

# Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

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www.bactonandedingthorpe.co.uk

## Minutes of the Ordinary Parish Council Meeting

Held on Monday 10th September 2018 – 7.00pm @ Bacton Village Hall

**Present:** Susan Holden (Chair), Richard Barr (Vice Chair), Tricia Myles, Richard Kimble, David Gale, Ian Witham and John East  
Mo Anderson-Dungar (Locum Clerk)

**Apologies:** Sandra Emerson and Pauline Paterson

**Others:** Ed Maxfield - NCC and 4 members of the public

1. **To receive any requests for recording the Meeting via filming or audio.**  
None were received.
2. **To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**  
Mr Witham declared prejudicial interests in PROW matters and open spaces under item 10.
3. **To consider apologies for absence**  
Sandra Emerson and Pauline Paterson - accepted by the Council.
4. **To approve outstanding Minutes**  
**Bacton & Edingthorpe Ordinary Parish Council Meeting**  
**- Monday 9th July 2018**  
It was agreed and resolved that these be signed.
5. **Co-option of new Member**  
The Chair introduced Mr Ralph Bell, prospective Councillor, and asked members to approve his co-option, unanimously agreed. Mr Bell signed the relevant declaration of acceptance of office and took his seat at the table. Introductions followed.

## 6. Finance

### 6.1 To approve monthly payments

| AMOUNT  | DATE      | PAYEE  | CHQ  |
|---------|-----------|--|------|
| 1200.00 | 10.09.18  | Nigel McGrath  | 2061 |
| 54.05   | 10.09.18  | EON  | 2062 |
| 52.00   | 10.09.18  | Mick Kinder (caretaking)                               | 2063 |
| 55.89   | 10.09.18  | Anglian Water (Allotments<br>£25.33 - Pavilion £30.56) | 2064 |
| 25.64   | 10.09.18  | Elaine Pugh (expenses)                                 | 2065 |
| 270.00  | 10.09.18. | Kevin Richardson                                       | 2066 |

Following confirmation of dates/amounts for grass cutting, it was **Resolved to pay enbloc.**

## Funds received

| AMOUNT | DATE     | FROM              |
|--------|----------|-------------------|
| 21.02  | 10.07.18 | Allotments        |
| 8.08   | 04.06.18 | Barclays interest |
| 195.00 | 10.09.18 | Multisports       |

**7. Resolution to adjourn the meeting for public participation (15 mins), District and County Councillor Reports Resolved to open the meeting to the public.**

Cllr Maxfield had no written report for this meeting as County Council had just resumed. Written report to follow later this month. Addressed all questions from last meeting, which had been passed on to Highways, only one had received a reply which had been sent on to Parish Council. It appeared that no action had taken place on the other 3 issues and this would be followed up. He had accompanied Norman Lamb on the village tour, and one issue raised was ponding on Coast Road near the café which had been taken forward with the Area Engineer, although the feeling was that the camber of the road was part of the problem, as well as the ditch around the playing field. Gooch Close should be included on distribution for gas terminal venting - residents should register.

Two residents addressed the council on the matter of a bund from new development which was blocking the footpath to the coast, plus a designated right of way near Newlands. Developers had erected bund across the field, that had affected wildlife, and carried out tipping at Loke end which would eventually obliterate the footpath. Mr Witham to meet residents and report back to Council.

Village sign - Clerk had been contacted about poor condition.

Ownership of land - Mr Barr happy to examine documentation and report to next meeting.

Dead trees on The Loke - Mr Witham would look at these with residents.

**3 members of the public left the meeting at this point.**

Mr Barr quoted access rights from the Countryside Act related to dogs on/off leads, but there was opinion that bye-laws superseded this

**Resolved to close the meeting to the public.**

**8. To consider and review the offer from Hansells for the Parish Council to adopt the "Pond" from their client - correspondence refers**

The matter was extensively discussed with reference to historic detail and future implications for the Parish Council.

**Resolved to politely decline the offer** as too large a project for the parish, given the on-going maintenance responsibilities.

## 9. To review and consider planning

|         |                           |   |                                      |
|---------|---------------------------|---|--------------------------------------|
| 18/1578 | Portside, Flat 3 Coast Rd | Erection of first floor ext, shed and summerhouse   | Objections – overdevelopment of site |
| 18/1333 | Cable House, Coast Rd     | Erection of single storey front & side ext to outbuildings to create annexe accommodation | No objections /comments              |

## 10. To consider and review the agreement/license arrangement with the resident at Highbanks regarding car parking on the land at Edingthorpe

**Resolved** that Mr Witham should remain in the room but not vote.

It was noted that the Clerk had visited the residents. Historical background information was given related to the land and its transfer to the parish council with the granting of a licence to residents to access/park one car. The suggestion that parish council create a parking area and charge for parking with some left for recreational use would be checked against the clauses in the transfer document and relevant information circulated to Members. **Resolved to defer to next meeting - Agenda.**

## 11. To consider and review correspondence list

NNDC - Bacton to Walcott Sandscaping Scheme - update was given on work proposed to be carried out by NNDC, subject to available funding. Project was currently out to tender, therefore no information on anticipated start date. This would be a “first” and interest was anticipated from other areas, which would benefit the local economy.

