

Bacton and Edingthorpe Parish Council

Elaine Pugh – Clerk: 01692 402998 – Clerk.Bactonandedingthorpepc@gmail.com

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

www.bactonandedingthorpepc.co.uk

Minutes of the Ordinary Parish Council Meeting

Held Monday 13th November 2023 - Bacton Village Hall @ 7pm

Present: Coral Salih (Vice Chair), Jan Rush, Stephen Humphreys-White,
Ian Witham and Gill Cullingford

Others: NNDC - Pauline Porter and MOD Police

Susan Holden had sent her apologies and Coral Salih Chaired the meeting
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- 1. To consider apologies for absence - To note and approve apologies received by the Clerk prior to the meeting**
Susan Holden - Chair, Richard Kimble and Nigel Lee - personal - accepted by the Council.
- 2. To receive declarations of pecuniary interests and dispensations - interests in Agenda items and authorise individual dispensations.**
There were no declarations or dispensations requested or granted.
- 3. To approve the Ordinary Parish Council Minutes 11th September 2023**
These had been circulated and it was resolved that they be signed by the Chair.
- 4. Resolution to adjourn the meeting for public participation - NNDC and County Council Reports (10 minutes allowance)**
Resolved to open the meeting to the public
Pauline Porter, NNDC - 23/1612 - Coast Road Planning application had been referred to the Development Committee and this will take a number of months to be organised. The main issues were with the scale of the development and design together with concerns on the commitment to the infrastructure. It was noted that Flagship had held an open consultation which had been well attended by residents who had completed feedback forms. An open meeting was being held at Walcott Village Hall by Pauline Porter between 2-4pm on 15th November to give the public an opportunity to speak about the development at Walcott and could also discuss 23/1612.

The Gas Terminal Companies were asking residents to come forward to register for the yearly lunches and if anyone knew of anyone to let them know.

MOD Police - informed that meetings were regularly held with The Beat Manager at Norfolk Police. The SNAP priority was anti-social behaviour. It was requested that patrols to the rear of the village hall included a visual inspection. The Farm Watch scheme was no longer operating however, patrols were regularly made to the locations and any suspicious activities reported.

Resolved to close the meeting to the public

5. To review and consider Planning as received

23/2047	Bacton Hall - erection of single-storey side ext: raising of rear wall height and replacement of roof (lean-to flat) on existing single-storey rear ext	No comment **
23/1991	Captains Haunt - Erection of single-storey side ext; replacement of windows/doors and addition of cladding to first floor (amendments to approved application - 22/1804	Approved
23/1731	Single storey ext and ext alts to dwelling; erection of open fronted detached double garage to side	Approved
23/1520	Edingthorpe Hall - Install a standalone EV charger outside the plant room	Approved
23/1424	73 Newlands - Attached garage to front of dwelling with existing garage converted to habitable space; dormer ext to side; external alternations	Approved

** Members discussed 23/2047 and there was no support for an objection to this application. Councillors who objected to this were advised to comment in a private capacity.

6. Clerk report and report on Matters Arising (updates and for information only)

GENERAL

6.1 Village maintenance programme to be reviewed

The Clerk updated members on the progress of the maintenance and advised that the Bacton Village sign had been re-instated after repair. The red telephone box was ongoing and may need a new door and be mothballed over the winter months.

6.2 Allotments - being received and new lease to be issued.

6.3 Unity Bank - details supplied to Unity Bank - further details to be received.

6.4 2024 Meeting dates

These were circulated to members and would be published and the hall booked.

EP

6.5 Working in Partnership with Bacton Village Hall

There was no update and this was deferred as required. Detailed written proposals would need to be made officially to the Council.

7. To consider Financial Matters

7.1 To receive bank reconciliation and note receipts and review reserves

The Clerk detailed the bank reconciliation the Council noted reserves held.

7.2 To agree payment schedule and approve payments

EON NEXT	319.48
NNDC - bin emptying	899.94
DT Overton (moles)	90.00
PFK Littlejohn	252.00
Wave (water)	35.32
Finn Woodcraft (materials for sign)	97.00
Mick Kinder (caretaker)	49.50
Secret Gardens (sign)	120.00
Kevin Richardson (grass)	160.00
The Play Inspection Company	89.94
Elaine Pugh (expenses)	64.18
EON Next	41.97
Wild touch	250.00
Royal British Legion (S137)	100.00

Resolved to pay enbloc.

