

**BACTON & EDINGTHORPE PARISH COUNCIL  
ORDINARY PARISH COUNCIL MEETING  
MONDAY 12<sup>TH</sup> JANUARY 2026 @ 7PM  
HELD @ BACTON VILLAGE HALL**

**YOU ARE SUMMONED TO THE ABOVE MEETING  
APOLOGIES PLEASE INFORM THE CLERK  
THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND**

Signed: 5th January 2026  
**ELAINE PUGH CLERK TO COUNCIL, RAYNHAM HOUSE, 10 NEW ROAD, NORTH WALSHAM, NORFOLK, NR28 9DF**  
**TELEPHONE: 01692 402998**  
**WEBSITE: BACTONANDEDINGTHORPEPC.INFO** **EMAIL: CLERK.BACTONANDEDINGTHORPEPC@GMAIL.COM**

## AGENDA

1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting
2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations.
3. To approve Ordinary Parish Council Minutes 10<sup>th</sup> November 2025
4. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (15 minutes allowance)  
*Members of the public are invited to give their views on Parish affairs at the discretion of the Chair, for no more than 15 minutes.*
5. To consider Financial Matters
  - 5.1 To receive bank reconciliation and note receipts and review reserves
  - 5.2 VAT reclaim actioned and monies received from HMRC
  - 5.3 To review expenditure to date
  - 5.4 To agree payment schedule and approve payments
6. Clerk report and report on Matters Arising (updates and for information only)  
**GENERAL**
  - 6.1 Village maintenance programme including transfer of village planters
  - 6.2 Allotments - available
  - 6.3 K6 Door for BT Red Telephone Box - on hold
  - 6.4 Welcome Group - community allotment/orchard - funding applied for
  - 6.5 Flagship Open Day - information circulated on Facebook page
  - 6.6 The Wilds - updates circulated from NNDC Planning
  - 6.7 Bacton Woods - response received and circulated
  - 6.8 Slipway signage**THE PAVILION/PLAY AREA**
  - 6.9 Refurbishment - in progress and Fire Safety check completed
  - 6.10 Play Inspection Report - being assessed - perimeter fence needs replacement**FLAGSHIP HOUSING - 106 funds and applications to NNDC**
  - 6.11 Play equipment upgrade - installed
  - 6.12 Bowls Club/allotment upgrade - completed - waiting installation of 2 picnic benches
  - 6.13 Open Space application for funding of £114,016 from S106 funds  
Reserved matters application waiting to be made and transfer of land from Flagship - planning application has been made to NNDC

**HIGHWAYS**

6.14 VAS sign on entering the village not functioning - reported 4445-7884  
This has been chased with Highways and unit is with Westcotec

7. To consider and review Mill Lane Project
8. To consider and review Assertion 10
  - 8.1 To consider and review IT Policy to comply with Assertion 10
9. To review and consider Planning if received and agree response

25/2209	Edingthorpe Hall	Removal of Condition	Approved
25/2284	Land Coast Rd	Reserved matters - car parking/open space	11.12.25
10. To consider and review correspondence (listed separately)
11. To Receive Reports from Councillors and items for the next Agenda
12. To confirm date of the next Meeting  
**Bacton & Edingthorpe Ordinary Parish Council Meeting -  
Monday 9<sup>th</sup> March 2026 - Bacton Village Hall @ 7.00pm**

**BACTON & EDINGTHORPE PARISH COUNCIL**  
**SCHEDULE OF PAYMENTS & CORRESPONDENCE**  
**DECEMBER/JANUARY 2026**

**PLEASE NOTE THAT THESE ARE SUBJECT TO ALTERATION PRIOR TO THE MEETING DUE TO THE LATE ARRIVAL OF INVOICES OR CORRESPONDENCE**

**SCHEDULE OF CORRESPONDENCE**

Flagship Housing Event	Circulated/Facebook
Brown Rudnick - re The Cottages - The Green	Circulated
Forestry England - re Bacton Woods	Circulated
Norfolk Coastal Forum - Teams Meeting	Circulated
Ed Maxfield - monthly report	Circulated
NCC - Local Plan	Circulated

**PAYMENTS TO BE AUTHORISED - DECEMBER/JANUARY 26**

<b>Paid external to the meeting as pre-authorised</b>	
Secret Gardens	7,890.00
Secret Gardens	378.00
NGF - final instalment	21,860.80
Defibrillator Warehouse (car park)	384.00
Defibrillator Warehouse (superstore)	356.80
<b>To be authorised at meeting</b>	
Elaine Pugh Expenses	£tbc
North Walsham Fire Protection	58.92
HMRC - Dec/Jan	14.80
DT Overton – moles	90.00
Wave Water – Pavillion	99.95
Wave Water – allotments	367.35
Glasdon (benches for allotments/playing field)	2,003.84
Wix – reimburse to Elaine Pugh	129.60

