

# **Bacton and Edingthorpe Parish Council**

**Elaine Pugh - Clerk to Council – 01692 402998**

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

[www.bactonandedingthorpepc.co.uk](http://www.bactonandedingthorpepc.co.uk)

## Minutes of the Ordinary Parish Council Meeting

Held Saturday 30<sup>th</sup> July 2022 @ The Pavilion @ 2pm

**Present:** Susan Holden (Chair), Tricia Myles (Vice Chair),  
Ian Witham, Nigel Lee, Richard Kimble and Ralph Bell

**Others:** 1 member of the public

1. **To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**  
No declarations were received or authorised.
2. **To consider apologies for absence**  
Jan Rush, Coral Salih and Richard Barr - personal - accepted by the Council.
3. **To approve Bacton & Edingthorpe Ordinary Parish Council Minutes - 11th July 2022**  
It was resolved that these be deferred to the September meeting.
4. **Resolution to adjourn the meeting for public participation (15 mins) and receive District and County Councillor Reports**  
Resolved to open the meeting to the public:

A member of the public spoke about the fire at the rear of their property which started on the playing field. As yet the Council had not received any official communication from the Police as investigations were ongoing. The Clerk advised that the Council's insurance company would be contacted to ask whether the resident could make a claim on the Council's policy. This information would be relayed to all concerned once the situation had been clarified. EP

It was also reported that the area the back of the Pavilion was an area which needed review.

The Council agreed to remove the bench and clear the area of debris. Consideration would also be given to the installation of CCTV at the playing field. Agenda

Resolved to close the meeting to the public.

5. **To agree funding and appoint contractor to repair historic flint wall at Bacton Playing field**  
Three quotations had been sought:  
Supplier A - £4,900 however, required a 25% upfront payment and the wall would only be one metre high.  
Supplier B - £5,900 built to height and no upfront payment  
Supplier C - £7,000 verbal quotation - written quote to follow

Members discussed this at length and the merits of the three contractors and the requirements to resolve this matter promptly. The wall was a matter of health and safety and had been ongoing for some time.

It was agreed to suspend financial standing orders so that the Council could appoint supplier B who was known to the Council and had previously completed works for other Councils to a good standard.

It was agreed to appoint supplier B at a cost of £5,900.  
The Clerk would inform the contractor and liaise.

EP

- 6. To confirm the date of the next meeting -  
Bacton & Edingthorpe Parish Council Meeting on  
Monday 12th September 2022 - Bacton Village Hall at 7.00pm**

RESOLUTION UNDER THE PUBLIC BODIES (ADMISSION TO MEETINGS ACT 1960) TO EXCLUDE MEMBERS OF THE PUBLIC for the purpose of confidential items:

- 7. To review Clerk's salary and conditions**  
It was agreed that the Clerk be awarded a pay increase and the Chair would write a letter of confirmation. It was noted that no pay review had taken place since 2018 and that the Clerk now held her CiLCA.

**There being no further business the meeting concluded at 2.45pm.**

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SUSAN HOLDEN - CHAIR

12<sup>TH</sup> September 2022