

Bacton and Edingthorpe Parish Council

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Minutes of the Ordinary Parish Council Meeting

Held Monday 9th September 2024 - Bacton Village Hall commencing @ 7pm

Present: Susan Holden (Chair), Coral Salih (Vice Chair), Jan Rush, Gill Cullingford, Christine Smith, Stephen Humphreys-White, Ian Witham and Lynn Day

Others: 3 members of the public, Ed Maxfield - NCC and Pauline Porter - NNDC

- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Apologies to the Clerk had been received from Richard Kimble - personal - accepted by the Council.
Nigel Lee - work commitments - accepted by the Council.
- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and individual dispensations.**
Ian Witham - prejudicial interest as a member of Open Spaces.
- 3. To approve the Ordinary Parish Council Minutes 8th July 2024**
These had been circulated and it was resolved that they be signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation - NNDC and CC Reports (15 minutes allowance)**
Members of the public are invited to give their views on Parish affairs at the discretion of the Chair, for no more than 15 minutes.

A member of the public spoke about the difficulties with the No 34 bus which transfers children to and from North Walsham High School. They expressed their concerns as the bus is taking longer than stated to complete its journey leading to students being late and missing school time. Members discussed this with Ed Maxfield who would again liaise with the Transport Team at NCC. The Clerk would write to the school and ask them to log the issues they encounter. EP

Ed Maxfield, NCC - there was not a great deal from August. Discussion took place on parking outside the school and that it was becoming more problematic. Pauline Porter stated that letters had been received by Walcott Parish Council. All were reminded that about 18 months ago the Highways Team and Councillors attended the school at opening times and viewed first-hand the issues. This would be taken up again with the Highways Team to find out what could be done. EM/EP

Pauline Porter, NNDC - spoke about the planning application relating to 24/1594 and informed that she had supported the application. Lengthy discussion took place and it was confirmed that the Parish Council had already objected to this.

5. To review and consider Planning if received and agree response

24/1624	Barn Cottage, Watch Hs Lane	Erection of detached garage	30.08.24
24/1641	Duke of Edinburgh, Coast Rd	Partial demolition of o/building ref 22/0389 refers	30.08.24
24/1594	Cranks Castle, Mill Lane	Single storey side, front and first floor ext to dwelling	26.08.24 Objected
24/1050	Beach Haven Caravan Park	Lawful Dev Certificate as existing use	Lawful
23/1612	Land East of Coast Road	Hybrid planning 47 dwellings (affordable)	Approved

24/1399	Adelaide Cottage, Coast Rd	Single storey rear ext (retrospective)	Approved
24/1387	The Apple House, Pollard St	Change of use from holiday to single dwelling	30.07.24 No comment
24/0930	Church Farm, Church Road	Erection of 4 dwellings	REFUSED
24/1763	Land East of Coast Road	Variation of condition 2	Circulated

6. To consider and review correspondence

Anglian Water - inspection of allotments	Dealt with
NCC - closure of Rectory Road	Circulated
Benjamin Court Campaign	Responded
Ed Maxfield's monthly report	Forwarded
Marie Curie - request for donation	November Agenda
NNDC - confirmation of reduction for planning application	Noted
Highways - re Parish Partnership - Bacton School	Noted
NNDC - PositiveTea - 12 th September	Circulated
Age UK - Council Newsletter	Circulated

7. To consider the purchase and installation of bleed kit and cabinet Cost - circa £480 plus VAT and fitting

Discussion took place on this at length and members resolved that a bleed kit should be purchased and funds were allocated for this. The final location for the unit was to be resolved.

EP

8. To consider the purchase and installation of barrier for car park at playing field to protect area from incursion

The Clerk had investigated the various options and circulated information it was resolved that the Council purchase the barrier and a local contractor would install it.

EP

The total cost would be £1,827 plus VAT

9. To consider replacement of small children's rocker at play area

The Clerk had circulated the options for the replacement car rocker at the play area. It was resolved that the unit be replaced with a "Seagull" at a cost of £800 plus VAT and fitting.

EP

10. To consider application to NNDC for change of use of Bacton Pavillion to commercial use - cost circa £300

The Clerk had liaised with NNDC Planning who had confirmed that there was a 50% discount for the application for change of use advice. The charge would be approximately £300. Members resolved that the guidance and advice be sought and that the Clerk was to progress the project. Members were in full support of this initiative which would benefit the community and enhance the environment for all users.

