

# Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

www.bactonandedingthorpepc.co.uk

## Minutes of the Ordinary Parish Council Meeting

Held Monday 8<sup>th</sup> November 2021 @ Bacton Village Hall @ 7pm

**Present:** Susan Holden (Chair), Tricia Myles (Vice Chair), Ralph Bell, Richard Barr, Ian Witham, Richard Kimble and Jan Rush

**Others:** 3 members of the public

- 1. To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**  
Ian Witham as member of Open Spaces - prejudicial.
- 2. To consider apologies for absence**  
Nigel Lee - personal reasons - accepted by the Council
- 3. To approve Bacton & Edingthorpe Ordinary Parish Council Meeting - 13<sup>th</sup> September 2021**  
These had been circulated and it was resolved that the Chair sign them.
- 4. Resolution to adjourn the meeting for public participation (15 mins), Norfolk Police, District and County Councillor Reports Resolved to open**  
There were no comments from the public.  
**Resolved to close**

- 5. To consider the budget and set precept for 2022-2023**  
The budget had been circulated to Councillors for their attention prior to the meeting. The Clerk explained the financial position of the Council. Although the finances were in good order members resolved that a nominal increase of £200 be made for the year which would have minimal impact on residents. The Annual Precept request of £17,200 would be forwarded to NNDC by the Clerk.

EP

## 6. Finance

### 6.1 To approve monthly payments

Cheques to be raised at meeting	
Wave (water playing field)	71.88
PFK Littlejohn - audit costs	240.00
EON - Next - Pavilion	15.64
DT Overton	150.00
Mr Cheney	105.00
Kevin Richardson	225.00
The Play Inspection Company	81.00
Richard Kimble (Street solutions) and Lomart Store	69.98
Countrystyle Recycling	106.20
Wildtouch	250.00
Mick Kinder (caretaking)	63.00
Elaine Pugh (expenses)	266.48
Royal British Legion	100.00
Elaine Pugh - Clerk salary/office/exp/HMRC (Oct)	495.00
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NN Community Transport	100.00

**Resolved to pay enbloc**

- 6.2 To consider additional funding** - refurbishment of red telephone box  
There needed to be further consideration of this matter as the quotation had as yet not been received. The telephone box was in far worse repair than originally thought. The box needed all new windows and frames as well as completely sanding down and painting. The Clerk would endeavour to seek additional quotations. The allowance of £500 had been agreed to date and the specific paint had been purchased.
- 6.3 To approve donation to Royal British Legion S137**  
It was resolved that £100 be donated to this good cause.  
Ian Witham would attend the service on behalf of the Council.
- 6.4 To consider donation to North Norfolk Community Transport**  
It was resolved that £100 be donated to this community charity as it benefits the residents of the Parish.

**7. Clerk report and report on Matters Arising (updates and for information only)**

**GENERAL**

- 7.1 Carving of Edingthorpe Village Sign** - Material costs had increased and the Clerk had attended the contractor's workshop. The sign would need to be supported by a new oak post and works undertaken to the base.
- 7.2 Land @ Edingthorpe** - development of project - the Council received information from Ian Witham and members would review this.
- 7.3 Allotments**  
The payments had nearly all been received and banked.
- 7.4 Signage directing vehicles to the new car park**- Waiting for costs from NCC to install finger pointers. NNDC did not wish to pay for these as they were not part of the original plan for the car park and neither did NCC. EP
- 7.5 Foodbank initiative**  
This was making good progress and further information would be given shortly and it was hoped to be up and running over the next 2 months. It was anticipated to utilise Bacton School for this project.
- 7.6 Bowls Club area** - contact made with school - waiting outcome to ascertain if they can make use of the land. EP
- 7.7 Children's New Year's event** - not one communication/suggestion had been forthcoming from the community and it was agreed that this be included in the Queens Platinum Jubilee event in June.
- 7.8 Wall at playing field** - written to local contractor waiting response
- 7.9 List of meeting dates for 2022**  
These were circulated and agreed.

