

**BACTON & EDINGTHORPE
ANNUAL PARISH MEETING
AGENDA
MONDAY 9TH MAY 2022
Held @ Bacton Village Hall – 7.00pm**

YOU ARE INVITED TO ATTEND THE ABOVE MEETING

followed by Bacton & Edingthorpe Annual Parish Council Meeting

THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: _____ **2nd May 2022**

Susan Holden – Chair to Council

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

Telephone: 01692 402998 email: elainepugh15@hotmail.com

1. Chair's Review/Report for the year 2021-2022
2. To approve Annual Parish Minutes 10th May 2021
3. Receive annual reports from local organisations
4. Floor open to Parishioners

BACTON & EDINGTHORPE PARISH COUNCIL

Annual Parish Council Meeting

MONDAY 9th May 2022

Held @ Bacton Village Hall

Following The Bacton and Edingthorpe Annual Parish Meeting

YOU ARE SUMMONED TO THE ABOVE MEETING
APOLOGIES PLEASE INFORM THE CLERK
THE PUBLIC AND PRESS ARE WARMLY INVITED TO ATTEND

Signed: _____ 2nd May 2022
Elaine Pugh Clerk to Council,
Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF
Telephone: 01692 402998 email: elainepugh15@hotmail.com

AGENDA

1. Election of Officers
 - 1.1 Nomination and Election of chairperson and declaration of acceptance of office (signing of form)
 - 1.2 Nomination and Election of Vice Chairperson
2. To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations
3. To consider apologies for absence
4. To approve outstanding Minutes
Bacton & Edingthorpe Ordinary Parish Council Meeting
- Monday 14th March 2022
5. Resolution to adjourn the meeting for public participation (15 mins),
Norfolk Police, District and County Councillor Reports
6. Finance
 - 6.1 Approval - Bacton & Edingthorpe Parish Council Accounts 2021-2023
 - 6.2 To review Internal Auditor's report
 - 6.3 Approval of AGAR
 - 6.4 To appoint Internal Auditor for 2022-2023
 - 6.5 To agree the Council's risk assessment
 - 6.6 To review and agree Council's asset list
 - 6.7 To review yearly allotment rental
 - 6.8 To agree donation to Bacton on Sea Gardening Club - planters
 - 6.8 To approve monthly payments supplied to Council members
7. To appoint contractor to repair historic wall at the playing field
(£1,700 including materials)

8. To appointment Councillors responsibilities for:
 - Multisports
 - Planning
 - Gas Liaison Officer
 - Playing Field Monitor(s)
 - Health and safety team
 - Allotments
 - Footpaths
9. To consider and review correspondence list
10. Clerk report and report on Matters Arising (updates and for information only)

GENERAL

- 10.1 Carving of Edingthorpe Village Sign - Work in progress
- 10.2 Allotments - funds being received
- 10.3 Bowls Club area - use as community allotment area
- 10.4 Queens Platinum Jubilee Events
Working group met and information circulated - information in the Village News
- 10.5 Red telephone box - refurbishment/quotes/funding
Quotes being sourced
- 10.6 Summer Multisports
- 10.7 Playing field - review of maintenance - car park, fence, bowls club, pavilion roof tile and nets
- 10.8 Bottle bank and VAT - claims in progress
- 10.9 Wilds Cottage, Edingthorpe - response from NNDC circulated
- 10.10 Village Pond - no update from community group

HIGHWAYS

- 10.11 Additional drainage works along Coast Road where Bacton meets Walcott - a drain outlet needs to be directly out to the sea.
Ed Maxfield was in discussions with Highways on this.
- 10.12 Application to Highways for yellow lines along the Coast Road - cost circa (6k) - waiting for feedback
- 10.13 NCC Parish Partnership Scheme - Double yellow lines outside Bacton School / Trod from playing field or alternative option to install crossing refuge - Ed Maxfield investigating.
- 10.14 Signage directing vehicles to the new car park- Highways to provide costs to install finger pointers.
- 10.15 Footpaths and public rights of way

11. To consider proposals for the use of Land at Highbanks Edingthorpe
12. To review and consider planning if received

22/1033	12 Newlands Estate, Bacton	Single storey ext to dwelling including alts to roof	With Council members
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13. To Receive Reports from Councillors and items for the next meeting
14. To confirm the date of the next meeting -
**Bacton & Edingthorpe Parish Council Meeting on
Monday 11th July 2022 - Bacton Village Hall at 7.00pm**

Bacton & Edingthorpe Parish Council

SCHEDULE OF PAYMENTS & CORRESPONDENCE **MAY 2022**

Please note that these are subject to alteration prior to the meeting due to the late arrival of invoices or correspondence

Schedule of Correspondence

Ed Maxfield - May report	Circulated
Bacton on Sea Gardening Club - request for donation	Circulated - Agenda
Gallagher - Came & Co - insurance questionnaire	Clerk responded
Landowner re planning application 21/3374 - Heath Farm Barns	Noted
Clerks and Councils Direct - newsletter	
NNDC - response re Wilds Cottage	Circulated
Ren Energy - re application for Seagulls playing field	Responded
NNDC - rec comments on public toilet facilities	Circulated
NCC - Highways Inspection	19/4/22
Resident regarding roundabout in play area - being inspected - caretaker	Noted
Village Pond initiative	Responded/circulated

Cheques to be raised at meeting	
Ros Calvert - audit	68.00
NPTS - membership	172.00
EON NEXT - electric at Pavilion	137.12
DT Overton - mole inspection	90.00
Hall Farm Forage	49.99
Countrystyle	72.00
Gary Cheney (caretaking)	101.00
Elaine Pugh (expenses incl Jubilee event)	tba
TOTAL EXPENDITURE AGREED	2,757.31