Ed Maxfield re parking near to/outside of School - information noted.

Bure Valley Properties - The Duke - information was noted, particularly the suggestion that The Duke should become a community pub.

NCC - Annual review of small schools - noted.

Jayne Biggs - thanks to the Council for donation towards defibrillator

NNDC - Planning Policy meetings - Invitation to attend Tuesday 30<sup>th</sup> October and Thursday 1<sup>st</sup> November - information noted.

Sandscaping questionnaire - research by UEA student.

Bacton Gas Terminal - 50 years and offer of a bench and tree to

Commemorate - **Resolved to accept in principle and request a second bench to be sited in Edinhorpe.** Ideas for siting to next meeting - Agenda.

Request for funding for 3<sup>rd</sup> North Walsham Guides - read to the meeting, **Resolved to defer to next meeting** - Agenda.

NNDC - Flat 3 Coast Road - 18/0857 withdrawn

Resident - concerns with the state of Coast Road - Ed Maxfield is dealing with this

NNDC - refurbishment of toilet facilities Coast Road - **Resolved that Steve Blatch NNDC should attend November meeting. Clerk to arrange.**

Hansells - re Manor Lodge and adopting of pond by Parish Council - considered earlier

Interconnector - noise event - noted.

NCC - confirmation of siting of Broadband cabinet, noted

12. **To report on Matters Arising (updates and for information only)**
- 12.1 **Website update**  
Updating carried out including GDPR documents, and new defibrillator page added with locations. **Resolved to ask Village News to publicise defibrillator information.**
  - 12.2 **Allotment invoices** - sent out and cheques being received/banked  
Noted.
  - 12.3 **Multisports** - £195 to be banked. Good attendance and variety of sports. Publicity - next Agenda.
  - 12.4 **The Duke** - on the market for rent/sale. Noted.
  - 12.5 **Bacton Football Club** - disposal of porta cabin and re-siting of container - this is work in progress and risk assessments being prepared - noted.
  - 12.6 **Condolence/Congratulation cards for residents**  
Work in progress, Council to be updated accordingly. The recent Bacton History Group exhibition was an excellent opportunity for Members to meet residents.
  - 12.7 **NCC - Better Broadband** - the area identified for the green box has been reviewed by NCC and the outcome is that the green area on the North Walsham Road is still the only suitable place for the unit -  
Noted.
  - 12.8 **Steps at Watch House Lane** - reported and being actioned - Noted.
  - 12.9 **Rubbish on Cliffs** - informed NNDC and landowner, action taken and confirmed by photos of cleared area.
  - 12.10 **Community Planters** - replanted by Gardening Club, noted.
  - 12.11 **Sandscaping** - NNDC are progressing this
  - 12.12 **Car parking at School** - Clerk had met landowner who had suggested acquisition of land next to the school for parking
  - 12.13 **Training dates available** - GDPR 22<sup>nd</sup> October 7-9pm (Roughton) and Councillor Training Saturday 20<sup>th</sup> October 10-12pm (Southrepps) - Members to advise the Clerk if they wished to attend.
  - 12.14 **Play equipment** - remedial repairs on the multiplay unit, noted.
  - 12.15 **Bench at School** - removed
  - 12.16 **NNDC** - Community led housing - 19<sup>th</sup> and 22<sup>nd</sup> September - noted.
  - 12.17 **Children's Christmas Party 2018** - Sunday 9th December - arrangements in hand, entertainer/food/hall all booked.
  - 12.18 **Proposed dog bin at Edingthorpe Church** - NNDC have assessed and can find no real issue at the location - this was due to residents clearing up after other people's animals. **Resolved to pursue provision of dog bin with NNDC.**
  - 12.19 **Footpaths and public rights of way** - Mr Witham would address issues raised earlier in the meeting. Finger sign at north end of Footpath 12 was broken.
  - 12.20 **Council Minute writing** - information provided by the Clerk was noted.

13. **To Receive Reports from Councillors and items for the next meeting**  
Precept for 2019/20 - information was given. Next meeting Agenda

Keswick Road Stall - concerns had been received about perishable food offered for sale during the recent hot weather. The Locum Clerk advised Members of the relevant Food Safety legislation.

Overhanging foliage opposite allotments past St Peter's Court - Clerk to request landowner to trim back.

Broken Wall at the end of Keswick Road - subject to a preservation order that should invoke reinstatement. Clerk to make enquiries of NNDC planning/enforcement team. Next Meeting - Agenda

14. **To confirm the date of the next meeting -**  
**Bacton & Edingthorpe Parish Council Meeting on**  
**Monday 12th November 2018 - Bacton Village Hall at 7.00pm**

15. **Resolution to exclude public and press under Section 1(2) of the public bodies (Admission to Meetings) Act 1960 13**

Resolved to exclude press and public - the one remaining member of the public withdrew.

16. **To update Clerk's contract of employment to include the role of the Council's Data Protection Officer and salary review**

Resolved to defer to next meeting, with Council meeting as a Personnel Committee at 6.30p.m.

There being no further business the meeting was concluded at 9.17p.m.