**HIGHWAYS**

- 7.10 NCC 50/50 Drainage Scheme** - PLA 376 Ben Hanlon - Keswick Road drainage scheme - being dealt with by NCC/NNDC - survey had been undertaken and land ownership being clarified. Costs circa 45k including 8k of exploratory scheme preparation. All agreed that the scheme developed was not the simple one the Council had originally forwarded and sought. The scheme developed covers major works which the Council could not adopt or contribute towards. The Clerk would inform Ed Maxfield, NNDC and NCC accordingly. EP
- 7.11 Additional drainage works along Coast Road where Bacton meets Walcott** - a drain outlet needs to be directly out to the sea. Ed Maxfield was in discussions with Highways on this and there was no further update.

- 7.12 White entrance gate - 50/50 scheme application completed and forwarded to NCC** - waiting for works to commence and it was hoped that these would be actioned by Highways in the near future.
- 7.13 Application to Highways for yellow lines along the Coast Road - cost circa (6k)** - waiting work to commence - being advertised by NCC and it was anticipated that these would be installed for the Spring/Summer of 2022.
- 7.14 NCC Parish Partnership Scheme - Double yellow lines outside Bacton School / Trod from playing field or alternative option to install crossing refuge** - A site meeting had been held with the School, Highways, Ed Maxfield and the Council. Ed Maxfield was investigating the best plan going forward and this of course, would depend on finances.
- 7.15 Footpaths and public rights of way**  
There were no updates on this.

**8. Queens Platinum Jubilee Event - 2<sup>nd</sup> to 5<sup>th</sup> June - community event**

**8.1 To consider allocation of funding for community event - Clerk**

The Clerk outlined that approximately £2,500 to £3,000 would be required to fund this community programme of events. The working group from the Council and Village Hall had met and both were progressing their ideas and a follow up meeting would be held.

The clerk was asked to source funding for these events.

EP

**8.2 To consider list of events - Clerk**

The proposed list of weekend events included Multisports, hot food, ice cream van and maybe face painting on the Friday. Sunday would be the party for the children with entertainment with a theme for best dressed Queen and King. Any ideas were welcomed as this was in the provisional planning stage.

EP

**9. To consider and review correspondence list**

NCC Parish Partnership Scheme	Proposals for 2022-2023
NNDC - Queen's Platinum Jubilee Celebrations 2-5 <sup>th</sup> June	Noted
HMRC - request of refund of £5,674.78	Actioned
Shell - RenEnergy	Noted and attended
Lieutenant's Office re plaque	Circulated - yes please
Clay Lane Cottage - enforcement number 21/0211	Noted
Norfolk Police - monthly information - October	Circulated
North Norfolk Community Transport - request for donation	Agenda
Resident - speeding along North Walsham Rd/Edingthorpe	Circulated and responded
NCC - Keswick Road drainage	Costs circulated of proposal
The play inspection company - play inspection	Circulated
NNDC - Greenbuild schedule of events	Circulated
Co-option application	Circulated and Agenda
Play Inspection report	Circulated - Clerk to arrange repairs
Resident regarding information board re promoting The Priory	Suggested leaflet

**10. To review and consider planning if received**

21/2571	Heath Farm Barns, The Green	Certificate of lawful development conversion of agricultural buildings into four residential units	With NNDC
21/2429	83 Newlands Estate	Erection of conservatory to side of dwelling	No comment
21/2852	The Jays, North Walsham Rd	Erection of single-storey garage to front of dwelling	No comment

11. **To Receive Reports from Councillors and items for the next meeting**  
Richard Kimble - informed that the dog wardens had been congratulated on their efforts from a number of people. The flood wardens had already been busy with 2 alerts and 1 full warning. A couple of new headlights had been purchased and it was hoped if these worked well an additional 8 or 10 units would be purchased from their allocated Council budget. Another road sign was required to state "Road closed access only".

Ian Witham - outlined the issues around the deteriorating Wilds Cottage and although Clive Stockton had spoken to the Head of Planning there had been little/no action on this. The Clerk was asked to write to NNDC on this matter. EP

Jan Rush - detailed that a Zoom meeting had been held in connection with community housing. However, as yet no land had been identified in Bacton for this purpose. Another meeting would be held in approximately 6 weeks.

12. **To confirm the date of the next meeting -**  
**Bacton & Edingthorpe Parish Council Ordinary Meeting on**  
**Monday 10 January 2022 - Bacton Village Hall at 7.00pm**

There being no further business the meeting concluded at 8.30pm.

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SUSAN HOLDEN - CHAIR

10<sup>TH</sup> January 2022