- 7.3 To consider and agree removal, disposal of pampas grass and levelling of area - Land at Edingthorpe (£900)**
 A contractor had been sought for some considerable time without success. It was resolved to suspend financial orders to enable the Council to agree to the quotation received and appoint Secret Gardens to complete these works at a cost of £900.
 The Clerk would instruct the contractor. EP
- 7.4 To consider and agree the purchase of Lifebuoy for land at Edingthorpe**
 Members agreed to expenditure of £300 plus delivery and VAT. The Clerk would purchase this from Glasdon. EP
- 7.5 To consider and agree donation to WildTouch (22-23 - £250)**
 Members resolved to donate £250.00. EP
- 7.6 To consider and agree contribution towards the remedial works for the Village Pond (requested by volunteers)**
 The Clerk read out the details supplied from the Group to enable dredging works to be completed during the winter months and the costs involved. Members considered this and were concerned that the Pond was currently in private ownership and resolved not to contribute towards these works.
 The Clerk would inform the Group. EP
- 7.7 To consider and agree donation to the RBL - (22-23 - £100)**
 It was resolved that £100 be donated to the RBL under S137.
- 7.8 EON charges - payment agreed with EON at £319.48**
 The Clerk had liaised with EON and considerably decreased the amount owed - cheque number 408 refers. A smart meter was due to be installed however, this had been cancelled due to the bad weather.
 The Clerk would reschedule a new date. EP
- 7.9 To consider matters raised at Conclusion of external Audit by PFK Littlejohn**
 There were no matters raised by the external auditor.
- 7.10 To consider budget for 2024-2025**
 The budget was reviewed and the Council it was resolved to adopt the programme of improvements for 2024. This included proposals for the new allotments at the playing field, defibrillator(s) for Edingthorpe and a replacement roundabout for the play area.
- 7.11 To agree Precept for 2024-2025**
 Members considered the Precept and agreed that it be increased to £18,000 per annum. An increase per annum to each household of approximately £1.56 for a band "D" property.
- 8. To consider and agree the re-purposing of Bacton Bowls Club into an area for community allotments and to source funding opportunities**
 The Clerk had a waiting list for allotments and members discussed this at length. It was resolved that the Clerk attain quotations to turn the area into additional allotments for community use and source funding options. EP

9. **To consider play equipment report and agree funding for repairs**
 The Clerk informed on the play inspection report and that the multiplay unit had been raised as high risk matter; the Clerk had removed this item from use. The replacement parts would need to be ordered at a cost of £665 plus VAT and fitting. The Council authorised expenditure of £1,500 to repair the item. EP

10. **To consider and review correspondence**

Wild Touch - request for donation	Agenda
DHSC - Defibrillator application	Waiting outcome
Bacton Pond Fund - request for funding or payment of works	Circulated
Ed Maxfield - County Councillor report	Circulated
Caring Together - seeking volunteers	Noted
Interconnector - venting notification	Circulated
PFK Littlejohn - completion of Audit	Agenda
Play Equipment Report	Noted - Agenda
Bacton Garden Club - thank you for the work	Responded
NNDC - Flood Gates (near to The Ship)	Noted
NCC Wildlife Modification Order	Noted
Interconnector - venting	Circulated
Bacton Liaison Group	Circulated

11. **To Receive Reports from Councillors and items for the next Agenda**

Keys for the parish council noticeboards were handed to Coral Salih and Ian Witham.

Councillor training - the Clerk would investigate, circulate dates and organise. EP

The Clerk was requested to send letters to previous Councillors to thank them for their long-service. EP

Edingthorpe - a few minor issues relating to signage had been dealt with together with problems with the local post box.

12. **To confirm date of the next Meeting**
Bacton Ordinary Parish Council Meeting -
Monday 15th January 2024 - Bacton Village Hall @ 7.00pm

There being no further business the meeting concluded at 9pm

SUSAN HOLDEN - CHAIR

15th January 2024