

BACTON & EDINGTHORPE PARISH COUNCIL
Ordinary Parish Council Meeting
Monday 14th September 2026
Held @ Bacton Village Hall @ 7pm

YOU ARE SUMMONED TO THE ABOVE MEETING
APOLOGIES PLEASE INFORM THE CLERK
THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: _____ 7th September 2026
Elaine Pugh Clerk to Council, Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF
Telephone: 01692 402998
website: BactonandEdingthorpepc.info email: Clerk@Bactonandedingthorpeparishcouncil.gov.uk

AGENDA

1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting
2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations.
3. To approve Ordinary Parish Council Minutes 13th July 2026
4. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (15 minutes allowance)
Members of the public are invited to give their views on Parish affairs at the discretion of the Chair, for no more than 15 minutes.
5. To consider Financial Matters
 - 5.1 To receive bank reconciliation and note receipts and review reserves
 - 5.2 To agree payment schedule and approve payments
 - 5.3 To receive expenditure against budget
6. To consider purchase of replacement bench outside the Village Hall
7. To consider and appoint contractor to install additional perimeter fencing at the playing field (funds drawn down from 106 agreement) together with a new bench for the dog enclosure zone
8. To consider and review correspondence (listed separately)
9. Allotments
 - 9.1 To consider the installation of a replacement gate at the allotments and authorise expenditure - quotation received
 - 9.2 To consider yearly increase in allotment rent for 27-28

10. Clerk report and report on Matters Arising (updates and for information only)

GENERAL

10.1 Village maintenance programme including transfer of village planters -
Work in progress

10.2 Installation of replacement bin at playing field - installed

10.3 K6 Door for BT Red Telephone Box

10.4 Drains along the Keswick Road - cleansing - reported to Highways

10.5 Odour along Coast Road - reported to Steff Aquarone reference SA 10132

10.6 Household bins, The Green, Edingthorpe - with NNDC for follow up

10.7 Installation of 2 picnic benches within play area - in progress

THE PAVILION

10.08 Refurbishment of Extension of time - agreed

LAND AT Highbanks

10.09 Volunteer recruitment

11. To review and consider Planning if received and agree response

26/0641	Flat 1 By The Sea Coast Road	Change of use and subdivision	Refused
26/0937	Northfield, North Walsham Road	Erection of detached garage (retrospective)	Approve
26/1172	Western Cottage, The Wild, The Green	Ext and internal works for reconstruction of the collapsed cottage	No comments received
26/1163	Western Cottage, The Wild, The Green	Reconstruction of the collapsed cottage	No comments received
26/1321	Castaways	CLD - lawful use	Lawful use
25/2284	Land North of Village Hall - Coast Road	Village open space	Approved

12. To Receive Reports from Councillors and items for the next Agenda

13. To confirm date of the next Meeting

Bacton Ordinary Parish Council Meeting -

Monday 9th November 2026 - Bacton Village Hall @ 7.00pm

BACTON & EDINGTHORPE PARISH COUNCIL
SCHEDULE OF PAYMENTS & CORRESPONDENCE SEPTEMBER 2026
PLEASE NOTE THAT THESE ARE SUBJECT TO ALTERATION PRIOR TO THE
MEETING DUE TO THE LATE ARRIVAL OF INVOICES OR CORRESPONDENCE

SCHEDULE OF CORRESPONDENCE

NCC - Norwich Western Link	Circulated
Coastwise Coastal Transition Plan	Circulated
PFK Littlejohn - invoice and end of year report	Noted
Lucy Shires - NNDC - monthly reports	Circulated
NCC - Parish Partner Scheme	Discuss

PAYMENTS AUTHORISED EXTERNAL TO THE MEETING

Countrystyle Recycling	72.00
HMRC - Tax	3.20
Clerk	752.00
EON Pavilion	31.07
Tesco Mobile - flood wardens	12.16
Service charge (August)	7.00

PAYMENTS TO BE AUTHORISED - SEPTEMBER 26

Payments to be authorised at meeting	
Richard Kimble (dog warden)	16.99
Clerk - expenses	154.36
Secret Gardens	1,682.11
PFK Littlejohn (external audit)	378.00
Kevin Richardson	£tba