual Parish Meeting

Present: Susan Holden (Chair), Richard Barr (Vice Chair),
Richard Kimble, Pauline Paterson, Sandra Emerson,
Ian Witham and David Gale

Apologies: Bill Kerr, Tricia Myles and John East

Others: 2 members of public, PC Liam Fitton and Ed Maxfield (NCC)

1. **Election of Officers**
 - 1.1 **Nomination and Election of chairperson and declaration of acceptance of office (signing of form)**
Resolved that Susan Holden continue as Chair and the acceptance form signed.
 - 1.2 **Nomination and Election of Vice Chairperson**
Resolved that Richard Barr continue as Chair.
2. **To receive any requests for recording the Meeting via filming/audio**
The Clerk informed that the meeting was being recorded
3. **To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**
Ian Witham - prejudicial interest - footpaths as Open Spaces
Representative - Agenda item 9 and correspondence from NCC relating to FP14 from NCC - Bacton Watch House Lane and Rainbows End.
4. **To consider apologies for absence**
Bill Kerr, Tricia Myles and John East - accepted by the Council.
5. **To approve outstanding Minutes**
Bacton & Edingthorpe Ordinary Parish Council Meeting
- Monday 10th April 2017 - Resolved that these be approved.
6. **Resolution to adjourn the meeting for public participation (15 mins), Norfolk Police, District and County Councillor Reports**
The meeting was opened to allow the public to speak

PC Liam Fitton from the MOD Police introduced himself and outlined that he was the new liaison contact and would be attending most of the Parish Council meetings where possible. The Clerk would send him a list of Parish Council dates. EP

A resident from Witton attended to detail her concerns with the Vattenfall windfarm project. Primary concern was with the two possible relay and the additional booster stations. The Council clearly informed that they have no additional information however a meeting with Vattenfall would be held in June for the Council to be updated.

This meeting would not be open to the public it is an exchange of information only between the Council and the company.

A leaflet from Vattenfall would be placed onto the website. EP

7. To appoint Councillors responsibilities for:

It was resolved that the following appointments be made:

- Footpaths & Public Rights of Way - Ian Witham
- Planning - Pauline Paterson, Sandra Emerson, Richard Barr (3rd) and Ian Witham for Edingthorpe only
- Gas Liaison Officer - Tricia Myles
- Playing Field Monitor(s) - Richard Kimble and Clerk
- Health and safety team - Richard Kimble, Richard Barr and Clerk
- Allotments - Pauline Paterson and Clerk
- Website - Richard Barr

8. To review and consider planning if received

17/0576	Wherry, Flat 3, Ship Inn Coast Rd	Erection of single storey ext	With Parish Council
17/0066	3 Eden Close, Bacton	Demolition of existing garage and erection of new single storey side ext and side porch	Permitted
17/0309	White House, Church Lane, Edingthorpe	Single storey rear ext and alts to existing extension	Permitted
17/0142	Norton House, North Walsham Rd	Erection of 3 detached dwellings and cartshed carport	Refused

9. To consider and review correspondence list

- Local Government Boundary Commission - NNDC final recommendations
- Vattenfall - meeting to be held 12th June at 6pm - invitation extended to Walcott, Bacton, Paston and Witton.
- Vattenfall - why Necton
- Coastal Special Interest Group report
- Shell information
- Norfolk Police newsletter
- NCC closure of North Walsham Road - Coast Road 8th - 12th May
- Environment Agency - re River Mun
- NCC - new broadband communications cabinet for Edingthorpe
- Resident regarding parking at Edingthorpe and installation of hard standing

It was resolved that the meeting was opened to allow the public and Ian Witham to discuss this matter as Footpaths Officer and Open Spaces Representative where he had a Prejudicial Interest.

NCC - FP14 - Watch House Lane - upgrade to a Restricted Byway and the addition of a Restricted Byway to the Definitive map. Ian Witham outlined the application and the Council members understood the necessity to support the application. Clerk to write to NCC to confirm support. EP

Resolved to close the meeting to the public

10. To report on Matters Arising (updates and for information only)

10.1 Website update - Richard Barr

Over the last two months there had been 4,691 visits and in the past year a total of 31,000. Additional information is always welcomed and Clubs can have their own pages. Minutes are now up to date.

