

# Bacton & Edingthorpe Parish Council

Elaine Pugh - Clerk to Council - 01692 402998

Raynham House, 10 New Road, North Walsham, Norfolk, NR28 9DF

[www.bactonandedingthorpe.co.uk](http://www.bactonandedingthorpe.co.uk)

## Minutes of the Ordinary Parish Council Meeting

Held on Monday 11th September 2017 @ Bacton Village commencing 7pm

**Present:** Susan Holden (Chair), Richard Barr (Vice Chair), Sandra Emerson, Richard Kimble, Ian Witham and John East  
(Pauline Paterson and Tricia Myles - partial)

**Apologies:** Bill Kerr and David Gale,

**Others:** 1 member of public (partial)  
PC Liam Fitton and Ed Maxfield - NCC

- 1. To receive declaration of interest in items on the Agenda & receive Pecuniary Dispensations and authorisations**  
Ian Witham declared a personal interest as representative of Open Spaces and Public Rights of Way. Richard Barr personal interest in FP5.
- 2. To receive any requests for recording the Meeting via filming or audio.**  
The Clerk outlined that the meeting was being recorded.
- 3. To consider apologies for absence**  
Bill Kerr, David Gale, Pauline Paterson and Tricia Myles - accepted by the Council.
- 4. To approve outstanding Minutes**  
**Bacton & Edingthorpe Ordinary Parish Council Meeting**  
- Monday 10th July 2017 - resolved that these be approved.
- 5. Resolution to adjourn the meeting for public participation (15 mins), Norfolk Police, District and County Councillor Reports**  
**Resolved to open the meeting to the public.**

**PC Liam Fitton** outlined that crime in the area is still relatively low. Urged residents to take up the speed watch initiative as members of the public had expressed an interest in this. Highlighted that if there is any anti-social behaviour or strange occurrences that these be reported directly. Members of the Council who attended the MOD presentation thanked him for the invitation and expressed their enjoyment of the event.

**Resolved to close the meeting to the public.**

### **6. To review and consider planning if received**

17/1403	Annexe at The Gables, Walcott Rd	Erection of single-storey front & side extensions to existing annexe	No objections
17/1148	11 Priory Road, Bacton	Erection of front porch, side & rear extensions	No objections
17/1227	Brightside, Kimberley Rd	Erection of 2 storey side ext, single storey side and rear ext, erection of 1st floor balcony on front elevation and first floor rear balcony with external staircase	No objections
17/0837	Shires Rest, Church Rd	Single storey ext to garage	Permitted
17/0853	4 Priory Close, Bacton	Demolition of existing conservatory and construction of replacement single storey extension	Permitted

- 7. To consider and review correspondence list**  
 NCC - Highways - Priory Road, Bacton - there is no budget for traffic management schemes such a yellow lining - resident(s) to be informed  
 Bacton Football Club - proposal  
 Resident letter re planning application 17/0630 - Clerk responded to  
 CAB - request for donation  
 Bacton & Edingthorpe - defibrillator at Village Hall this is currently out of use and being dealt by the Ambulance Service  
 Shell monthly update - Sandscaping agreement - Richard Kimble outlined that Rob Goodliffe had asked that the Crowdfunding effort be publicised and that Alison Hamilton was writing an editorial for the Village News. By contributing the community sends a direct message to the authorities. Every penny raised will be used to purchase sand.  
 Eden Hall - donation of bench - members agreed to accept Clerk to progress
- 8. To report on Matters Arising (updates and for information only)**
- 8.1 Website update** - Richard Barr  
 4,842 hits since the last meeting average 78 per day and any information to add the site is welcomed.
- 8.2 Footpaths and public rights of way** - Ian Witham  
 RB9 reported reference 78381 and RB2 - 78365  
 FP10 and FP11 - reported to Highways along with RB9 not cut to full width.  
 New reports - restricted Byway No 2 was overgrown and No 14 by Trinity Cottage, near to Rainbows End was also heavily overgrown. FP5 the Headland path had been ploughed up and needed to be addressed. EP
- 8.3 Misleading signage at Clay Lane** - Highways do not consider that there is an issue with this. A full and detailed letter had been forwarded by the Clerk to Highways.
- 8.4 Cycling on Cycle path** - no response from Norfolk Trails Team  
 Concern was raised that people had donated land for specific purposes and this has never been changed. It was questioned whether the footpath was actually legal however, as the Secretary of State was involved it was considered that the use of the land as a cycle path was therefore legal. There was a great deal of discussion on this matter. It was suggested that the Clerk liaise with NNDC on this matter. EP
- 8.5 Roadworks along Coast Road** - response from Highways - as the road was not closed notices were not necessary
- 8.6 Refreshing of yellow lines along Keswick Road** reference 89261- with Highways. The Councillor concerned was not happy with the response from Highways or the Parking Authority - the Clerk would try to arrange a meeting between all parties. EP
- 8.7 Anne Stannard Way/Keswick Road** - request/reminder sent to NNDC Cleansing Team who are addressing the problem. The Clerk would remind NNDC again that it appeared that the roadway had still not been swept. EP
- 8.8 Community Planters** - Gardening Club responded and stated that in time the planters will become fuller.
- 8.9 NCC Parish Partnership Scheme** - proposals from Council for small works within the scope of the fund. IE drainage at the bottom of Keswick Road and this had been investigated however, it was felt that it needed further attention and the Clerk would set up a meeting between Rob Goodliffe, Richard Kimble and Pauline Paterson to find out if anything could be done. A suggestion that an extra two drains may be solution. EP

### 8.10 Visit to MOD Police - 22<sup>nd</sup> August

The Council members who attended outlined that they had enjoyed the visit and it was extremely informative.

