

**BACTON & EDINGTHORPE
ANNUAL PARISH MEETING
AGENDA
MONDAY 14TH MAY 2018
Held @ Bacton Village Hall – 7.00pm**

YOU ARE INVITED TO ATTEND THE ABOVE MEETING

followed by Bacton & Edingthorpe Annual Parish Council Meeting

THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: _____ **25th April 2018**
Elaine Pugh Clerk to Council,
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF
Telephone: 01692 402998 email: elainepugh15@hotmail.com

1. Chair's Review/Report for the year 2017-2018
2. To approve Annual Parish Minutes 8th May 2017
3. Receive annual reports from local organisations
4. To receive information from NNDC regarding a Housing Exception Scheme
5. Floor open to Parishioners

BACTON & EDINGTHORPE PARISH COUNCIL

Annual Parish Council Meeting

MONDAY 14TH May 2018

Held @ Bacton Village Hall

Following The Bacton and Edingthorpe Annual Parish Meeting

YOU ARE SUMMONED TO THE ABOVE MEETING
APOLOGIES PLEASE INFORM THE CLERK
THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: _____ 25th April 2018
Elaine Pugh Clerk to Council,
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF
Telephone: 01692 402998 email: elainepugh15@hotmail.com

AGENDA

1. Election of Officers
 - 1.1 Nomination and Election of chairperson and declaration of acceptance of office (signing of form)
 - 1.2 Nomination and Election of Vice Chairperson
2. To receive any requests for recording the Meeting via filming or audio.
3. To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations
4. To consider apologies for absence
5. To approve outstanding Minutes
Bacton & Edingthorpe Ordinary Parish Council Meeting
- Monday 12th March 2018
6. Finance
 - 6.1 Approval - Bacton & Edingthorpe Parish Council Accounts 17/18
 - 6.2 Approval of AGAR - Audit and Governance Form 2017-2018
 - 6.3 To re-confirm appointment Roz Calvert as Internal Auditor for the financial year 2018 - 2019
 - 6.4 To consider the renewal of membership of NALC or NPTS
 - 6.5 To approve monthly payments supplied to Council members
7. Resolution to adjourn the meeting for public participation (15 mins), Norfolk Police, District and County Councillor Reports
8. To appointment Councillors responsibilities for:
 - Footpaths
 - Planning
 - Gas Liaison Officer
 - Playing Field Monitor(s)
 - Health and safety team
 - Allotments

9. To review and consider planning if received

18/0533	2 Eden Hall Cottage	Conversion of garage to living accommodation with alterations to side elevation and four additional roof lights to the rear	Comments made
18/0546	The Old Rocket House	Erection of frong porch	No objections
18/00429	Land to rear of Coast Rd	Erection of two storey detached dwelling with integral garage	With PC

10. To consider and review correspondence list

11. To review and adopt the Poicies on the GDPR and appoint the Clerk as the Councils' Data Processing Officer. Clerk's appointment to be amended in the contract of employment.

12. To report on Matters Arising (updates and for information only)

12.1 Website update - Richard Barr

12.2 Sandscaping Scheme - Local Liaison contact to be appointed

12.3 Allotment invoices - sent out and cheques being received

12.4 Multisports due to commence 15th May - waiting for funding to be confirmed from the Gas Terminal companies - rota to be set up for Councillors to assist

12.5 Bottle bank and VAT - claims in place

12.6 The Duke - responses from the public being received

12.7 NCC Parish Partnership Drainage Scheme - Keswick Road
- NNDC would be prepared to financially support this initiative when the scheme was next available

12.8 Community Defibrillator Training - booked for Thursday
14th June @ 6.30pm - Village Hall - 3 attendees

12.9 Rubbish bin at the top of Rudhams Gap - informed NNDC

12.10 Condolence/Congratulation cards for residents

12.11 Playing field Perimeter fence - risk assessment completed
the risk is minimal and therefore should be monitored. It is not practicable to spend approximately 13k on new fencing. The perimeter does not impede access and neither acts as a deterrent to keep livestock contained.

12.12 Flood relief scheme at Beach Road - completed.

12.13 Footpaths and public rights of way - Ian Witham

13. To Receive Reports from Councillors and items for the next meeting

14. To confirm the date of the next meeting -

**Bacton & Edingthorpe Parish Council Meeting on
Monday 9th July 2018 - Bacton Village Hall at 7.00pm**

Bacton & Edingthorpe Parish Council

Elaine Pugh - Clerk to Council - 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, nr28 9df

SCHEDULE OF PAYMENTS

May 2018

Please note that these are subject to alteration prior to the meeting due to the late arrival of invoices from suppliers

EXPENDITURE DUE FOR PAYMENT

PAYEE	AMOUNT
EON - electricity at the Pavilion	£
Roz Calvert - internal audit and governance	£
Came & Co (yearly insurance)	£1,120.38
Indigo Waste	£50.40
Hall Farm Forage	£60.00
Elaine Pugh - Clerk - expenses	£tba
- (includes reimbursement to Nada for Xmas party items)	

FUNDS RECEIVED

Precept - 1st tranche (grant £ Precept £)	£tbc
Allotment funds being received	

Schedule of Correspondence-

May 2018

this is subject to updating prior to the meeting due to the late arrival of correspondence

Sandscaping - request to appoint contact - 1st meeting 8th May 6pm
NCC - draft Norfolk Access Improvement Plan
Norfolk Age UK - request for donation
NCC - road closure - 7th - 11th May - Hall Road
Annual Play Inspection booked