EP

An application for funding had been made to The Big Lottery to support the initiative.

10.1 To agree and set-up working party to develop the proposal Members appointed to the working party:

It was resolved that Susan Holden, Christine Smith and Stephen Humphreys-White be appointed to the working group.

All members of the Council would be kept informed on progress of the project as it developed.

11. **Clerk report and report on Matters Arising** (updates and for information only)

GENERAL

11.1 Village maintenance programme to be reviewed

The telephone box was still outstanding and it was hoped that this would be completed this year. The roundabout in the play area needed disassembling and this would be done in the winter months.

All other works were linked into the Pavilion project.

The Clerk informed and had ordered a new replacement rung for the multi-play unit from Proludic.

11.2 Allotments - invoices being paid - there was still one outstanding payment and the Clerk had spoken with the leaseholder directly. The Clerk was instructed to write a further letter and if no response then, it would be relet. The new no parking signage had been purchased and was due to be installed EP

11.3 To formally agree to the delegated responsibility for amenity grass cutting from NCC Highways and receive a yearly payment

The forms were signed by 3 signatures as requested by NCC. EP

11.4 Barclays transfer of residual interest - received into Unity Trust bank

11.5 Creation of additional allotments at Playing Field - quotes being sought and this formed part of the Pavilion Project.

11.6 Additional bank signatures - completed

11.7 Mill Lane - members who lived along Mill Lane had expressed that there needed to be a way in which to help and improve the lives of the residents along Mill Lane. Access and the condition of the surface had become extremely difficult to navigate. The voluntary team who managed the repairs were doing an excellent job however, in the longer term there needed to be a better solution for the residents. It was fully understood that this was not a Parish Council responsibility however, it was considered a community one.

Agenda item for November.

Agenda

11.8 Purchase and installation of additional dog bin at RB2 - Priory Road

Members would walk the footpath and investigate further.

Agenda

HIGHWAYS

11.9 RB2 and F2 - reported - reference 272795 and 272796

This had been cleared.

THE PAVILION

11.10 Future use of building - application to NNDC Agenda item 10

EDINGTHORPE

11.11 Funding and location for 2nd defibrillator for Edingthorpe

The location had been sourced for the defibrillator and the Clerk had spoken to the resident directly. An application for funding had been made and successful the Council needed to make a £750 donation to London Hearts in order to receive the item.

The Clerk would arrange and liaise.

EP

12. To consider and review Land at Edingthorpe - Highbanks - parking provision

It was resolved that the resident be requested to park their vehicle parallel to fence line and the Council would clear the land which has become overgrown to allow this. The Clerk would write to inform. EP

13. To consider and review procedural documents (circulated)

13.1 Standing Orders

13.2 Financial Standing Orders

Further amendments were discussed - the changes would be made and the documents recirculated. EP

14. To consider Financial Matters

14.1 To receive bank reconciliation and note receipts and review reserves

The Clerk read out and explained the bank reconciliation and the Council noted reserves.

14.2 To agree payment schedule and approve payments

Mr D T Overton - mole patrol	90.00
Richard Kimble (reimbursement - signage)	42.94
Secret Gardens	378.00
EON - electricity - (June & July)	38.35
Elaine Pugh – expenses	157.01
Safety sign supplies (Defib items) (Reimburse)	77.52
NPTS - Clerk training	79.00
HMRC - (August/Sept)	38.00
Kevin Richardson – grass cutting	£450
MK Garden Maintenance	48.00
London Hearts (defib) – Edingthorpe	750.00
NNDC – bin emptying in parish	932.28

Resolved to pay enbloc

15. To Receive Reports from Councillors and items for the next Agenda

It was suggested that an “Overhead cable” sign be installed at the playing field near to overhead cables.

EP

Concern with dog fouling in children’s play area - this would be checked and monitored.

EP

Members would consider projects for the budget setting in November.

Application to the Parish Partnership scheme to be reviewed in particular relating to Bacton School. White lines outside the school and additional signage.

16. To confirm date of the next Meeting

**Bacton & Edingthorpe Ordinary Parish Council Meeting -
Monday 11th November 2024 - Bacton Village Hall @ 7.00pm**

There being no further business the meeting concluded at 8.40pm.