- 10.2 Footpaths - Ian Witham**
 RB9 reported reference 78381 had been cleared and RB2 - 78365 was discussed and via another report appeared not to have been actioned. The Clerk would remind Highways again. EP
 Discussion took place on the footpath which crosses Rainbows End and this was being looked into by Ian Witham.
- 10.3 Allotment invoices - cheques being received**
- 10.4 Vattenfall - letter forwarded meeting date to be finalised 12th June and invitation extended to other Parishes.**
- 10.5 Multisports - rota had been set up for Councillors to assist Commences on 16th May. Information given to school, poster to go up and information to be on the community website and Facebook page.** EP
- 10.6 Misleading signage at Clay Lane - Highways investigating Clerk would chase this again for feedback.** EP
- 10.7 Community Housing Fund - breakdown requested from NNDC This was being processed.** EP

It was resolved to open the meeting to allow Ed Maxfield the newly elected Norfolk County Councillor to speak.

Ed Maxfield outlined that he was a Liberal Democrat and that he would attend as many meetings as he could. He was due to have inductions with NCC over the next week and requested the Clerk send him a list of the Council's meeting dates. EP

Resolved to close the meeting to the public.

11. Finance

- 11.1 Approval - Bacton & Edingthorpe Parish Council Accounts 2017**
 The Clerk had circulated the Accounts and a short question and answer session held. It was resolved that the Accounts be approved. EP

- 11.2 Approval of Audit and Governance Form 2016-2017**
 This had been circulated with the Accounts - the form was agreed and it was resolved that it be approved. EP

- 11.3 To re-confirm appointment Ros Calvert as Internal Auditor for the financial year 2017 - 2018**

Resolved that Ros Calvert be appointed.

- 11.4 To approve monthly payments**

PAYEE	AMOUNT	CHEQUE
Mr Mick Kinder - caretaker	£39.00	977
Kevin Richardson	£207.50	978
Roz Calvert - internal audit and governance	£60.00	979
NCC - Beach Road, Flooding Scheme	£1,500	980
Community First Responders (agreed April)	£100.00	981
Elaine Pugh (expenses)	£57.85	982

Came & Co (yearly insurance) - waiting amount cheque to be signed external to the meeting.

FUNDS RECEIVED

Precept - (grant £546 Precept £7,455)	£8,001
Perenco - Multisports	£200
Interconnector - Multisports	£200

Allotment funds being received not yet banked.

Resolved to pay enbloc.

12. **To consider the installation of a parking post at Edingthorpe Land**
The Council were mindful that they had received confirmation from the license holder that he would be installing a hard standing inside his property. A consideration had also to be given that free access had to be given to Anglian Water as necessary to attend their unit. It was resolved that the Council would monitor and review this as necessary.
13. **To Receive Reports from Councillors and items for the next meeting**
A litter bin was still missing at the end of Keswick Road - the Clerk would inform NNDC of this. EP

Pauline Paterson had attended the recent Bacton Gas Liaison Committee meeting in the absence of Tricia Myles.

Richard Kimble outlined that the Flood Wardens were awarded £300 from the Parish Council however, they do not receive funds directly. The Parish Council pays for items Bacton Flood Wardens deem necessary to benefit the community in a flood situation. Members thanked Richard Kimble for this clarification - members outlined their full support to this voluntary group.

A card would be sent to Bill Kerr and a letter had been sent to Wyndham Northam expressing the Council's thanks for his commitment to the Parish. EP

The Clerk had been invited to a function at Shell to meet their Community & Responsibility Committee.

14. **To confirm the date of the next meeting -**
Bacton & Edingthorpe Parish Council Meeting on
Monday 12th June 2017 - Bacton Village Hall at 7.00pm

There being no further business the meeting was closed at 8.40pm

Susan Holden
CHAIR TO COUNCIL

12th June 2017

DRAFT