### 8.11 Update on Village Green Status

The Clerk circulated the document which outlined the steps which needed to be taken and how it needed to be approached. Members discussed this at length and Ian Witham informed that he would go to the Norfolk Records Office in due course and undertake research on this area of land. This item would be removed from the Agenda in the short term. Members would assess the area discussed and come forward with their findings.

### 8.12 Dog Fouling at playing field

There was concern on the level of dog fouling around the Parish especially along the beach where dogs are allowed. Richard Kimble informed that the wardens have put up additional notices in order to try and stop confusion for the public accessing the beach and do patrol regularly.

**It was resolved that the meeting was opened to allow Ed Maxfield to give his report to the Council.**

*Ed Maxfield, NCC* - highlighted the Council was getting busier and that it needed to shave off £100m over the next 4 years. The County Council Treasury is focussing on making savings. A meeting had been held with the Public Rights of Way Officer to understand how they manage their work flow. They primarily re-act to complaints dealing with ownership and access issues. An additional meeting would be held regarding a communication on community ponds which is a good idea to progress. Discussion took place on the events in Cromer and all are taking steps to ensure that this does not happen again. Any ideas / feedback from the public are welcome. Permison Homes are proposing to close the Norwich Road to connect with necessary services during ½ term week. There is grave concern on this as it will affect every person North of North Walsham to access Norwich. It is hoped that there will be an alternative solution and that the full closure will not happen.

Discussion took place with regard to public rights of way and the problem of reporting on line does not give you an option to print out your report prior to receiving a reference number. RB2 was discussed and a photo show of the overgrowth.

**The meeting was closed.**

## 9. Finance

### 9.1 To approve monthly payments

AMOUNT	DATE	PAYEE	CHQ
437.00	08.08.17	Elaine Pugh Clerk Salary	d/d
437.00	08.09.17	Elaine Pugh Clerk Salary	d/d
52.00	11.09.17	Mick Kinder	1997
1,080.00	11.09.17	Nigel McGrath	1998
68.55	11.09.17	Mr M Kimble (reimbursement)	1999
30.77	11.09.17	EON – Pavilion	2000
0.00		VOID	2001
19.87	11.09.17	CT Baker	2002
120.00	11.09.17	Mazars	2003
50.00	11.09.17	David Archer	2004
58.15	11.09.17	Anglian Water (allot 58.15)	2005
21.02	11.09.17	Elaine Pugh	2006
285.00	11.09.17	Kevin Richardson	2007
50.00	11.09.17	Norfolk CAB	2008

**Resolved to pay enbloc.**

### FUNDS RECEIVED

Nil

- 9.2 To consider and review Mazars external audit report**  
The Clerk outlined the report from Mazars and there had been no recommendations or comments made.
- 9.3 To consider request for the purchase of plaques for the Bacton & Edingthorpe planters scheme - £196.40**  
The Council gave this considered thought and resolved to decline this application. The basis for the decision was that members considered sufficient funding had already been allocated and spent on this community initiative. The Clerk would inform the Gardening Club accordingly. EP
- 9.4 To consider request from CAB for yearly donation**  
It was resolved that £50.00 be donated to this cause as it was one which many in the community may need access. EP

- 10. To consider document presented from Bacton Football Club to improve and utilise the ex Bowls Club area - (circulated)**  
The report had been circulated and all agreed that this was a good solution to the issues relating to this area. However, the Football Club needed to be aware that this was land belonged to the Parish Council and that any changes proposed must be forwarded to the Council for their consideration prior to commencement. The area was not to be used for the older children and must be accessible when necessary for general use. The Clerk would inform the Football Club. EP

- 11. Control of dogs throughout the Parish**  
Although NNDC controlled the Dog Wardens and there was a blanket order for control on open land prescribing that owners must pick up their dog fouling or could face a £1,000 fine. There was concern that there were still dogs fouling and owners were not adhering to the conditions applicable. One member considered that the Parish Council should have its own Dog Control Byelaw Order which would then be enforceable with a penalty notice being issued. There was a shortage of voluntary dog wardens and especially from Watch House Lane towards the Walcott boundary. Dog Wardens are voluntary. It was felt that although signage had been put up perhaps more could be done. The dog wardens have caught people and referred them back to NNDC. The Clerk would discuss this with NNDC and find out what could be done. EP

It was informed that dog wardens do liaise with dog walkers on an ongoing basis and Environmental Health do patrol regularly.

The Clerk was asked that NNDC attend the October meeting and it was noted that Karen Baker of NNDC was unable to attend this meeting due to the fire at The Swan in Ingham. EP

12. **To Receive Reports from Councillors and items for the next meeting**  
It was highlighted that Multisports may need to be advertised external to the village as many children might like to attend from other villages. This would be given further thought over the next few months as the project had been heavily promoted previously with little response.

The field opposite the end of the Bacton boundary adjacent to the Walcott end had been utilised during the summer period with upto 30 cars and 5 campervans utilising the site. The Clerk would inform the landowner and suggest that it may be a good idea to perhaps secure the access if he was not aware of the usage of the facility. EP

It was requested that all reports to Highways are kept in paper form - the Clerk outlined that a solution had now been found to this issue.

13. **To confirm the date of the next meeting -**  
**Bacton & Edingthorpe Parish Council Meeting on**  
**Monday 9th October 2017 - Bacton Village Hall at 7.00pm**

There being no further business the meeting was closed at 8.45pm.

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SUSAN HOLDEN - CHAIR

9<sup>th</sup> October 2017