

# Bacton and Edingthorpe Parish Council

Elaine Pugh - Clerk to Council – 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

[www.bactonandedingthorpepc.co.uk](http://www.bactonandedingthorpepc.co.uk)

## Minutes of the Ordinary Parish Council Meeting

Held Monday 9<sup>th</sup> November 2020 @ 7pm – via ZOOM – meeting reference 676 248 9687

**Present:** Susan Holden (Chair), Tricia Myles (Vice Chair), Ralph Bell, Richard Kimble, Pauline Paterson, Ian Witham, Nigel Lee and Richard Barr

**Others:** 1 member of the public

<b>THE MEETING WAS HELD IN A COVID19 SECURE ENVIRONMENT</b>
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- 1. To receive any requests for recording the Meeting via filming or audio.**  
There were no requests forthcoming.
- 2. To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**  
There were no declarations forthcoming.
- 3. To consider apologies for absence**  
Ian Witham and Jan Rush - personal - accepted by the Council.
- 4. To approve outstanding Minutes**  
**Bacton & Edingthorpe Ordinary Parish Council Meeting**  
**- Monday 14th September 2020**  
Resolved that these be signed by the Chair.
- 5. Resolution to adjourn the meeting for public participation (15 mins), Norfolk Police, District and County Councillor Reports**  
This was deferred as required.

**6. Finance**

**6.1 To approve monthly payments supplied to Council members**

PAYEE	TOTAL
Norfolk Games & Frames	6,129.66
Norfolk Games & Frames	342.00
EON	17.00
Indigo Waste	129.60
The Play Inspection Co	78.00
Mr M Kinder	199.25
Mr Kevin Richardson	305.00
Proludic	725.17
Elaine Pugh (expenses)	161.63
Royal British Legion	70.00

Resolved to pay enbloc.

## FUNDS RECEIVED

Precept	£8,250.00
Donation towards use of field	£30.00
Bank interest	£2.22

### 6.2 To agree funding towards 3 white gateways into Bacton via the 50/50 Parish Partnership Scheme (circa cost £7,000)

The Clerk had liaised with Highways on this matter and it was estimated that the costs of this project for 5 white gates into the entrance of the village be accepted. It was resolved that the Council would commit £3,500 towards this initiative.

Clerk to complete the paperwork and forward to NCC.

### 6.3 To approve donation to Royal British Legion S137

It was resolved that £70 be donated to this charity.

## 7. To consider the budget and set precept for 2021-2022

The Clerk had circulated the budget for members consideration.

Reserves at the present time were good however, the Council was mindful that going forward there were projects which needed to be completed.

It was resolved that the Precept be increased to £17,000. The Clerk would complete the necessary paperwork.

## 8. To consider and review correspondence list

Norfolk Coast Partnership update  
NCC - re closure of Swafield Bridge  
NNDC - consultation of white paper  
NNDC - textile bank opportunity  
Resident re voluntary dog warden opportunity  
Resident re trees for Bacton Playing Field  
NCC - Annual Budget Consultation  
NNDC - Invitation to Norfolk Coastal Forum  
NNDC - Bacton Coastal Survey by Shore  
NNDC - Planning Service Update  
Play equipment report - repairs being undertaken  
Councillor resignation  
Resident/Ed Maxfield re speeding along North Walsham Road  
Eastlaw re asset of community value - application number 016296  
Shell - regular update  
Resident regarding the Duke and application to register as an asset of community value

## 9. To review and consider planning if received

20/1614	Old Cottage, Walcott Road	Detached single-storey outbuilding to provide ancillary living accommodation (retrospective)	No comments
20/1802	The Old Police House, North Walsham Rd	2 storey side extension	No comments
20/1819	Castaways Holiday Park	2 storey extensions and front with internal re-ordering to form additional apartment and replacement garage with store; alterations to front and rear elevations	No comments

10. **To report on Matters Arising (updates and for information only)**
- 10.1 **The Duke** - as above planning permission 20/1088 refers - *nominated as Asset of Community Value - application number 016296*  
The Council agreed to support this application. EP
- 10.2 **NCC 50/50 Scheme** - completion form forwarded to NCC for the work to be carried out for the Keswick Road drainage scheme - under discussion with NCC/NNDC. Clerk would chase again. EP
- 10.3 **Carving of Bacton & Edingthorpe Village Signs** - progress is being made and can be viewed online at Facebook page FinnWoodcraft.
- 10.4 **Play Equipment Funding and report** - 2 new items installed and approved. Proludic play equipment platform has been installed and minor repairs have been completed. There are further minor repairs to be done to comply with the play inspection report. The Clerk had arranged for these works. EP
- 10.5 **Land at Edingthorpe** - draft questionnaire (to be circulated) and wayleave payment in progress - see Agenda item 11
- 10.6 **Pavilion** - grill box exchange - Nigel Lee
- 10.7 **Good Neighbour Scheme** - coffee morning/leaflet drop
- 10.8 **Allotment Gate repair** - no parking signage and post installed repair to gate and post being investigated.
- 10.9 **Allotment rents** - invoiced and payments have been banked  
Vacant plots are being rented slowly.
- 10.10 **Additional works along Coast Road where Bacton meets Walcott** - a drain outlet needs to be directly out to the sea. Ed Maxfield.
- 10.11 **Footpaths and public rights of way**
- 10.12 **Community outside gym**
- 10.13 **List of Meeting dates for 2021** - to be circulated. EP
11. **To consider wayleave options from UK Power Networks relating to the land at Edingthorpe and sign agreement**  
The Clerk detailed the offer from UK Power Networks and the Council resolved to accept the yearly amount together with the backdated payment for 6 years. Clerk to complete the paperwork. EP
12. **To consider application to Highways for yellow lines along the Coast Road adjacent to the new car park** (this is not a 50/50 scheme) - (circa cost 6k).  
The Clerk was working with Ed Maxfield and Highways on this and Ed Maxfield had committed funds to this. We were waiting the outcome from NNDC with regards to their funding contribution. EP
- Discussion took place with regards to yellow lines around Bacton School and this matter had been briefed to Highways. This would need to be fully funded by the Parish Council. It would not prevent dropping off but would deter all day parking along the road.
13. **To review Council policies - Standing and Financial Orders**  
It was resolved to approve these without amendment. EP

**14. To Receive Reports from Councillors and items for the next meeting**

Drains outside the school needed clearing and the Clerk would inform Highways and ask them to carry out works. EP

There is no signage directing vehicles to the new car park - the Clerk would ask NNDC to complete this task. EP

Double yellow lines outside the School. Agenda

There were issues with a gate which prevented access to/along Keswick Road. NNDC would be contacted on this matter as recently it proved difficult for emergency vehicles to access the route. RK/EP

It was suggested that the Clerk pay the fee for Zoom as in the longer term it may be necessary to utilise this facility more frequently. The limited constraints on the free system were frustrating. All agreed to this. EP

**15. To confirm the date of the next meeting -  
Bacton & Edingthorpe Ordinary Parish Meeting followed by  
Monday 12<sup>th</sup> January 2021 OR VIA ZOOM  
Bacton Village Hall at 7.00pm**

There being no further business the meeting concluded at 8.30pm.

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SUSAN HOLDEN - CHAIR

12<sup>th</sup> January 2021